

A. Job Offer Information

1. Job Title	1. Job Title * Nursery Worker									
2. Workers	a. Total	b.H-2A		Pe	eriod of Int	ended Emplo	yment			
Needed *	43	23	3. Begin Da	3. Begin Date * 2/1/2022 4. End Date				ate *12/1/2022		
	ob generally requi					week? *	C Yes	No No		
6. Anticipate	ed days and hours	of work per we	ek *				7. Hourly w	ork scheo	tule *	
40	a. Total Hours	7 c. M	onday 7	e. Wednesday	7	g. Friday	a. <u>7</u> : (AM PM	
0	b. Sunday	7 d. Tu	uesday 7	f. Thursday	5	h. Saturday	b. <u>2</u> :3		AM PM	
0- I-h Dut	Temporary Agricultural Services and Wage Offer Information									
(Please be	 Ba. Job Duties - Description of the specific services or labor to be performed. * (Please begin response on this form and use Addendum C if additional space is needed.) See Addendum C 									
8b. Wage O \$ 13	15 🗹 H	Per * 8d. P IOUR IONTH \$	iece Rate Offe 00_01	r § 8e. Piece Cutting: \$.01/pe	s (takin	g and stic	ay Informatic king), \$.0	on § 05-		
	bleted Addendum and wage offers a			ation on the crops	or agricu	lltural	🖌 Yes	D No		
10. Frequer	ncy of Pay. *	Weekly	Biweekly	Monthly	Ot Ot	her (specify):	N/A			
(Please be	11. State all deduction(s) from pay and, if known, the amount(s). * (Please begin response on this form and use Addendum C if additional space is needed.) See Addendum C									
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B. Minimum Job Qualifications/Requirements

1. Education: minimum U.S. diploma/degree required. *						
🗹 None 🔲 High School/GED 🖵 Associate's 🖵 Bachelo	or's 📮 Master's or Higher 📮 Other degree (JD, MD, etc.)					
2. Work Experience: number of <u>months</u> required. * 0 3. Training: number of <u>months</u> required. * 0						
4. Basic Job Requirements (check all that apply) *						
a. Certification/license requirements	g. Exposure to extreme temperatures					
b. Driver requirements	h. Extensive pushing or pulling					
c. Criminal background check	i. Extensive sitting or walking					
☑ d. Drug screen	j. Frequent stooping or bending over					
e. Lifting requirement <u>70</u> lbs.	k. Repetitive movements					
5a. Supervision: does this position supervise the work of other employees? * □ Yes ☑	No 5b. If "Yes" to question 5a, enter the number of employees worker will supervise. §					
6. Additional Information Regarding Job Qualifications/Requirements. (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter " <u>NONE</u> " below) * working in a nursery bandling both manual and machine tasks associated with commodity production and baryost						

working in a nursery handling both manual and machine tasks associated with commodity production and harvest of nursery stock, trees, shrubs and perennials. Saturday work required. Must be able to lift/carry 70 lbs. Employer-paid post-hire drug testing is required at random, upon reasonable suspicion of use and after a worker has an accident at work. Employer-paid background check is required.

C. Place of Employment Information

1. Address/Location *				
2535 Pitchkettle Rd.				
2. City *	3. State *	4. Postal Code *	5. County *	
Suffolk	Virginia	23434	Suffolk City	
6. Additional Place of Employment Information <i>(If no additional information, enter "<u>NONE</u>" below)</i> * Employer owns and/or controls all worksites.				
 Is a completed Addendum B providing addition agricultural businesses who will employ worked attached to this job order? * 				🗹 Yes 🗖 No
D. Housing Information				
1. Housing Address/Location *				
2535 Pitchkettle Road				
2. City *	3. State *	4. Postal Code *	5. County *	
Suffolk	Virginia	23434	Suffolk City	
6. Type of Housing *			7. Total Units *	8. Total Occupancy *
Single-Family House			1	10
9. Housing complies or will comply with the following applicable standards: *				
10. Additional Housing Information. <i>(If no additional information, enter "<u>NONE</u>" below) * Housing provided only to non-local workers (i.e. permanent residence outside normal commuting distance). Only workers may occupy housing. Employer provides separate sleeping and bathroom facilities for each gender. Employer possesses and controls premises at all times. Workers must vacate housing promptly at end of contract period or upon termination, in accordance with state law.</i>				
11. Is a completed Addendum B providing additional information on housing that will be provided to workers attached to this job order? *				
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E. Provision of Meals

Describe how the employer will provide each worker with 3 meals a day or furnish free and convenient cooking and 1. kitchen facilities. * (Please begin response on this form and use Addendum C if additional space is needed.) Employer does not provide meals. Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. For workers residing in employer-provided housing, employer also provides free transportation once per week to/from closest town or city for personal errands (e.g., groceries, banking services). Dining, kitchen/cooking facilities and other common areas are shared by all workers. In the event that kitchen facilities become unavailable during the contract period, employer will provide three daily meals in accordance with 20 CFR 655.122(g). In such circumstances, employer will deduct the cost of such meals up to the maximum allowable amount published in the Federal Register, or as otherwise approved by the U.S. Department of Labor.

O If means any indext the annulation *	□ WILL NOT charge workers for such meals.			
2. If meals are provided, the employer: *	☑ WILL charge workers for such meals at	\$	13 . 17	per day per worker.

F. Transportation and Daily Subsistence

1. Describe the terms and arrangement for daily transportation the employer will provide to workers.*

(Please begin response on this form and use Addendum C if additional space is needed.) For workers residing in employer-provided housing, employer provides, at no cost to workers, daily transportation to and from the worksite. Use of employer-provided transportation is voluntary. Daily transportation to/from the worksite is not available to workers who do not reside in employer-provided housing. Local workers and workers who decline employer-provided housing are responsible for own daily transportation.

2. Describe the terms and arrangements for providing workers with transportation (a) to the place of employment (i.e., inbound) and (b) from the place of employment (i.e., outbound). *

(Please begin response on this form and use Addendum C if additional space is needed.) Employer pays/reimburses foreign workers for all visa-related costs (excluding passport fees) in the first workweek. For non-commuting workers, employer pays/reimburses reasonable travel costs (transportation, daily subsistence, and lodging if applicable) from the place worker departed to the employer's place of employment.

3. During the travel described in Item 2, the employer will pay for	a. no less than	\$ <u>13</u> . <u>17</u>	per day *
or reimburse daily meals by providing each worker *	b. no more than	\$ <u> </u>	per day with receipts



G. Referral and Hiring Instructions

 Explain <u>how</u> prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer, or the employer's authorized hiring representative, methods of contact, and the days and hours applicants will be considered for the job opportunity. *

(Please begin response on this form and use Addendum C if additional space is needed.) Employer accepts referrals and applicants from all sources. Interview required. Employer conducts interviews by phone at time of inquiry or within a reasonable time thereafter. Interviews conducted at no cost to applicants, whether via phone or in-person. Contact Employer Monday through Friday during the hours of 9:00 AM - 5:00 PM ET. If unavailable, contact employer's agent during the hours of 9:00 AM - 5:00 PM ET.

Employer Agent:

MAS Labor H2A, LLC

(434) 260-8833

referrals@maslabor.com

Referring State Workforce Agency (SWA) responsible for informing applicants of terms and conditions of employment. After coordinating referral with local order holding office, referring SWA should contact employer or employers agent to provide notice of the referral. When possible, SWA should furnish translator services as needed. Employer requests advance notice by the SWA if holding office intends to refer multiple applicants concurrently.

To be eligible for employment, applicants must:

- 1. Be able, willing, and available to perform the specified job duties for the duration of the contract period;
- 2. Have been apprised of all material terms and conditions of employment;
- 3. Agree to abide by all material terms and conditions of employment;
- 4. Be legally authorized to work in the United States; AND

5. Satisfy all minimum job requirements.

2. Telephone Number to Apply *	3. Email Address to Apply *			
+1 (757) 484-4421	N/A			
4. Website address (URL) to Apply *				
www.vawc.virginia.gov				
H. Additional Material Terms and Conditions of the Job Offer				

Is a completed Addendum C providing additional information about the material terms, conditions, and benefits (monetary and non-monetary) that will be provided by the employer attached to this job order? *

🗹 Yes 🛛 No



I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employmentrelated laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR 653, subpart F and the requirements set forth in 20 CFR 655.122. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR 655, Subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- <u>NO STRIKE, LOCKOUT, OR WORK STOPPAGE</u>: Employer assures that this job opportunity, including all worksites for which the employer is requesting H-2A labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- 3. <u>HOUSING FOR WORKERS</u>: Employer agrees to provide for or secure housing for H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations are provided to workers, the employer agrees to pay all housing-related charges directly to the housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the housing has been inspected and approved.

- 4. WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- 5. <u>EMPLOYER-PROVIDED TOOLS AND EQUIPMENT</u>: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f).
- 6. <u>MEALS</u>: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g).

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- 7. TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.
 - A. Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad to the place of employment. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

B. Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).



If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer's worksite, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer's worksite, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the 50 percent rule as described in sec. 655.135(d) of this subpart with respect to the referrals made after the employer's date of need. 20 CFR 655.122(h)(2).

C. Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's worksite(s) at no cost to the worker. 20 CFR 655.122(h)(3).

D. Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

 THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least three-fourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work actually performed may be counted by the employer in calculating whether the period of guarantee employment has been met. Any hours the worker fails to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CPR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. <u>HOURS AND EARNINGS STATEMENTS</u>: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) If piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).



11. **RATES OF PAY**: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), the prevailing hourly wage rate, the prevailing piece rate, the agreed-upon collective bargaining rate, or the Federal or State minimum wage rate, in effect at the time work is performed, whichever is highest. If the worker is paid by the hour, the employer must pay this rate for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing hourly wage or piece rate, the legal Federal or State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest.

If the worker is paid on a piece rate basis and at the end of the pay period the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate of pay, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer assures that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. <u>ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE</u>: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract if the worker fails to show up for work at the regularly scheduled time and place for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).

14. **CONTRACT IMPOSSIBILITY**: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the U.S. Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's worksite if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's worksite to the subsequent employer's worksite. 20 CFR 655.122(h)(2).

- 15. <u>DEDUCTIONS FROM WORKER'S PAY</u>: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. <u>DISCLOSURE OF WORK CONTRACT</u>: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the required terms of this clearance order, including all Addendums, and the certified *H-2A Application for Temporary Employment Certification* will be the work contract. 20 CFR 655.122(q).



17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated date of need, unless the employer has amended the date of need at least 10 business days before the original date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., e-mail notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended date of need expeditiously. 20 CFR 653.501(c)(3)(i).

If there is a change to the anticipated date of need, and the employer fails to notify the OHO at least 10 business days before the original date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).

- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. 2, 1001.

1. Last (family) name *	2. First (given) name *	3. Middle initial §
Parkerson	Arthur	L.
4. Title *	-	
President		
5. Signature (or digital signature) * Digital Signature Verified and Retained By	entifying Officer 6. De 12/7/2	ate signed * 2021

Employment Service Statement

In view of the statutorily established basic function of the Employment Service (ES) as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Department of Labor's Employment and Training Administration (ETA) nor the SWAs are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the ES constitute a contractual job offer to which the ETA or a SWA is in any way a party. 20 CFR 653.501(c)(1)(i).

Public Burden Statement (1205-0466)

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average .63 hours per response for all information collection requirements, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the collection of information. The obligation to respond to this data collection is required to obtain/retain benefits (44 U.S.C. 3501, Immigration and Nationality Act, 8 U.S.C. 1101, et seq.). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Foreign Labor Certification, 200 Constitution Ave., NW, Suite PPII 12-200, Washington, DC, 20210. (Paperwork Reduction Project OMB 1205-0466). DO NOT send the completed application to this address.



A.9. Additional Crop or Agricultural Activities and Wage Offer Information

Crop ID	Crop or Agricultural Activity	Wage Offer	Per	Piece Rate Units/Special Pay Information
	Drilling	\$ 0 <u>0</u>	Piece Rate	\$.01 - \$.02/per pot depending on pot size
	Planting	\$00_01_	Piece Rate	\$.005-\$.02/per pot depending on pot size
	Spacing plants	\$00 <u>01</u>	Piece Rate	\$.005-\$.05/plant depending on plant size and variety.
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		

Page A.1 of A.1

Case Status:



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Lancaster Farms, Inc.	5800 Knotts Neck Rd. Suffolk, Virginia 23435 SUFFOLK CITY		2/1/2022	12/1/2022	23
Lancaster Farms, Inc.	1240 Murphy Mill Rd. Suffolk, Virginia 23434 SUFFOLK CITY		2/1/2022	12/1/2022	23

Page B.1 of B.2



D. Additional Housing Information

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Applicable Housing Standards *
Single-Family House	1240 Murphy Mill Rd. Suffolk, Virginia 23434 SUFFOLK CITY		1	6	 ☑ Local ☑ State ☑ Federal
Single-Family House	3624 Bridge Rd. Suffolk, Virginia 23435 SUFFOLK CITY		1	8	☑ Local ☑ State ☑ Federal
Single-Family House	6012 Knotts Neck Rd. Suffolk, Virginia 23435 SUFFOLK CITY		1	8	☑ Local☑ State☑ Federal
Single-Family House	5917 Knotts Neck Rd. Suffolk, Virginia 23435 SUFFOLK CITY		1	8	☑ Local☑ State☑ Federal
Single-Family House	1328 Murphys Mill Rd. Suffolk, Virginia 23434 SUFFOLK CITY		1	6	☑ Local☑ State☑ Federal
					❑ Local❑ State❑ Federal
					❑ Local❑ State❑ Federal
					❑ Local❑ State❑ Federal
					❑ Local❑ State❑ Federal
					❑ Local❑ State❑ Federal

H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties				
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Orops/Commodities: nursery stock, trees, shrubs, perennials. working in a nursery handling both manual and machine tasks associated with commodity production and harvest of nursery stock, trees, shrubs and perennials. Workers must be able to perform manual as well as mechanized activities with accuracy and efficiency. Workers will perform work including but not limited to planting, digging, mulching, transplanting, mowing, watering in nurseries and seasonal holding houses. Fertilize, prune, spray, space, water, tag and perform other plant maintenance. Count and inventory plants. Propagate plants from cuttings. Load plants noto wagons, trailers and trucks. Transport and unload plants. Remove plastic from seasonal holding houses in spring and cover seasonal holding houses with plastic in fall. Assist with building seasonal holding houses. Fill, lift and carry various size pots with soil and plants weighing as much as 70 pounds. Plants must be handled carefully so that minimal leaves, limbs and roots are not broken during transplanting process. Workers must have an understanding of nursery quality control standards and a working knowledge of nursery production procedures. Workers must be able to harvest crops according to predetermined, customer specific standards. Must select and harvest crops which are suitable for							
time. Workers should be able to work or	their feet in ber ning through the	It positions for long periods of time. Work requires repetitive movements and extensive walking. Theat of the day, working in fields. Temperatures may range from 10 to 100 F. Workers may be	ist in loading trucks with packaged product weighing up to and including 70 pounds and lifting to a height of 5 feet for long periods of Allergies to ragweed, goldenrod, insect spray, related chemicals, etc. may affect workers' ability to perform the job. Workers are required to work during occasional showers not severe enough to stop field operations. Workers should be physically able to do the				
Work may also include mechanized field equipment with or without direction.	I work using pow	ver equipment. By way of example and not limitation power equipment may include tractors, plan	ters, sprayers, blowers, weedeaters, mowers and other equipment. Workers will be expected to be able to operate agricultural				
Employer assures that workers will be p	rovided transpor	tation from living quarters to work site every day (for workers who must be provided housing under	er the applicable regulations.)				
The employer may discipline the worker	, including brief	suspension of work activities ("time out") for a period determined by the supervisor, suspension fr	om employment for a set period of days or termination of employment as described in the "Work Rules."				
Workers may not report for work while u	nder the influence	e of alcohol or drugs. Except for moderate alcohol consumption in company housing during non	-working hours, the possession or use of illegal drugs or alcohol on Company property is prohibited and will be cause for termination.				
		nts to take and pass a drug test prior to a hiring decision, the employer has a no-exceptions drug uniformly after an initial job offer has been extended and accepted by the new hire.	policy requiring newly-hired employees to take and pass an employer-paid drug test. Every new hire must undergo testing before				
b. Job Offer Information 2							
1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Deductions from Pay				
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>)* DEDUCTIONS. Employer will make all deductions required by law (e.g., FICA, federal/state tax withholdings, court-ordered child support, etc.). Workers must pre-authorize voluntary deductions, which may include repayment of advances and/or loans, health insurance premiums, retirement plan contributions, and/or payment of cell phone, cable/satellite TV, internet or other service(s) for worker's convenience and benefit. All deductions will comply with the Fair Labor Standards Act (FLSA) and applicable state law. Workers must obtain employer's permission to make personal long distance phone calls on employer's phone. Making a personal long distance phone call constitutes consent by the worker for employer to deduct the cost of such call from worker's pay. Worker must promptly confirm such authorization in writing.							
			Page C.1 of C.5				



H. Additional Material Terms and Conditions of the Job Offer

c. Job Offer Information 3

employer up arrange bases cost transportation to the worker's paper of recultance, at the worker's paperse. Endpoyer-and pack-the drug betty is transported at anosphore that a worker the analyzer of the comployer table and pack and more a worker table bases and province and bases and memory bases and bases and anosphore table and pack and the anosphore table an								
employer all arrange base cost presentation the vecker's paper of all array base at result of a vecker at a result of a vec	1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 1				
The finite decision of the relation of the rel	3. Details of Material Term or Condition (up to 3,500 characters) * If an employee tests positive, he/she is immediately terminated and paid for all hours worked between the first date of employment and the date of termination, if any. In the case of a non-local or foreign worker who is terminated for cause resulting from failure to pass a drug test, the employer will arrange least-cost transportation to the worker's place of recruitment, at the worker's expense. Employer-paid post-hire drug testing is required at random, upon reasonable suspicion of use and after a worker has an accident at work.							
parel or accipately in the what's implying the wath's mighting or a machine balance wath is physically able balance model according and balance wath a semployed parameter bits (b) ober, at the comparing sole discretion, based on individual factors including work performance, all, and terrare. All terras and continues must to offeed to any compared terrate balance wather who is physically able balance wather and individual factors including the balance wather with the balance wather and all wathers, both U.S. waters and +2A wathers, employed in the occeation discretion including the balance wather wather and all the balance wather and all wathers and the balance wather and all balance wather and the balance wather and all wathers and wathers and all wathers and all wa	not limited to assault, child molestation,	sex or drug-relat	ted convictions) will be immediately terminated out of concern for general public safety, and pair	d for all hours worked between the first date of employment and the date of termination, if any. In the case of a foreign worker who is				
Rakes and/or bonces may be offend to any seasonal worker employed paramet to this (be order, at the compary's side discretion, based on individual factors induding used parameters. It at mean and continue included in the jub order will apply equally call workers, both US workers, employed in the comparing to factor the sector and the				to a trial period of up to 5 days during which their performance of required tasks will be evaluated. If the performance during the trial				
All larms and conditions included in the pice draw will apply draw that, both U.S. workers and H-A workers, employed in the occupation described in this dwarmer outer. Employer may request, buin or treagency workers to work more than the stated dially hours and/or on a worker's backet or federal holdsys. Violens will have an uncided lunch break. Worker must report to work at designated time and pice each day. Day or weekly work schedule may draw a backet as a statistic terminate or conditions, and or one than the stated dially hours and/or on a worker's backet or federal holdsys. Violens will have an uncided lunch break. Worker must report to work at designated time and pice each day. Day or weekly work schedule may draw a backet at the conduction of the trial period. If the worker's performance fails to assistly the employer will be uncided. The one of the trial period is the worker's performance fails to assistly the employer and the conduction of the trial period. If the worker's performance fails to assistly the employer and the conduction of the trial period. If the worker's performance fails to assistly the employer and the conduction of the trial period. If the worker's performance fails to assistly the employer and the conduction of the trial period. If the worker's performance fails to assistly the employer and the conduction of the trial period. If the worker's fails fragmance fails the state of the trial period is the worker's fails fragmance fails. The period at the work as directed' (3) commits a worker of the work and fails the state of the direct fails fragmance fails the state of the st	Employer retains the right to discharge a	an obviously unq	qualified worker, malingerer or recalcitrant worker who is physically able but does not demonstra	te the willingness to perform the work necessary for the employer to grow a premium quality product, or for any other lawful reason.				
Employer may notice that the explosition, where the work may be the date date have any or any order is added and order is added and where and any charge to start line. TERNATION: 1 All works will be added and where the started date have the employer will eadly where a' any charge to start line. TERNATION: 1 All works will be added and where the started date have the employer will eadle and where a date and the started date is any charge to start line. TERNATION: 1 All works will be added and where the started date have the employer will eadle and where a date and the started date. Employer reserves the right to terminate a worker at the conclusion of the trial period if the worker's performance fails to started will be added to added the started date is any charge to added the started date is any charge to added the started date is any charge to added the started date is a started date is a started of any charge to added the started date is a started date in the odd to added the started date is a started date in the odd to added the started date is a started date in the odd to added the started date is any charge to added the started date is a started date in the odd to added the started date is a started date in the odd to added the started date is added to added the started date in the odd to added the started date is added to added the started date in the odd to added the started date is added to added the started date in the odd to added the started date in the odd to added the started date in the odd to added the started date is added to added the started date in the odd to added the started date in the	Raises and/or bonuses may be offered	to any seasonal	worker employed pursuant to this job order, at the company's sole discretion, based on individua	al factors including work performance, skill, and tenure.				
vary dae to waarbier, sunight, temperature, cop conditions, and other factors. Employer will notly workers of any change to start time. TERMINATION. All workers will be subject to a five-day triat period, during which the employer will evaluate workers' performance of nequired tasks. Employer reserves the right to terminate a worker at the condusion of the triat period if the worker's performance fails to satisfy the employer reserves the right to terminate a worker at the condusion of the triat period if the worker's performance fails to satisfy the employer reserves the right to terminate a worker at the condusion of the triat period if the worker's performance fails to satisfy the employer reserves the right to terminate a worker at the condusion of the triat period if the worker's performance fails to satisfy the employer reserves the right to terminate a worker of the triat period. If the worker's performance fails to satisfy the employer reserves the right to terminate a worker for law of the triat period. If the worker's performance fails to satisfy the employer reserves the right to terminate a worker for law of the triat period. If the outperiod is the work is characters of the work as directed; (3) commits a directed in the worker of law of the triat period. If the outperiod is the work is the work as directed; (3) commits a directed in the employer results in worker for law of a directed in the work as directed in the day tail period. It period work is period to direct a second worker for law of a directed in the worker is period work in the employer results is prohibited and with the cause is prohibited and worker is period worker for law of a directed in the probe of employer results is prohibited and with the cause is prohibited and work as a compation in the day tail directed and with the cause of worker is a directed in the employer results be a disclusted work in a directed in the worker's directed. The employer results is prohibited and work is ca compation in the day of the triat period if th	All terms and conditions included in the	job order will app	ply equally to all workers, both U.S. workers and H-2A workers, employed in the occupation des	cribed in this clearance order.				
employer's reasonable expectations, or is otherwise unacceptable. d. Job Offer Information 4 1. Section/Item Number* A.8a 2. Name of Section or Category of Material Term or Condition * Job Duties - Job Duties Continued 2 3. Details of Material Term or Condition (<i>up</i> to 3.500 characters)* Employer may teaminate any work or barly bit entiting but not limited to situations in which the worker. (1) Is repeatedly absent or tardy: (2) maingers or otherwise refuses, without cause, to perform the work as directed; (3) commits act(s) of misconduct or repeatedly violates the Work Rules; and/or (4) fails, after completing the five day trial period. Up of participant, and work in a completent and skillur manner, consistent with the employer's reasonable expectations. Non-U.S. workers may be displaced as a result of near or more U.S. workers basel, in accordance with applicable targe or alphotel on a company premises is proform work in a completent and skillur manner, consistent with the employer's reasonable expectations. Non-U.S. workers may be displaced as a requirement period. Job abandomment will be deemed to occur after five consecutive workdays of unexcused abasel. Workers may be displaced as a requiremant for course, in accordance with applicable was an eguiterest and general background check as a condition of employment. In base, a command convicts, company parties is profile the employer's restarchard will be cause for immediate termination. Regardless of whether the employers requires a background check as a condition of manner of all and and or workers, company staff, customers, or the public at large displaced as a result of experiment of causes are displaced as a result of experiment of causes are displaced as a result in immediate termination. The particular displaced as a result in immediate termination. New state and and the experiment of a cause and registress and registress. Workers may not report for work under the influence of alcohol or insult as a registrest as a registrest and and the experi				have an unpaid lunch break. Worker must report to work at designated time and place each day. Daily or weekly work schedule may				
1. Section/Item Number* A.8a 2. Name of Section or Category of Material Term or Condition* Job Duties - Job Duties Continued 2 3. Details of Material Term or Condition (up to 3.500 characters)* Employer may terminate a worker for lawful job-related reasons, including but nol limited to situations in which the worker: (1) Is repeatedly absent or tardy; (2) malingers or otherwise refuses, without cause, to perform the work as directed; (3) commits action or or more U.S. workers becoming available for the job during the employer requirement period. Job abandonment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may not interdiate termination. Regardless of whether the employer regires a background check as a condition of employment, the employer regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules, and/or disciplinary measures may apply at employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, attendance, work guing work from or thing by be suspender without pay for the influence of alcohol or uge. Sectedult and in memory sectedult and the relevant factors. Employer may discharge work for some perform work under the influence of alcohol or uge. Sectedult and the accurdance with employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work guing and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, work day before work is completed for the				ployer reserves the right to terminate a worker at the conclusion of the trial period if the worker's performance fails to satisfy the				
1. Section/Item Number* A.8a 2. Name of Section or Category of Material Term or Condition* Job Duties - Job Duties Continued 2 3. Details of Material Term or Condition (up to 3.500 characters)* Employer may terminate a worker for lawful job-related reasons, including but nol limited to situations in which the worker: (1) Is repeatedly absent or tardy; (2) malingers or otherwise refuses, without cause, to perform the work as directed; (3) commits action or or more U.S. workers becoming available for the job during the employer requirement period. Job abandonment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may not interdiate termination. Regardless of whether the employer regires a background check as a condition of employment, the employer regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules, and/or disciplinary measures may apply at employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, attendance, work guing work from or thing by be suspender without pay for the influence of alcohol or uge. Sectedult and in memory sectedult and the relevant factors. Employer may discharge work for some perform work under the influence of alcohol or uge. Sectedult and the accurdance with employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work guing and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, work day before work is completed for the								
1. Section/Item Number* A.8a 2. Name of Section or Category of Material Term or Condition* Job Duties - Job Duties Continued 2 3. Details of Material Term or Condition (up to 3.500 characters)* Employer may terminate a worker for lawful job-related reasons, including but nol limited to situations in which the worker: (1) Is repeatedly absent or tardy; (2) malingers or otherwise refuses, without cause, to perform the work as directed; (3) commits action or or more U.S. workers becoming available for the job during the employer requirement period. Job abandonment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may not interdiate termination. Regardless of whether the employer regires a background check as a condition of employment, the employer regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules, and/or disciplinary measures may apply at employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, attendance, work guing work from or thing by be suspender without pay for the influence of alcohol or uge. Sectedult and in memory sectedult and the relevant factors. Employer may discharge work for some perform work under the influence of alcohol or uge. Sectedult and the accurdance with employer's discretion. 1. Workers must comply with all rules relating to discipline, attendance, work guing and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules relating to discipline, work day before work is completed for the								
3. Details of Material Term or Condition (up to 3,500 characters) * Employer may terminate a worker for lawlul job-related reasons, including but not limited to situations in which the worker: (1) Is repeatedly absent or tardy; (2) malingers or otherwise refuses, without cause, to perform the work as directed; (3) commits act(s) of misconduct or repeatedly violates the Work Rules; and/or (4) fails, after completing the five day trial period, to perform work in a completent and skillful marner, consistent with the employer's reasonable expectations. Non-U.S. workers may not of employment, the employer may terminate for cause, in accordance with employer's repuiles at laws and regulations, any worker found during the period of employment to have a criminal conviction record or status as a registered sex offender that the employer reasonably believes will endanger the safety or welfare of other workers, company staff, customers, or the public at large. These Work Rules provide guidance to workers regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules may result in immediate termination. Other policies and/or disciplinary measures may apply at employer's discretion. 1. Workers must perform work carefully and in accordance with employer's instructions. Workers periorming sloppy work may be suspended without pay for the remainder of a worked or for up to three days, depending on the degree of infraction, the worker's prior record, and other relevant factors. Employer may discharge worker for usus eschedule time unique serves also and or inlegal drugs or inlegal drugs. Employer may terminate workers to reaces and/or tailenes. 3. Workers may not use or possess alcohol or illegal drugs during workday before work is completed for the day (e.g., during meals). Workers may not report to work under the influence of alcohol or illegal drugs or dunkidsordery conduct in housing after hours. Workers may not use, p	d. Job Offer Information 4							
Employer may terminate a worker for lawful job-related reasons, including but not limited to situations in which the worker: (1) Is repeatedly absent or tardy; (2) maingers or otherwise refuses, without cause, to perform the work as directed; (3) commits act(s) of misconduct or repeatedly violates the Work Rules; and/or (4) fails, after complexing the five day trial period, to babandonment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may be displaced as a result of one or more U.S. workers becoming available for the job during the employer's reasonable expectations. Non-U.S. workers may be displaced as a result of one or more U.S. workers becoming available for the job during the period of abandonment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may not report for work under the employer requires a background check as a condition of employment, the employer must terminate on classific automers, or the public alt arge. These Work Rules provide guidance to workers regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules may result in immediate termination. Classificating to disciplinar, attendance, work quality and effort, and the care and maintenance of all employer-provided property. 2. Workers must comply with all rules related tors. Employer may istructions. Workers performing sloppy work may be suspended without pay for the relevant factors. Employer runay discipted workers for excessive alcohol or or up or during any workday before work is completed for the day (e.g., during meals). Workers may not report for work under the influence of alcohol or illegal drugs a during work day of the vorkaly of unexcused absences and/or tardines. Workers may not use or funcking and the nouse and the nouse set excessive absences and/or tardines. Workers may not use or during any workday before work is completed for the day (e.g., during	1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 2				
Page C.2 of C.5								
	Page C.2 of C.5							

Case Status: ____ Full Certification



H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5

1. Section/Item Number * A.8a 2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 3
 Details of Material Term or Condition (up to 3,500 characters) * 7.Workers living in employer-provided housing must lock the housing and turn off allights, electronics, and unnecessary heat before leaving for work et 8.Workers may not cook in living quarters or any other non-kitchen areas in employer-provided housing. 10.Workers may not leave paper, cans, bottles and other trash in fields, work areas, or on housing premises. Workers must properly use trash and was 11.Workers may not leave unauthorized breaks from work, except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to ob 12.Workers may not take unauthorized breaks from work, except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to ob 12.Workers may not leave the field or other assigned work area without permission of employer or supervisor. 14.Workers may not leave the field or other assigned work area without permission of employer or supervisor. 15.Workers may not entertain guests in employer-provided housing premises after 10:30 PM, except on Saturdays when guest hours end at 12:00 midr 17.Workers may not entertain guests in employer, supervisors, or members of the public with any tool or weapon. Workers who violate 19.Workers may not failed from harassing others and engaging in abusive behavior of any kid. Workers who physically, sexually, or verbally harass ot 20.Workers may not take from harassing others and engaging in abusive behavior of any kid. Workers who physically, sexually, or verbally harass ot 20.Workers may not any, possess, or use any dangeorus or deady tweapon. Workers who violate this rule may be subject to immediate termination. 21.Workers may not physically threaten other workers or the employer. Workers who violate this rule may be subject to immediate termination. 22.Workers may not take from there any end engaging in abusive behavior of any kind. Workers who physi	te receptacles. ain drinking water. nue working after stopping time. night. No persons, other than workers assigned by employer, may sleep in housing. te this rule may be subject to immediate termination. rer workers, the employer, supervisors, or members of the public may be subject to immediate termination. n.

f. Job Offer Information 6

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 4
30.Workers must ob immediate supervis 31.Workers must fo 32.Workers may no to, worker lists, cust 33.Workers may no 34.Except as otherw First Offense: Oral w Second Offense: W	bey all sa or. Ilow sup t reveal o comer lis t make lo vise note warning a ritten wa	ervisor's instructions. Insubordination is cause for confidential or proprietary business information to ts, financial information, or other business record ong distance phone calls on the employer's phone ad above, employees who violate any of these W	is must report any injuries or accidents promptly to the employer or or termination. In any third-party. Confidential information includes, but is not limited ls. The without employer's explicit permission. Fork Rules will be disciplined according to the following schedule:

Page C.3 of C.5



H. Additional Material Terms and Conditions of the Job Offer

g. Job Offer Information 7

1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Deductions Continued 1	
3. Details of Material Term or Condition (up to 3,500 characters) * Workers may be subject to disciplinary action for failing to obtain employer's permission for a personal long-distance call or to repay the cost of such call within a reasonable time. Employer may charge worker reasonable repair costs for damage to housing beyond normal wear and tear, if worker is found to have been responsible for such damage. Employer may charge worker for reasonable cost of damages and/or replacement of tools and/or equipment if such damage is found to have been the result of worker's willful misconduct or gross negligence. In accordance with 8 CFR § 214.2(h)(5)(xi)(A) and 20 CFR § 655.135(j)–(k), employer prohibits the solicitation and payment of recruitment fees by workers. Workers who pay or are solicited to pay such a fee must inform the employer immediately. Employer will investigate all claims of illegal fees and take immediate remedial action as appropriate.				
Ũ		ered to any seasonal worker employed pursuant to this job order, at the company's sole discretio	n, based on individual factors including work performance, skill, and tenure.	
ADDITIONAL PAY DETAILS. In the event that the applicable H-2A wage rate decreases for any reason during the employer's recruitment and/or H-2A contract period in the instant job order, the employer reserves the right to decrease its offered/paid hourly wage to the new, lower wage rate, as long as the new lower rate remains the highest of the AEWR, the prevailing hourly wage or piece rate, an agreed-upon collective bargaining wage, and the federal and state minimum wages in effect at the time work is performed. Employer will pay each worker by check, pay card, and/or direct deposit (employer pays any associated fees). The payroll period is weekly. Work performed under the contract is exempt from federal overtime pay requirements under the Fair Labor Standards Act (FLSA).				
ADDITIONAL TERMS, CONDITIONS, A	ND ASSURANC	DES.		
REASONABLE ACCOMMODATIONS.	Norkers should b	be able to do the work required with or without reasonable accommodations.		
NONDISCRIMINATION. All terms and c	onditions include	ed in the job order will apply equally to all seasonal workers (U.S. and foreign H-2A), employed in	the occupation described in this job order.	
DEPARTURE ACKNOWLEDGEMENT. Employer will advise all foreign H-2A workers of their responsibility to depart the United States upon separation of employment or completion of the H-2A contract period, unless the workers obtains an extension of status. All work is compensated at the hourly rate specified in the job order except for any specified piece rates. No piece rate compensation will be lower than the prevailing piece rates in the area of intended employment. In the event that the SWA/DOL promulgates new prevailing piece rate(s) lower than the specified piece rates, the employer reserves the right to pay the new, lower piece rate(s) for the applicable activities. When work is performed according to the stated piece rate schedule, workers are guaranteed that they will be paid no less than the applicable H-2A hourly rate for each hour worked. Pay ranges, if applicable, are determined based on a variety of factors including but not limited to crop size, quality, yield, and other circumstances that affect the difficulty of the work or the market value of the commodity. Pay shall not be less than the stated maximum for each activity.				
h. Job Offer Information 8				
1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Deductions Continued 2	
3. Details of Material Term or Condition (up to 3,500 characters) * The employer may, in its sole discretion, raise or suspend the piece rate scheme in favor of hourly pay at the applicable H-2A hourly rate. See Addendum A for piece rate schedule.				
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Case Status: _____Full Certification



H. Additional Material Terms and Conditions of the Job Offer

i. Job Offer Information 9

1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation - Daily Transportation Continued 1		
3. Details of Material Term or Condition (up to 3,500 characters) * Employer provides, at no cost, incidental transportation between worksites.					
j. Job Offer Information 10					
1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation Continued 1		
3. Details of Material Term Unless paid in adv	or Condition ance, er	n (up to 3,500 characters) * mployer reimburses inbound travel costs with	pay for the first workweek to the extent that worker's out-of-		
	pocket expenses reduce earnings below FLSA minimum wage; remainder of travel costs reimbursed upon completion of 50% of the				
contract period. Employer provides or pays outbound travel costs to workers who complete the contract or are dismissed early. Employer does not pay or reimburse travel costs to any worker who voluntarily resigns, abandons employment, or is terminated for					
cause. Travel reimbursements are based on the least-cost, economy-class common carrier rate.					

to

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