# H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor



# A. Job Offer Information

1.	Job Title *	Farmworker/L	aborer								
		a. Total	b. H-2A			Pei	riod of Inte	ended Employ	yment		
	Workers Needed *	50	50	3. Be	egin Date	* 8/14/2022		4. End Da	ite *9/18/202	22	
		b generally requireced to question	e the worke					1	☐ Yes		
		d days and hours		•					7. Hourly w	ork sch	edule *
	60	a. Total Hours	10	c. Monday	10	e. Wednesday	10	g. Friday	a. <u>6</u> : <u>0</u>	,,	☑ AM □ PM
	0	b. Sunday	10	d. Tuesday	10	f. Thursday	10	h. Saturday	b. <u>5</u> : <u>0</u>	,,	☐ AM ☑ PM
0-	Jah Dutia	s - Description of				ervices and Wag		ormation			
	e Addend						Data Uni	ite/(Special D	ny Informatio		
8b. \$	Wage Off	41 🗵 H	ONTH 80	. Piece Ra	nte Oπer § 00	None None	Rate Uni	its/Special Pa	ay Informatio	n §	
		eted <b>Addendum</b> nd wage offers at	A providing			on on the crops	or agricu	Itural	☐ Yes	☑ No	
			Weekly		_	Monthly	☐ Oth	ner (specify):	N/A		
The request fed for	10. Frequency of Pay. * Weekly Biweekly Monthly Other (specify): N/A  11. State all deduction(s) from pay and, if known, the amount(s). *  (Please begin response on this form and use Addendum C if additional space is needed.)  The Employer will make the following deductions from the worker's wages: FICA taxes, Federal Income tax if equired, Oregon state transit tax under HB 2017, other deductions expressly authorized or required by state or ederal law, cash advances and repayment of loans, repayment of overpayment of wages to the worker, payment or articles which the Worker has voluntarily purchased from the Employer, long-distance telephone charges, and my other deductions expressly authorized by the worker in writing.										

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# **B.** Minimum Job Qualifications/Requirements

1. Education: minimum U.S. diploma/degree requ						
☑ None ☐ High School/GED ☐ Associate's ☐ Bachelor's ☐ Master's or Higher ☐ Other degree (JD, MD, etc.)						
2. Work Experience: number of months required	. * 1	3. Training: nu	mber of months requ	uired. *	0	
4. Basic Job Requirements (check all that apply)	*					
a. Certification/license requirements		g. Exposure	to extreme temperati	ures		
☐ b. Driver requirements		☑ h. Extensive	pushing or pulling			
☐ c. Criminal background check		i. Extensive	sitting or walking			
d. Drug screen		☑ j. Frequent s	stooping or bending o	over		
e. Lifting requirement 50 lbs.		k. Repetitive	movements			
5a. Supervision: does this position supervise the work of other employees? *	☐ Yes ☑ N		question 5a, enter th			
6. Additional Information Regarding Job Qualifications/Requirements.  (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter "NONE" below) *  See Addendum C						
C. Place of Employment Information						
1. Address/Location *						
10881 Wheatland Road (Townsend 84)			T = = : .			
2. City *	3. State *	4. Postal Code *	5. County * Marion			
Gervais  6. Additional Place of Employment Information (	Oregon	97026				
See Addendum C		, <u>—</u>	,			
7. Is a completed <b>Addendum B</b> providing addition agricultural businesses who will employ worked attached to this job order? *				<b>☑</b> Ye	es 🗖 No	
D. Housing Information						
Housing Address/Location *     Bob Coleman Camp 16073 French Prairie Ro	oad					
2. City *	3. State *	4. Postal Code *	5. County *			
Woodburn	Oregon	97071	Marion			
6. Type of Housing *			7. Total Units *	8. Total O	ccupancy *	
Stick-Built			15	60		
9. Housing complies or will comply with the follow			☑ Local ☑	State 🗹	Federal	
10. Additional Housing Information. (If no additional information, enter "NONE" below) * Mail and Telephone: The Workers may receive mail at 5235 Keene Road NE Gervais, OR 97026. The Workers may be contacted in the event of an emergency by telephone Brad Eagelston at 503-801-0611. Collect telephone calls will not be accepted						
Is a completed <b>Addendum B</b> providing addit workers attached to this job order? *	ional informat	on on housing that v	vill be provided to	<b>☑</b> Ye	es 🔲 No	

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# E. Provision of Meals

Describe <u>how</u> the employer will provide kitchen facilities. * (Please begin response on The Employer will furnish cooking facility up afterward at no cost to employees on	this form and use Addendum C i ties with working applia	f additional space is nee nces, hot water,				
Employees will purchase their own food and prepare their own meals. In the event that it becomes necessary for the employer to provide 3 meals a day to the workers, the employer will charge \$14.00 per day or the current allowable charge as designated by the DOL.						
All breaks and lunches will be subject to local, state, and federal regulations. (See 17. C. of the Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders.)						
2. If meals are provided, the employer: *	☐ WILL NOT charge w	orkers for such me	eals.			
2. Il modio di o provided, dio employer.	☑ WILL charge worker	rs for such meals a	at \$ <u>14</u> . <u>00</u>	per day per worker.		
	<b>☑ WILL</b> charge worker	rs for such meals a	st \$14 . <u>00</u>	per day per worker.		
	daily transportation the e	mployer will provic	···   ¥ ·	per day per worker.		
F. Transportation and Daily Subsistence  1. Describe the terms and arrangement for (Please begin response on this form and use Adde.)	daily transportation the e	mployer will provic	···   ¥ ·	per day per worker.		
F. Transportation and Daily Subsistence  1. Describe the terms and arrangement for (Please begin response on this form and use Adde.)	daily transportation the e	mployer will provic	···   ¥ ·	per day per worker.		
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F. Transportation and Daily Subsistence  1. Describe the terms and arrangement for (Please begin response on this form and use Adde.)	or daily transportation the endum C if additional space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space in the space is need to be a space in the space i	employer will provided.)	de to workers. *			
F. Transportation and Daily Subsistence  1. Describe the terms and arrangement for (Please begin response on this form and use Added See Addendum C  2. Describe the terms and arrangements for and (b) from the place of employment (i. (Please begin response on this form and use Added)	or daily transportation the endum C if additional space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space is need to be a space in the space in the space is need to be a space in the space i	employer will provided.)	de to workers. *			
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F. Transportation and Daily Subsistence  1. Describe the terms and arrangement for (Please begin response on this form and use Added See Addendum C  2. Describe the terms and arrangements for and (b) from the place of employment (i. (Please begin response on this form and use Added)	or daily transportation the endum C if additional space is need or providing workers with the e., outbound). * Indum C if additional space is need and Transportation	employer will provided.)	de to workers. *			

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# G. Referral and Hiring Instructions

 Explain <u>how</u> prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer, or the employer's authorized hiring representative, methods of contact, and the days and hours applicants will be considered for the job opportunity. \*

(Please begin response on this form and use Addendum C if additional space is needed.)
Employer will accept referrals or applications from any source. Applicants must be familiar with the material terms and conditions of this job prior to applying for the position.

SWA may only refer for employment individuals who have been apprised of the material terms and conditions of employment and have indicated, by accepting referral to the job opportunity, that he/she is qualified, able, willing, and available for employment.

Note: This employer will not hire undocumented or fraudulently documented workers.

Candidates may apply in person at 5235 Keene Road, Gervais OR 97026, 10 am to 3 pm, Monday through Friday. Candidates who cannot apply in person may call Coleman Agricultural Services, Inc. at 503-383-7373 Option #1 and leave a voice message requesting an Application for Employment be mailed to them. Coleman Agricultural Services, Inc. will conduct a pre-employment interview by phone or in person approximately one week prior to the date of need.

If the candidate appears to be qualified and available for employment, a hiring decision will be communicated at that time.

Employer will verify, within the time stipulated by the law, the validity of documents provided by workers to demonstrate eligibility to legally work in the United States.

Candidates are encouraged to check back with Employer one week prior to the date of need to confirm there have not been any changes to the job opportunity. Candidates referred by the employment office (i.e. WorkSource) should check back with the employment office 9 days and no later than 5 days prior to the date of need to preserve their rights under 20CFR653.501(v) (B).

	( ) ( )	
All qualified eligible U.S. worl through 50% of the contract p		apply for these jobs during the positive recruitment period and
2. Tolophono Number to Apply	*	2 Email Addraga to Apply t
2. Telephone Number to Apply +1 (503) 383-7373		3. Email Address to Apply * hr@colemanag.com
4. Website address (URL) to Al	oply *	

# H. Additional Material Terms and Conditions of the Job Offer

1.	Is a completed <b>Addendum C</b> providing additional information about the material terms, conditions,		
	and benefits (monetary and non-monetary) that will be provided by the employer attached to this	Yes	□ No
	job order? *		

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# I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employment-related laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- 1. <u>JOB OPPORTUNITY</u>: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR 653, subpart F and the requirements set forth in 20 CFR 655.122. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR 655, Subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all worksites for which the
  employer is requesting H-2A labor certification does not currently have workers on strike or being locked out in the course of a labor
  dispute. 20 CFR 655.135(b).
- 3. HOUSING FOR WORKERS: Employer agrees to provide for or secure housing for H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the housing has been inspected and approved.

- 4. WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- 5. <u>EMPLOYER-PROVIDED TOOLS AND EQUIPMENT</u>: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f).
- 6. <u>MEALS</u>: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g).

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- 7. TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.
  - A. Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad to the place of employment. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

B. Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

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If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer's worksite, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer's worksite, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the 50 percent rule as described in sec. 655.135(d) of this subpart with respect to the referrals made after the employer's date of need. 20 CFR 655.122(h)(2).

#### C. Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's worksite(s) at no cost to the worker. 20 CFR 655.122(h)(3).

D. Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

8. **THREE-FOURTHS GUARANTEE**: Employer agrees to offer the worker employment for a total number of work hours equal to at least three-fourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CPR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths quarantee period ends on the date of termination.

- 9. EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. HOURS AND EARNINGS STATEMENTS: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) If piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).

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11. RATES OF PAY: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), the prevailing hourly wage rate, the prevailing piece rate, the agreed-upon collective bargaining rate, or the Federal or State minimum wage rate, in effect at the time work is performed, whichever is highest. If the worker is paid by the hour, the employer must pay this rate for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing hourly wage or piece rate, the legal Federal or State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest.

If the worker is paid on a piece rate basis and at the end of the pay period the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate of pay, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer assures that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. **FREQUENCY OF PAY**: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract if the worker fails to show up for work at the regularly scheduled time and place for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
  - CONTRACT IMPOSSIBILITY: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the U.S. Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's worksite if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's worksite to the subsequent employer's worksite. 20 CFR 655.122(h)(2).

- 15. <u>DEDUCTIONS FROM WORKER'S PAY</u>: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. <u>DISCLOSURE OF WORK CONTRACT</u>: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the required terms of this clearance order, including all Addendums, and the certified *H-2A Application for Temporary Employment Certification* will be the work contract. 20 CFR 655.122(q).

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#### 17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated date of need, unless the employer has amended the date of need at least 10 business days before the original date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., e-mail notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended date of need expeditiously. 20 CFR 653.501(c)(3)(i).

If there is a change to the anticipated date of need, and the employer fails to notify the OHO at least 10 business days before the original date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).

- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. 2, 1001.

Last (family) name *     EageIston	First (given) name *     Brad	3. Middle initial §
4. Title * Director-H.R.		
Signature (or digital signature) *     Digital Signature Verified and Retained By	ertifying Officer	6. Date signed * 6/23/2022

# **Employment Service Statement**

In view of the statutorily established basic function of the Employment Service (ES) as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Department of Labor's Employment and Training Administration (ETA) nor the SWAs are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the ES constitute a contractual job offer to which the ETA or a SWA is in any way a party. 20 CFR 653.501(c)(1)(i).

# Public Burden Statement (1205-0466)

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average .63 hours per response for all information collection requirements, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the collection of information. The obligation to respond to this data collection is required to obtain/retain benefits (44 U.S.C. 3501, Immigration and Nationality Act, 8 U.S.C. 1101, et seq.). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Foreign Labor Certification, 200 Constitution Ave., NW, Suite PPII 12-200, Washington, DC, 20210. (Paperwork Reduction Project OMB 1205-0466). DO NOT send the completed application to this address.

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# C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Coleman Agricultural Services, Inc. River Rd	12455 River Rd NE Gervais, Oregon 97026 MARION	2; Pearmine Home 2; Ditmar 62-63 14012 River Road; Pedro's Hse, Aunt Dora 7-10, Merton 03-04 19751 River Rd. NE	8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. French Prairie Rd	14973 French Prairie Road Woodburn, Oregon 97071 MARION	Browns 56-57; Williams 44-46, 15753 French Prairie Road; Williams 43, Grassman 41-42, 16073 French Prairie Road	8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. Marthaler	2400 Marthaler Rd NE Gervais, Oregon 97026 MARION	1, Mahony 55, 4000 Marthaler Road Woodburn, OR 97071	8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. Matheny Rd	2400 Matheny Road Gervais, Oregon 97026 MARION		8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. Fairfield Rd. NE	4250 Farifield Rd. NE Woodburn, Oregon 97071 MARION	Byrds 64-65	8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. Mahony Rd NE	4440 Mahony Rd NE St. Paul, Oregon 97137 MARION	Bills Hse, Homeplace 31-35; Pickers, Prairie 16 CR, 17-22, 24, 4530 Mahony Rd.	8/14/2022	9/18/2022	50
Coleman Agricultural Services, Inc. Crosby Rd	7445 Crosby Rd. NE Woodburn, Oregon 97071 MARION	Pat Johnsons 11-13	8/14/2022	9/18/2022	50

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# D. Additional Housing Information

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Applicable Housing Standards *
Stick Built Pearmine Camp	12223 River Rd NE Gervais, Oregon 97026 MARION		6	36	☑ Local ☑ State ☑ Federal
					□ Local □ State □ Federal
					□ Local □ State □ Federal
					□ Local □ State □ Federal
					□ Local □ State □ Federal
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#### H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1

Section/Item Number *	A.8a	Name of Section or Category of Material Term or Condition *	Job Duties		
3. Details of Material Term This Hop Harvest Job requires the ability by the workers	or Conditio	- n (up to 3,500 characters) * ad, bindad (hang) hops, dry hops, and bale hops.			
There are general conditions of employment, general joint	b specifications and ind	lividual requirements that are specific to each job duty.			
JOB DESCRIPTIONS: Hop Trash Spreading - Hop Trash Hauler: Oversees the	loading of hop bines a	nd leaves into truck box and drives to field to deposit on ground.			
Harvest Coraller - Coraller: Guides cut hop bines into the	e hop truck bed in the f	ield.			
Harvest Top Cutter - Top Cutter: Operates motorized eq	uipment that pushes a	truck in the hop field as it cuts the top of the strings and hop bines from the trellis.			
Harvest Field Pick Up - Field Pick-up: Picks up hop bine	s from the field and ma	nually loads into the hop truck.			
Harvest Driver - Hop Truck Driver: Drives a straight truck with a 20-foot vine bed from the field where it is loaded to the hop picker to be unloaded. All of the job requirements specific to the hop vine unloader/hanger job apply to the driver while performing this function of the job. This position may require some workers to have a valid Drivers License or equivalent Original Science (Institute or the position or equivalent Original Science (Institute original Science (Instit					
Harvest Hanger - Hop Vine Unloader/Hanger: Unloads hop vines by hand, grabbing and pulling them up from the bed of the truck and placing the end on a hook that is overhead.					
Harvest Picker - Picker Operator: Operates hop picking	machine and ensure pr	oper maintenance and operation to obtain quality removal of hop cones from bines			
Harvest Kiln - Kiln Operator/Assistant: Oversees the loa	ding of hop cones onto	the drying floors. Monitors the moisture levels of hop cones and assists in unloading of hop cones from the drying floor.			
Harvest Cooling/Baler - Hop Baler: Operates the hydrau enclose the 200-pound bale. Tests for moisture content	Harvest Cooling/Baler - Hop Baler: Operates the hydraulic baler. Sews the polypropylene bale covering by hand to enclose the 200-pound bale. Tests for moisture content and moves the bale to the staging area with a hand truck.				
Other Duties as Assigned: All other duties assigned under this order will be those duties of Farm Worker, Diversified Crops, under the Bureau of Labor Statistics Occupational Employment Statistics Standard Occupational Classification Code 45-2092.					
The Employer attests that all workers will be properly trained in the Worker Protections Standard (WPS) by qualified WPS trainers who have completed an EPA-approved Train-the-Trainer course pursuant to the Oregon Department of Agriculture.					

#### b. Job Offer Information 2

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Section/Item Number * B.6     Name of Section or Category of Material T.	n or Condition * Additional Information Regarding Job Qualifications/Requirements
--	---

- 3. Details of Material Term or Condition (up to 3,500 characters) \*
- 4b) Worker must have at least one month hop harvest experience.
- 4e) Must be able to lift and/or load 50lbs. Limit weight lifted to no more than 50 pounds. When lifting loads heavier than 50 pounds, use two or more people to lift the load.
- 4g) Work may take place when temperatures are below freezing and above 100 degrees Fahrenheit.
- 4h) May require extensive pulling and/or pushing of tools.
- 4i) May require worker to sit and/or walk for extensive periods of time
- 4j) Workers will be required to stoop and/or bend over while performing farm labor such as loading, unloading, baling, picking, removing debris, etc.
- 4k) There will be repetitive overhead movements while performing most of the farm labor duties

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# H. Additional Material Terms and Conditions of the Job Offer

c. Job Offer Information 3			
Section/Item Number *	C.6	2. Name of Section or Category of Material Term or Condition *	Additional Place of Employment Information
3. Details of Material Term	or Condition	n (up to 3,500 characters) *	
Workers are recrui employer.	ted to w	ork at Coleman Agricultural Services, Inc. an	d will be assigned as needed to meet the needs of the
The employer own	s or ope	erates all listed worksite locations.	
d. Job Offer Information 4			
d. Job Offer Information 4			Г
Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
3. Details of Material Term The Employer will workers who qualif	offer tra	n (up to 3,500 characters) * nsportation to and from employer provided ho	ousing to the work site, at no cost to
	•	•	up depends on variable factors, such as weather, field e manner after their shift is done; time varies depending on the

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#### H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5

Job Requirements - A.2/A.6 Additional Job Information Section/Item Number \* 2. Name of Section or Category of Material Term or Condition \*

3. Details of Material Term or Condition (*up to 3,500 characters*) \* A.2 Number of Workers Needed: 50

The number of workers needed represents the estimated shortage of domestic workers, and therefore the number of foreign workers the Employer anticipates will be needed. The Employer will hire all able, willing, and qualified domestic workers through the 50% point of the contract period and therefore the number of foreign workers hired could be substantially fewer than listed.

# A.6 Anticipated days and hours of work per week

The hours listed in block A.6 represent the normal work schedule. Due to the nature of these crops, weather it is the prevailing practice to work substantially more, less or different hours than those listed, sometimes for extended periods of time. When the number of hours for a week exceeds the number listed in section A.6, the worker may be offered, but not required, to work more hours. Night Shift which will be 5:00pm- 4:00am

#### f. Job Offer Information 6

1. Section/Item Number 2. Name of Section or Category of Material Term or Condition \* Job Requirements - B.6 General Conditions of Employment B 6

3. Details of Material Term or Condition (up to 3,500 characters) \*
Fieldwork begins at assigned time shortly after daylight. Work may be performed during light rain and in high humidity and in freezing or high heat temperatures. The worker may be required to work in the field when crops are wet with dew/rain and should have suitable clothing for variable weather conditions.

The Worker may never ride on agricultural equipment not designed for work-related riding purposes or any other non-passenger intended equipment. All work-related injuries must be immediately reported to the crew leader, foreman, or supervisor. Workers' compensation claims may be presented to any medical provider, through your employer or state agency if applicable

Harvest Commitment: The worker agrees to be available for work and perform the assigned work for the assigned employer through the full period of employment 08/14/2022 through 09/18/2022, in accordance with Section A.8A of the ETA 790.

Light Duty: Workers restricted to light duty work by their physician may be offered light duty jobs in accordance with State Law and/or agency guidance

Training: There will be a demonstration period to familiarize workers with job specifications and to demonstrate proper methods and other crop-specific issues such as particular grading specifications.

General Job Specifications:

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- I. Hop harvest is a 24/7 operation and workers may work some night shifts
- 2. Must be able to perform all duties within this job description in what can be considered a safe manner adhering to all established agricultural safety guidelines, practices, and procedures.
- 3. Hop vines will irritate/scratch exposed skin. The employee must bring and wear long sleeve shirts. Suitable work gloves will be provided by the employer.
- 4. Must wear all required and assigned personal protective equipment at all times when required to do so. The worker must wear proper clothing and footwear depending on the season. All footwear must be closed-toed and durable due to safety precautions.
- 5. The Employer or designated worker will provide instructions and general supervision. Workers will be expected to conform to the specific guidelines given for each day's work
- 6. Workers will be required to attend an orientation on workplace rules, policies and safety information.
- 7. Individuals who are not employed by the Employer will not be permitted in or adjacent to the work site. In particular, no non-working children may be present at or adjacent to work sites or left in vehicles during the workday. Workers arriving at work with non-working children or other nonworkers will not be put to work and will be sent home.
- 8. Workers who are eligible for Employer-provided housing will have employer arranged transportation from the house to the worksite.

All other duties assigned under this order will be those duties of Farm Worker, Diversified Crops, under the Bureau of Labor Statistics Occupational Employment Statistics Standard Occupational Classification Code 45-2092

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#### H. Additional Material Terms and Conditions of the Job Offer

g. Job Offer Information 7

1. Section/Item Number * B.6 2. Name of Section or Category of Material Term or Condition * Job Requirements - B.6 Other Conditions of Employment
---

3. Details of Material Term or Condition (*up to 3,500 characters*) \*

1. This document is translated into Spanish, if there are any differences the approved English version controls.

2. Discipline and/or Termination: The Employer may discipline and/or terminate the Worker for lawful job-related reasons: a) malingers or otherwise refuses without justified cause to perform as directed the work for which the worker was recruited and hired; b) commit serious act(s) of misconduct or serious or repeated violation(s) of company policies and procedures attached hereto; c) fails after completing the training period to perform the work as specified in Item 8.a; d) abandons his employment; e) falsifies identification, personnel, medical, production or other work related records; f) fails or refuses to take a drug test when requested during employment; or g) commits acts of insubordination (defined as failure to regard or obey authority).

Note: Drug testing will only be conducted post-employment and at the expense of the employer as stated in accordance with Departmental regulations at 20 CFR sec. 655.122(b). This is not a drug test requirement, but a statement outlining that the employer may conduct post-employment drug testing at the expense of the employer.

- 3. Workers must notify the employer prior to voluntarily terminating their employment. All wages due will be forwarded to the last known address for workers that leave without providing notice. It is imperative that workers provide a complete and accurate address to the Employer no later than the first day of employment. The Employer has a no complete, no rehire policy. Termination for lawful job related reasons before the specified ending date listed in this application will disqualify the Worker from future employment opportunities with the Employer. If the Worker abandons their employment without notice during the period covered by this work agreement they are terminated immediately and will be disqualified from future employment opportunities with the Employer, If the Worker resigns their employment voluntarily, the Employer will consider and evaluate special circumstances and hardship on a case by case basis.
- 4. If the Worker is consistently unable to perform their duties in a timely and proficient manner consistent with applicable industry standards, considering all factors, they will be provided training in accordance with Employer's progressive discipline standards, including verbal instruction, written warnings, time off, or other coaching or instruction to teach the Worker to work more efficiently. If performance does not improve after coaching and several warnings, the Worker may be terminated. These standards are not linked to any specific productivity measure and apply equally to if the Worker is working on an hourly and/or piece rate basis.
- 5. For workers covered by MSPA there are no arrangements made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers.

#### h. Job Offer Information 8

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1. Section/Item Number * B.6 2. Name of Section or Category of Material Term or Condition * Job Requirements - B.6 Other Conditions of Employment cont.	Section/Item Number * B.6     2. Name of Section or Category of Material Term or Condition *	Job Requirements - B.6 Other Conditions of Employment cont.
---	--	---

- 3. Details of Material Term or Condition (up to 3,500 characters) \*
  6. Drug Free Workplace: All worksites covered by this clearance order and all facilities of the employer are drug-free workplaces. Employees must not report for work, enter employers' property, or perform service while under the influence of or having used controlled substances. Employees must not report for work or perform service while under the influence of or impaired by prescription drugs, medications, alcohol or other substances that may in any way adversely affect their alertness. coordination, reaction response time, or safety.
- 7. Substance abuse policy: The Employer will strive to provide a safe and healthful work environment, free of substance abuse, for the protection of our members and their workers and visitors. The use or possession or being under the influence of drugs or alcohol during working time is prohibited. If the Worker arrives to work impaired due to substance abuse they will be subject to progressive discipline up to and including termination.
- 8. Unemployment Insurance: Domestic workers are generally covered by unemployment insurance. Foreign workers are generally not eligible for unemployment insurance benefits. Whether such employment constitutes covered employment for benefit eligibility purposes will be determined by unemployment insurance regulations in effect at the time a claim is filed.
- 9. The Oregon Employer will provide sick leave to employees. The employees will begin accruing sick time on the first day of employment and earn sick leave at a minimum rate of 1 hour for every 30 hours worked. Employees may use accrued sick time on the 91st calendar day of employment and may use sick time as it is accrued. Employees may carry over up to 40 hours of unused sick time from one year to the next; however employers may adopt policies that limit employees to accruing more than 80 hours of sick time or using no more than 40 hours of sick time in a year.
- 10. Employers will grant reasonable access to outreach workers pursuant to 20 CFR 653,107 and 653,501(3)(vii), and the Oregon Access Act ORS 659A.
- 11. You have the right to keep in your possession, your travel and labor documents, including your visa, at all times, and your employer may not require you to surrender those documents to the employer or to the international labor recruitment agency while you work in the United States, except as otherwise required by law or regulation or for use as supporting documentation in visa applications.

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#### H. Additional Material Terms and Conditions of the Job Offer

i. Job Offer Information 9

Section/Item Number * B.6	Job Requirements - D.10 Additional Housing Information
---------------------------	--

3. Details of Material Term or Condition (up to 3,500 characters) \*
The Employer will assign the Worker housing accommodations, if applicable. No person may occupy the Employer-provided housing without prior written permission by the Employer.

The employer will provide separate private sleeping areas for unrelated persons of each sex and for each family unit in accordance with Oregon OSHA-Agricultural Labor Housing OAR 437-004-1120 (16) (o). The kitchen and other common facilities will be shared.

Housing Rules: The Employer will distribute and post a camp management plan/housing rules. Workers who do not comply with housing rules will face progressive discipline, up to and including termination and removal from the housing.

Access to housing by authorized government personnel, job service outreach workers, and invited quests is permitted in common areas as long as their presence does not disrupt nor interfere with the right of guiet enjoyment of all housing residents in accordance with Oregon Access Act ORS 659A. Overnight guests are not permitted. Authorized persons shall,

upon request, provide credentials identifying the person as representing a qualifying agency or organization.

The employer retains the right to inspect the housing at any time and any property therein. The worker may decline an offer of housing.

#### j. Job Offer Information 10

Section/Item Number * F.2     Name of Section or Category of Material Term or Condition	Transportation - F.2 Inbound/Outbound Transportation
---	--

#### 3. Details of Material Term or Condition (up to 3,500 characters) \* Inbound:

For the Workers who complete 50 percent of the work contract, the Employer will either provide transportation and subsistence during transportation, or reimburse the reasonable cost incurred by the Worker for transportation and subsistence during transportation from the place from which the Worker departed to the employer's place of employment. In order to comply with the FLSA, the Employer will advance this payment prior to the first paycheck. Workers who do not complete 50% of the contract will have the advance deducted from their final paycheck. Transportation may be arranged by the employer and could include any of the following, depending on cost efficiency: Bus. Plane, Train: or a combination of the travel means.

The Employer will reimburse subsistence during transportation as soon as practical after the Workers arrive. The rate of reimbursement for subsistence during transportation is \$14.00 per day if no receipts are offered, up to a maximum of \$59.00 per day if the Worker presents receipts as specified in 20 CFR 655.122 (h)(1) and 20 CFR 655.173(a). Employer will provide or pay for reasonable lodging accommodations when applicable. The amount of the daily subsistence payment will be at least as much as the employer would charge the worker for providing three meals a day during employment (if applicable), but in no event less than the amount permitted under sec. 655.173(a)," which is \$14.00 per day according to Federal Register Volume 87, Number 36 published on Wednesday, February 23, 2022.

#### Outbound:

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The employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer, pursuant to 20 CFR 655.122(h)(2).

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