# H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor



# A. Job Offer Information

1 .lo	h Title *	Greenhous	e Worker								
1. Job Title * Greenhouse Worker  2. Workers a. Total b. H-2A Workers Period of Intended Employment											
	orkers eeded *	16	12		3 Firet I	Date * <b>3/31</b> /			ast Date * (		<b>3</b>
5. W	ill this job	generally requ									
lf	"Yes", pro	oceed to question	n 8. If "No",	complete	question	s 6 and 7 bel	ow.		□ Y		
6. Ar	nticipated	days and hours	of work per	Week (an e	entry is requ	uired for each box ]	k below) ^	]	7. Hourly		
	48	a. Total Hour	s 8	c. Monday	8	e. Wednesd	ау 8	g. Friday	a. <u>7</u> :	00 0 /	
	0	b. Sunday	8	d. Tuesday	8	f. Thursday	8	h. Saturday	b. <u>4</u> :	00 🗖 /	
						ervices and V		Information			
		s - Description on response on this for					ed. *				
	Adden	=				,					
8b V	Vage Offe	er * 8	 c. Per*	8d. Pi	iece Rate	e Offer § 8e.	Piece Ra	ate Units / Es	stimated Ho	urly Rate i	1
	_		HOUR	<b>\$</b> 00	00	n	Special F	Pay Informati		•	
\$ <u>16</u>	<u>. 9</u>	<u>5</u>   [	MONTH	\$ ==	<u> </u>	$\frac{1}{2}$ N/A	4				
		ted <b>Addendum</b> and wage offers	<b>A</b> providing			ion on the cro	ps or agri	icultural activ	rities to be	☐ Yes	☑ N/A
		of Pay: *	☑ Weekly	☐ Biwe		☐ Other (spe	cify): <u>N/A</u>	١			
11. S	State all d	eduction(s) fron	pay and, if	known, the	e amount	(s). *					
		response on this fo	rm and use Add	lendum C if a	dditional sp	ace is needed.)					
See	Adden	idum C									

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B. Minimum Job Qualifications/Requirements					
1. Education: minimum U.S. diploma/degree requir	ed. *				
☑ None ☐ High School/GED ☐ Associate's	☐ Bachelor	's □ Master's or high	er 🛘 Other degre	ee (JD, MD, etc.)	
2. Work Experience: number of months required.	3	3. Training: number	r of months require	ed. * 0	
4. Basic Job Requirements (check all that apply) §				<del></del>	
☐ a. Certification/license requirements		☑ f. Exposure to extr	•	;	
☐ b. Driver requirements		g. Extensive pushi	0 . 0		
☐ c. Criminal background check		h. Extensive sittin			
☐ d. Drug screen		i. Frequent stoopi	-	ſ	
☑ e. Lifting requirement 50 lbs.		☑ j. Repetitive move	ments		
5a. Supervision: does this position supervise the work of other employees? *	es 🗹 No	5b. If "Yes" to quest of employees we	ion 5a, enter the n orker will supervise		
6. Additional Information Regarding Job Qualification					
(Please begin response on this form and use Addendum C if See Addendum C	additional space	e is needed. If no additional s	kills or requirements, er	nter " <u>NONE</u> " below)	
See Addendum C					
C. Place of Employment Information					
Place of Employment Address/Location *     Cooktown Rd.					
2. City *	3. State *	4. Postal Code *	5. County *	N.,	
Preston	Connecticu		New London C	City	
6. Additional Place of Employment Information. (If	no additional in	formation, enter " <u>NONE</u> " belo	ow) *		
None.					
7 le completed Addendum D providing addition	al informatio	on the places of emi	alaymant and/ar		
7. Is a completed <b>Addendum B</b> providing addition agricultural businesses who will employ workers				☐ Yes ☑ N/A	
attached to this job order? *	, 01 10 1111011	ii iiio oiiipioyoi iiiii boʻ	oroviding workers,	2 100 211/71	
D. Housing Information					
D. Housing Information					
Housing Address/Location *     Cooktown Rd.					
2. City *	3. State *	4. Postal Code *	5. County *		
Preston	Connecticu		New London	City	
6. Type of Housing (check only one) *		•	7. Total Units *	8. Total Occupancy *	
	l or public		1	18	
(including mobile or range)					
9. Identify the entity that determined the housing n			3 Oth (:£.).		
☑ Local authority ☑ SWA ☑ Other State a			Other (specify): _		
10. Additional Housing Information. (If no additional in	tormation, ente	r " <u>NONE</u> " below) ^			
Barrack					

11. Is a completed **Addendum B** providing additional information on housing that will be provided to workers attached to this job order? \* ☑ Yes □ N/A Form ETA-790A FOR DEPARTMENT OF LABOR USE ONLY

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# E. Provision of Meals

Describe <u>how</u> the employer will provide each worker with three meals per day or furnish free and convenient cooking and kitchen facilities. *  (Resea begin recorded)								
Employer does not provide meals. Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. Laundry facilities provided at employer-provided housing at no expense to workers. For workers residing in employer-provided housing, employer also provides free transportation once per week to/from closest town or city for personal errands (e.g., groceries, banking services). Dining, kitchen/cooking facilities and other common areas are shared by all workers. In the event that kitchen facilities become unavailable during the contract period, employer will provide three daily meals in accordance with 20 CFR 655.122(g). In such circumstances, employer will deduct the cost of such meals up to the maximum allowable amount published in the Federal Register, or as otherwise approved by the U.S. Department of Labor.								
	☐ WILL NOT charge workers for mea	ıls.						
2. The employer: *	✓ WILL charge each worker for mea		46 per day, it	meals are provided.				
F. Transportation and Daily	y Subsistence							
(Please begin response on this see Addendum C	form and use Addendum Ĉ if additional space is ne	eded.)						
2. Describe the terms and arrangements for providing workers with transportation (a) to the place of employment (i.e., inbound) and (b) from the place of employment (i.e., outbound). * (Please begin response on this form and use Addendum C if additional space is needed.)  Employer pays/reimburses foreign workers for all visa-related costs (excluding passport fees) in the first work week. For non-commuting workers, employer pays/reimburses reasonable travel costs(transportation, daily subsistence, and lodging if applicable) from the place the worker departed from to the employer's place of employment.								
During the travel describe	ed in Item 2, the employer will pay for	a. no less than	<b>\$</b> <u>15</u> . <u>46</u>	per day *				
3. During the travel described in Item 2, the employer will pay for or reimburse daily meals by providing each worker *  b. no more than     3								

G. Referral and Hiring Instructions

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<ol> <li>Explain how prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer (or the employer's authorized hiring representative), methods of contact, and the days and hours applicants will be considered for the job opportunity. *         (Please begin response on this form and use Addendum C if additional space is needed.)</li> </ol>								
See Addendum C								
2. Telephone Number to Apply * +1 (860) 215-7057	3. Extension § N/A	Email Address to Apply * bonnieplants.robholder@gmail.com	m					
5. Website Address (URL) to Apply * N/A								
H. Additional Material Terms and Cond	litions of the Job (	Offer						
	and benefits (monetary and non-monetary) that will be provided by the employer attached to this job    Yes   No							
I. Conditions of Employment and Assu	rances for H-2A A	gricultural Clearance Orders						

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employment-related laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- 1. <u>JOB OPPORTUNITY</u>: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an *H-2A Application for Temporary Employment Certification* for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- 2. NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all places of employment for which the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- BHOUSING FOR WORKERS: Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.

- 4. WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- EMPLOYER-PROVIDED TOOLS AND EQUIPMENT: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).

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MEALS: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits 7 to eligible workers.
  - Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least threefourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

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If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. <u>EARNINGS RECORDS</u>: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. HOURS AND EARNINGS STATEMENTS: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).
  - For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).
- 11. RATES OF PAY: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order, the employer will continue to pay at least the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
- 14. CONTRACT IMPOSSIBILITY: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable

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to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

- 15. DEDUCTIONS FROM WORKER'S PAY: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. DISCLOSURE OF WORK CONTRACT: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified H-2A Application for Temporary Employment Certification and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).

#### 17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

- Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).
  - If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).
- Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

Last (family) name * Harruff	2. First (given) name * Kimberly	3. Middle initial §
4. Title * H-2A Contract Administrator		

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# H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor



5. Signature (or digital signature) *			6. Date signed *
Digital Signature Verified and Retained	Parti.	All.	2/8/2023
Ву	Certifying	of frees	

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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# H-2A Agricultural Clearance Order Form ETA-790A Addendum B U.S. Department of Labor

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
<ul><li>☑ Employer-provided</li><li>☑ Rental or public accommodations</li></ul>	74 Connecticut 164 Preston, Connecticut 06365 NEW LONDON CITY	House - Leased	1	6	<ul> <li>☑ Local authority</li> <li>☑ SWA</li> <li>☑ Other State authority</li> <li>☑ Federal authority</li> <li>☐ Other</li> </ul>
□ Employer-provided □ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public☐ accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other

# H-2A Agricultural Clearance Order Form ETA-790A Addendum C U.S. Department of Labor



# H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1			
Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties
the busy season. Tag trays. Work on seedli and get up seed flats for delivery. Fold and bathrooms and sweeping floors. Activities n	ing line. Haul and staple corrugate may include load	nd spread fill-sand to maintain greenhouse floors, using wheelbarrows or carts and shovels. Oper ad forms to make boxes used for packing horticultural products. Clean work areas, sanitize, and	ant, spray, weed, and water plants, using hand tools and gardening tools. Cut and transplant seedlings and cuttings. Feel plants' plants. Apply pesticides, herbicides and fertilizers. Push and pull carts. Work within an assembly line. Work is very fast paced during ate tractors and machinery to fertilize, cultivate or spray. May maintain, construct, and repair nursery buildings. Sit down seed flats meir's license and doctor's certificate may drive vehicles to transport workers and may be offered additional hours. Workers who on.
		re than the stated daily hours and/or on a workers Sabbath or federal holiday. Additional hours a actors. Employer will notify workers of any change to start time.	are voluntary. Worker must report to work at designated time and place each day. Daily or weekly work schedule may vary due to
Workers should expect occasional periods different days.	of little or no wor	rk because of weather, crop or other conditions beyond the employer's control. These periods ca	in occur anytime throughout the season. Workers may be assigned a variety of duties in any given day and different tasks on
satisfy the employers reasonable expectation perform the work as directed; (3) commits a workers may be displaced as a result of one	ons, or is otherw act(s) of miscond e or more U.S. w	rise unacceptable. Employer may terminate a worker for lawful job-related reasons, including but duct or repeatedly violates the Work Rules; and/or (4) fails, after completing the two day introduct	. Employer reserves the right to terminate a worker at the conclusion of the introductory period if the workers performance fails to not limited to situations in which the worker: (1) is repeatedly absent or tardy; (2) malingers or otherwise refuses, without cause, to tory period, to perform work in a competent and skillful manner, consistent with the employer's reasonable expectations. Non-U.S. nt will be deemed to occur after five consecutive workdays of unexcused absences. Workers may not report for work under the
b. Job Offer Information 2			
Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Deductions from Pay
support, etc.). Worker insurance premiums worker's convenience Workers must obtain	oloyer wers mus of retirence and be nemploy constitu	ill make all deductions required by law (e.g., of pre-authorize voluntary deductions, which not plan contributions, and/or payment of cepenefit. All deductions will comply with the Fairyer's permission to make personal long distantes consent by the worker for employer to de	FICA, federal/state tax withholdings, court-ordered child nay include repayment of advances and/or loans, health lell phone, cable/satellite TV, internet or other service(s) for ir Labor Standards Act (FLSA) and applicable state law. Ince phone calls on employer's phone. Making a personal long duct the cost of such call from worker's pay. Worker must
For Public Burden Sta	tement, se	ee the Instructions for Form ETA-790/790A.	

c. Job Offer Information 3

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#### H. Additional Material Terms and Conditions of the Job Offer

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Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Additional Information Regarding Job Qualifications/Requirements

3. Details of Material Term or Condition (up to 3,500 characters) \*

Three months of agricultural work experience required. Walk, sit, stand on concrete or other surfaces, push and pull, stoop and crouch for long periods of time. Use of repetitive hand and finger movements. Work outside in inclement weather including hot, cold, wet, and/or humid conditions for extended periods of time. Lift, carry, and load up to 50 lbs. Must be 18 years of age or older. Employer is a drug-free workplace. Workers may be subject to drug testing if they have been involved a reportable accident or upon reasonable suspicion that drug use may be impacting job performance. Any drug testing will be conducted post-hire at the employer's expense and is not part of the interview/hiring process.

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a	.Ion	()tter	Information	4

Section/Item Number *	G.1	Name of Section or Category of Material Term or Condition *	Referral and Hiring Instructions
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3. Details of Material Term or Condition (up to 3,500 characters) \*
Applicants should thoroughly familiarize themselves with the job specifications and the terms and conditions of employment before contacting the employer or seeking a referral. Only workers meeting all the qualifications for Employment, who are able, willing and qualified to perform the work, with or without reasonable accommodations, who are eligible for employment in the United States, and who are available at the time and place needed should be referred to the employer. All referrals from State Workforce Agencies must be sent to the employer by email and must include referral contact name, phone number, and email address if an email address is available.

Address: 20 Cooktown Road, Preston, CT, 06365 USA Bonnie Plants Referral Contact is Robert Holder Email address: bonnieplants.robholder@gmail.com

Phone number: +18602157057

Contact hours are Monday through Friday, 9:00 a.m. to 5:00 p.m., ("Regular Business Hours"), except on federal holidays. Collect telephone calls will not be accepted directly from job applicants and persons inquiring about employment. The employer will interview applicants by phone and in-person by appointment and job offers will be extended to qualified, eligible applicants. Telephone or in-person interviews will be at no cost to workers. Applicants, State Workforce Agency Personnel, Walk-ins, Gate Hires, etc. may call for an interview during Regular Business Hours, If a Job Service Office will be referring several applicants at the same time, it is requested that the employer be advised in advance so that sufficient time may be allowed to

Documentation of identity and employment authorization (original documents only) sufficient to complete an I-9 Form, as required by the Immigration Reform and Control Act, must be in the possession of the worker at the time the worker reports for work and will be examined by the Company as a condition for completing the hiring process. Walk-in applicants whose pre-employment paperwork was completed at the time of hire must have a valid identity document when they report to work. No worker will be considered to have completed the hiring process, nor be permitted to start work, and/or occupy Company-provided housing, without completing an I-9 Form and presenting required documentation of identity and employment eligibility within the legally required time frames. Although the job holding office is not required to verify employment authorization documentation, Employer requests that the Employment Service staff apprise applicants that they will be required to provide documentary proof of work authorization to the Employer.

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# H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5			
Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
provided housing is provided housing, e	located mployer	at the work site. Workers are therefore able	I2 person capacity) registered to the employer. The employer- to walk to work every day. For workers residing in employer- eferenced vehicles on a weekly basis (Friday at end of
f. Job Offer Information 6			
Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation - Daily Transportation Continued
insurance. For work from the worksite. U workers who do not	ranspor ers resideserside i reside i own da	t workers are covered under employer's vehic ding in employer-provided housing, employer nployer-provided transportation is voluntary. In employer-provided housing. Local workers	cle insurance policy which includes property damage provides, at no cost to workers, daily transportation to and Daily transportation to/from the worksite is not available to and workers who decline employer-provided housing are trips to transport the total number of H-2A workers at this
For Public Burden Sta	itement, se	ee the Instructions for Form ETA-790/790A.	

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# H. Additional Material Terms and Conditions of the Job Offer

g. Job Offer Information 7			
Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Worker Compensation Insurance
3. Details of Material Term of Worker compensation 002 and 90-15411-0	on insur	(up to 3,500 characters) * ance is provided. Carrier is Sentry Insurance	Company, and the applicable policy numbers are 90-15411-
h. Job Offer Information 8			
1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Job Requirements Continued #1
disciplinary measures may apply at employ 1. Workers must comply with all rules relati 2. Workers must perform work carefully an relevant factors. Employer may discharge + 3. Workers may not use or possess alcoho alcohol use or drunk/disorderly conduct in 4. Workers must be present, able, and willi may terminate any worker who abandons of 5. Workers must keep employer-provided lo housing that employer assigns to them. 6. Workers may not remove, deface, or alte 7. Workers living in employer-provided hou 8. Workers signed to bunk beds in emplo 9. Workers may not cook in living quarters 10. Workers may not leave paper, cans, bo 11. Workers may not sleep, waste time, or	ver's discretion.  ing to discipline, d in accordance worker for subsee d io rillegal drugs housing after hot ng to perform ev employment (five viving quarters an er any employer using must lock th oyer-provided ho or any other not talks from work, tolter during wor er assigned work er assigned work er assigned work	attendance, work quality and effort, and the care and maintenance of all employer-provided projudith employer's instructions. Workers performing sloppy work may be suspended without pay foquent offenses. during work time or during any workday before work is completed for the day (e.g., during meals urs. Workers may not use, possess, sell, or manufacture illegal drugs on any employer premises ery scheduled workday at the scheduled time unless excused by employer. Employer does not proceed to consecutive workdays of unexcused absence). It is consecutive workdays of unexcused absence). It is consecutive workdays of unexcused absence). It is consecutive workdays of unexcused absence) and common areas neat, clean, and in good repair, except for normal wear and tear. Workers must notices or posters required by federal and state law. Workers may request copies of posters, he housing and turn off all lights, electronics, and unnecessary heat before leaving for work each using may not separate bunk beds.  -kitchen areas in employer-provided housing. Employer furnishes cooking facilities and equipme ash in fields, work areas, or on housing premises. Workers must properly use trash and waster except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to obtair king hours. Workers may not engage in horseplay, scuffle or throwing things during work hours area without permission of employer or supervisor.	r the remainder of a workday or for up to three days, depending on the degree of infraction, the worker's prior record, and other s). Workers may not report for work under the influence alcohol or illegal drugs. Employer may terminate workers for excessive including housing.  Dermit excessive absences and/or tardiness. Workers must report any absence from work prior to the scheduled start time. Employer at cooperate in maintaining common kitchen and living areas. Employer does not permit pets of any kind. Workers must occupy a morning. Workers must close all doors and windows while using heat and during adverse weather conditions.

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#### H. Additional Material Terms and Conditions of the Job Offer

i. Job Offer Information 9

Section/Item Number *	B.6	Name of Section or Category of Material Term or Condition *	Job Requirements - Job Requirements Continued #2
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#### 3. Details of Material Term or Condition (up to 3.500 characters) \*

- 15. Workers must be present at their assigned worksite at the scheduled start time. Workers may not begin work prior to scheduled starting time or continue working after stopping time.
- 16. Workers may not entertain guests in employer-provided housing premises after 10:30 PM, except on Saturdays when guest hours end at 12:00 midnight. No persons, other than workers assigned by employer, may sleep in housing
- 17. Workers may not interrupt other workers' rest/sleep periods by excessive or unnecessary noise or commotion
- 18. Workers may not deliberately restrict production or damage products/commodities.
- 19. Workers may not physically threaten other workers, the employer, supervisors, or members of the public with any tool or weapon. Workers who violate this rule may be subject to immediate termination
- 20. Workers are prohibited from harassing others and engaging in abusive behavior of any kind. Workers who physically, sexually, or verbally harass other workers, the employer, supervisors, or members of the public may be subject to immediate termination. 21. Workers may not fight on employer's premises, including housing, at any time. Workers who violate this rule may be subject to immediate termination.
- 22. Workers may not carry, possess, or use any dangerous or deadly weapon. Workers who violate this rule may be subject to immediate termination.

  23. Workers may not steal from other workers or the employer. Workers who violate this rule may be subject to immediate termination.
- 24. Workers may not falsify identification, personnel, medical, production or other work-related records.
- 25. Workers may not drive any vehicles on employer's property without proper licensing, if required.

  26. Workers may not abuse or destroy any machinery, truck or other vehicle, equipment, tools, or other property belonging to the employer or to other workers
- 27. Workers must report any damage or breakdown of equipment, tools, or other property belonging to the employer
- 28. Workers may not use or operate trucks or other vehicles, tools or other equipment and property that has not been specifically assigned to worker by the employer or supervisor. Workers may not use or operate trucks or other vehicles, tools or other equipment or property for personal use unless expressly authorized by
- 29. Workers may not misuse or remove from the farm premises without authorization any employer-owned property.
- 30. Workers may not accept personal gifts from employer's vendors or customers without employer's authorization
- 31. Workers must complete and obey all safety training and rules and common safety practices. Workers must report any injuries or accidents promptly to the employer or immediate supervisor
- 32 Workers must follow supervisor's instructions. Insubordination is cause for termination.
- 33. Workers may not reveal confidential or proprietary business information to any third-party. Confidential information includes, but is not limited to, worker lists, customer lists, financial information, or other business records
- 34. Workers may not make long distance phone calls without employer's explicit permission.
- 35. Workers must take care to handle tools and equipment and product in a manner to avoid injury or damage.
- 36. Workers must use toilet and handwashing facilities and practice good personal hygiene
- 37. Use of personal electronic devices, including cell phones is generally not permitted during working hours.

#### i. Job Offer Information 10

Section/Item Number *	B.6	Name of Section or Category of Material Term or Condition *	Job Requirements - Job Requirements Continued #3
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- 3. Details of Material Term or Condition (up to 3,500 characters) \* 38. Workers must not interfere with the performance of fellow workers.
- 39. Workers must drink water often on hot days and take breaks as directed by their supervisor which will depend on site or environmental conditions.
- 40. Workers who guit or are terminated for cause prior to the completion of the employment period may not be eligible for rehire in the future, unless the termination is a mutual agreement between the employer and employee.
- 41. In the event that the employer issues electronic badges for timekeeping and/or piece rate tabulation, workers must keep badges in their possession at all times during work hours.
- 42. Employer reserves the right to enter housing at any time. Inspections may be performed to ensure housing meets applicable standards.
- 43. Excessive absences or tardiness is not permitted. Excessive absence is defined as three consecutive days of unexcused absence or five unexcused absences within a 30-day period. Excessive tardiness is defined as unexcused arrival for work after the regularly scheduled time for three consecutive days or late for five unexcused days within a 30-day period.
- 44. No smoking allowed in greenhouse areas, buildings of any kind, or outdoors in or near areas where plants are grown. Smoking is only allowed in designated areas during employee's authorized rest and break.
- 45. Wear personal protective equipment in accordance with the job you are performing.

Except as otherwise noted above, employees who violate any of these Work Rules will be disciplined according to the following schedule:

First Offense: Oral warning and correction.

Second Offense: Written warning and unpaid leave for balance of day.

Third Offense: Immediate termination. Worker will be asked to sign written fact statement.

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# H. Additional Material Terms and Conditions of the Job Offer

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k. Job Olier information 11			
Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Pay Deductions Continued
worker is found to have been responsible f employer receives a fine for acts committe	or such damage d by a worker on	<ul> <li>Employer may charge worker for reasonable cost of damages to property and/or replacement of</li> </ul>	thin a reasonable time. Employer may charge worker reasonable repair costs for damage to housing beyond normal wear and tear, if of tools and/or equipment if such damage is found to have been the result of worker's willful misconduct or gross negligence. If the line amount will be deducted from the employees' wages when expressly authorized by the worker in writing. No arrangements have
RAISES/BONUSES. Raises and/or bonuse	es may be offere	d to any seasonal worker employed pursuant to this job order, at the company's sole discretion,	based on individual factors including work performance, skill, and tenure.
ADDITIONAL PAY DETAILS.			
		ent that the applicable H-2A wage rate increases for any reason during the employer's recruitmen ourly wage or piece rate, an agreed-upon collective bargaining wage, and the federal and state	nt and/or H-2A contract period in the instant job order, the employer will increase its offered/paid hourly wage to the new, wage rate, minimum wages in effect at the time work is performed.
Work performed under the contract is exer	npt from federal	overtime pay requirements under the Fair Labor Standards Act (FLSA).	
ADDITIONAL TERMS, CONDITIONS, ANI	O ASSURANCES	S.	
REASONABLE ACCOMMODATIONS. Wo	rkers should be	able to do the work required with or without reasonable accommodations.	
NONDISCRIMINATION. All terms and con	ditions included	in the job order will apply equally to all seasonal workers (U.S. and foreign H-2A), employed in the	ne occupation described in this job order.
DEPARTURE ACKNOWLEDGEMENT. Er	nployer will advis	se all foreign H-2A workers of their responsibility to depart the United States upon separation of	employment or completion of the H-2A contract period, unless the workers obtain an extension of status.
I. Job Offer Information 12			
1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued
cause, in accordance conviction record or	ner the eace with a status a	employer requires a background check as a capplicable laws and regulations, any worker for	condition of employment, the employer may terminate for bund during the period of employment to have a criminal er reasonably believes will endanger the safety or welfare of

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# H. Additional Material Terms and Conditions of the Job Offer

m. Job Offer Information 13			
Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Inbound / Outbound Transportation Continued
	nbound	transportation includes transportation via mo	st economical and reasonable common carrier (bus or van) consular processing city to the employer's housing address.
or reimburse travel or reimbursements are transportation include	costs to based des trans	any worker who voluntarily resigns, abandor on the least-cost, economy-class common casportation via most economical and reasonal	ete the contract or are dismissed early. Employer does not pay ns employment, or is terminated for cause. Return travel arrier rate (bus or van). For H-2A workers, outbound ole common carrier (bus or van) from the employer's housing asular processing city or U.S. border to the worker's home city.
n. Job Offer Information 14			
Section/Item Number *		2. Name of Section or Category of Material Term or Condition *	
3. Details of Material Term of	r Condition	(up to 3,500 characters) *	

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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