H-2A Agricultural Clearance Order Form ETA-790A U.S. Department of Labor



A. Job Offer Information

1. Jo	b Title *	Farm Worke	rs								
	orkers	a. Total	b. H-2A W	orkers			Period o	f <u>I</u> ntended E	Employment		
	eeded *	20	20		3. First [Date * 4/1/2			ast Date * 1		023
		generally require		to be on-	call 24 ho	ours a day an	d 7 days a	week? *	□Y	es 🗹 N	10
		days and hours o			•				7. Hourly	Work Sch	edule *
	40	a. Total Hours	7 0	. Monday	7	e. Wednesda	7	g. Friday	a. <u>7</u> :	00 🛮 /	AM PM
	0	b. Sunday	7	l. Tuesday	7	f. Thursday	5	h. Saturday	b. <u>3</u> :	00 🔲 /	
(F		s - Description of t or response on this form dum C	he specific :	services c	or labor to			normation			
8b. V	Vage Offe	. .	Per *	8d. Pi	ece Rate) Incen	Special Pative - Strawbe	ay Informati erries, harvest	stimated Holon § on § , 1 gallon box. ctors. Guarant	Actual piece	rate
		ted Addendum A and wage offers a								☑ Yes	□ N/A
			Weekly	☐ Biwe		Other (spec	cify): N/A				
(F		eduction(s) from paresponse on this form									

H-2A Agricultural Clearance Order



u		TA-790A nent of Labor		TATES OF ALE
B. Minimum Job Qualifications/Requirements				
Education: minimum U.S. diploma/degree requir None ☐ High School/GED ☐ Associate's		's ☐ Master's or high	er 🛘 Other degre	e (JD, MD, etc.)
2. Work Experience: number of months required.	1	3. Training: number	r of months require	d. * 0
4. Basic Job Requirements (check all that apply) § □ a. Certification/license requirements □ b. Driver requirements □ c. Criminal background check □ d. Drug screen □ e. Lifting requirement 35 lbs.		 ☑ f. Exposure to extr ☑ g. Extensive pushi ☑ h. Extensive sittin ☑ i. Frequent stoopi ☑ j. Repetitive move 	ing or pulling g or walking ng or bending over	
5a. Supervision: does this position supervise the work of other employees? *	′es ☑ No	5b. If "Yes" to quest	ion 5a, enter the nu orker will supervise	
6. Additional Information Regarding Job Qualificat (Please begin response on this form and use Addendum C if One month of experience harvesting fit be in inclement weather including extrebending, reaching, pushing, pulling, was	additional space ruits or ve eme heat	ments. * e is needed. If no additional segetables is requi , cold, and light ra	kills or requirements, en red. Work is ou ain or snow. Po	ter " <u>NONE</u> " below) utside and may erform repetitive
C. Place of Employment Information				
Place of Employment Address/Location * Norton Road				
2. City * Cashiers	3. State * North Carolin	4. Postal Code * a 28717	5. County * Jackson	
6. Additional Place of Employment Information. (If Keyhole Lane, Cullowhee; Yellow Mounta Creek Road, Cullowhee; Pine Creek Roa 281, Tuckasegee; Caney Fork Road, Tuckasegee; Cashiers; Cullowhee Monderosa Road, Cashiers;	ain Road, d, Cullowh kasegee;	Cullowhee; Salt Ronee; Hwy 107 Nor Evitt Cemetery Ro	ock Road, Cullo th, Tuckasegee oad, Cashiers; 1	e (2 fields); Hwy. 160 & 300
7. Is a completed Addendum B providing addition agricultural businesses who will employ workers attached to this job order? *				☑ Yes □ N/A
D. Housing Information				
Housing Address/Location * 3069 Wide Horizon Dr.				
2. City * Franklin	3. State * North Carolin	4. Postal Code * 28734	5. County * Macon	
6. Type of Housing (check only one) * ☑ Employer-provided (including mobile or range)	al or public		7. Total Units * 1	8. Total Occupancy 30
9. Identify the entity that determined the housing n ☑ Local authority ☑ SWA ☐ Other State a			Other (specify): _	
10. Additional Housing Information. (If no additional in Start out on US-441, which becomes to onto Wide Horizon Drive.	nformation, ente	r " <u>NONE</u> " below) *	(, , , =	ad and veer left
11. Is a completed Addendum B providing addition workers attached to this job order? *	nal informat	ion on housing that will	l be provided to	☑ Yes □ N/A

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E. Provision of Meals

L. I lovision of wears									
Describe <u>how</u> the employ kitchen facilities. *	er w	vill provide each worker with three n	neals p	er day or fur	nish fre	e and conv	enient cooking and		
kitchen facilities.* (Please begin response on this form and use Addendum C if additional space is needed.) Employer does not provide meals. Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. For workers residing in employer-provided housing, employer also provides free transportation once per week to/from closest town or city for personal errands (e.g., groceries, banking services). Dining, kitchen/cooking facilities and other common areas are shared by all workers. In the event that kitchen facilities become unavailable during the contract period, employer will provide three daily meals in accordance with 20 CFR 655.122(g). In such circumstances, employer will deduct the cost of such meals up to the maximum allowable amount published in the Federal Register, or as otherwise approved by the U.S. Department of Labor.									
		WILL NOT charge workers for me	als.						
2. The employer: *	V	WILL charge each worker for mea	als at	\$ <u>14</u> .	00_	per day, if	meals are provided.		
F. Transportation and Daily	/ Su	bsistence							
(Please begin response on this See Addendum C	form a	gements for daily transportation the	eeded.)				Journant		
2. Describe the terms and arrangements for providing workers with transportation (a) to the place of employment (i.e., inbound) and (b) from the place of employment (i.e., outbound). * (Please begin response on this form and use Addendum C if additional space is needed.) Employer pays/reimburses foreign workers for all visa-related costs (excluding passport fees) in the first workweek. Workers responsible for securing inbound transportation arrangements. For non-local workers, employer reimburses reasonable travel costs (transportation, daily subsistence, and lodging if applicable), at least-cost economy-class rates, from the place worker departed to the employer's place of employment.									
		Item 2, the employer will pay for	a. no	less than	\$ <u>15</u>	<u>. 46</u>	per day *		
or reimburse daily meals			b. no	more than	\$ <u>59</u>	00	per day with receipts		
						·			

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	U.S. Depa	rtment of Labor	STATES OF P
information for the employer (or the employer applicants will be considered for (Please begin response on this form and use Add Employer accepts referrals and applicants from all sources. Interviews conducted at no cost to applicants, whether via punavailable, contact employer 's agent during the hours of SEMPLOYERS HE, LLC (a MAS Labor company) (434) 260-8833 referrals@maslabor.com Referring State Workforce Agency (SWA) is responsible for	nployer's authorize the job opportunity tendum C if additional st Interview required. Emplo bohone or in-person. Conta 9:00 AM - 5:00 PM ET Trinforming applicants of te to provide notice of the re ds to refer multiple applicant b duties for the duration of of employment;	pace is needed.) byer conducts interviews by phone at time of inquiry or within a react Employer Monday through Friday during the hours of 9:00 AM man and conditions of employment. After coordinating referral with ferral. When possible, SWA should furnish translator services as rats concurrently.	d the days and asonable time thereafter 5:00 PM ET. If
2. Telephone Number to Apply * +1 (828) 508-2513	3. Extension § N/A	4. Email Address to Apply * farmernate24@yahoo.com	
5. Website Address (URL) to Apply * ncworks.gov			

H. Additional Material Terms and Conditions of the Job Offer

1.	Is a completed Addendum C providing additional information about the material terms, conditions,	
	and benefits (monetary and non-monetary) that will be provided by the employer attached to this job	🗹 Yes 🔲 No
	order? *	

I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I HEREBY CERTIFY my knowledge of and compliance with applicable Federal, State, and local employmentrelated laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all places of employment for which the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- HOUSING FOR WORKERS: Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.

- WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- EMPLOYER-PROVIDED TOOLS AND EQUIPMENT: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).

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MEALS: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits 7 to eligible workers.
 - Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least threefourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

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If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. <u>EARNINGS RECORDS</u>: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. HOURS AND EARNINGS STATEMENTS: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).
 - For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).
- 11. RATES OF PAY: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order, the employer will continue to pay at least the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
- 14. CONTRACT IMPOSSIBILITY: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable

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to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

- 15. DEDUCTIONS FROM WORKER'S PAY: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. DISCLOSURE OF WORK CONTRACT: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified H-2A Application for Temporary Employment Certification and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).

17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

- Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).
 - If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).
- Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

1. Last (family) name * Moss	2. First (given) name * Wayne	3. Middle initial § G.
4. Title * President		

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5. Signature (or digital signature) *			6. Date signed *
Digital Signature Verified and Retained	Parti.	All.	2/9/2023
Ву	Certifying	of free	

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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A.9. Additional Crop or Agricultural Activities and Wage Offer Information

Crop ID	Crop or Agricultural Activity	Wage Offer	Per	Piece Rate Units / Estimated Hourly Rate / Special Pay Information
	Incentive - Strawberry tips, cut, box and put on trailer	\$	Piec e Rate	box (1,000). Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Strawberry plants, pick up, band, box and load certified non-dormant green tops	\$	Piec e Rate	box (1,000)\$.50 bonus for each correct count box completed. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Harvest blackberries	\$ 50	Piec e Rate	flat (12 containers per flat). Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Harvest tomatoes	\$	Piece	5/8 bushel box. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Strawberry tips, unloading, cutting, and sticking	\$	Piec e Rate	tray (1,000). Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Harvest squash, yellow	\$ <u>25</u>	Piec e Rate	3/4 bushel box. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Harvest squash, zucchini	\$	Piec e Rate	1/2 bushel box. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Strawberry plants, pick up, band, trim, box and load registered dormant plants	\$	Piec e Rate	box (1,000). Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive - Harvest Green Beans	\$	Piec e Rate	bushel. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive -Harvest Bell Peppers	\$	Piec e Rate	bucket. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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A.9. Additional Crop or Agricultural Activities and Wage Offer Information

Cuan				
Crop ID	Crop or Agricultural Activity	Wage Offer	Per	Piece Rate Units / Estimated Hourly Rate / Special Pay Information
	Incentive - Harvest Cabbage	\$	Piec e Rate	50 lb. box. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
	Incentive-Harvest Hot Peppers	\$	Piec e Rate	bucket. Actual piece rate earnings depend on individual factors. Guaranteed \$14.91/hr.
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		

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C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Norton Creek Farms, Inc.	1037 Prentiss Bridge Road Franklin, North Carolina 28734 MACON	Rabbit Creek Road and Ferguson Road, Franklin; Hwy 64, Franklin; River Road, Franklin (2 fields); Wide Horizon Rd., Franklin;	4/1/2023	10/31/2023	20
Norton Creek Farms, Inc.	210 Nelms Road Carnesville, Georgia 30521 FRANKLIN		4/1/2023	10/31 /2023	20

D. Additional Housing Information

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1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
☑ Employer-provided ☐ Rental or public accommodations	3157 GA Highway Franklin, North Carolina 28734 MACON	This motel is owned outright by the employer From US-64 W/NC-28 W, merge onto US-64 W/ US-441 S via the ramp on the left, merge onto US-23 S/ US-441 S/ Georgia Road toward Clayton/ Atlanta and go 2.7 to the housing on the right.	1	76	 ☑ Local authority ☑ SWA ☑ Other State authority ☑ Federal authority ☑ Other
☑ Employer-provided ☐ Rental or public accommodations	201 Evitt Cemetery Road Cashiers, North Carolina 28717 JACKSON	From Norton Road turn left on Yellow Mountain Road. Turn left on Jody Town Road. Turn right on Evitt Cemetery Road.	1	6	☑ Local authority☑ SWA☑ Other State authority☑ Federal authority☑ Other
☑ Employer-provided ☐ Rental or public accommodations	641 Wiley Brown Rd. Franklin, North Carolina 28734 MACON	From Hwy 64, turn left at the new Walmart. Take the second exit in the roundabout. Go 50 yards and turn right onto Wiley Brown Rd. Go 1/2 mile and housing is on the right on the hill.	1	47	☑ Local authority☑ SWA☑ Other State authority☑ Federal authority☑ Other
☑ Employer-provided ☐ Rental or public accommodations	2790 Norton Rd. Cashiers, North Carolina 28717 JACKSON	From US-64 go .03 miles on Norton Road to housing on the right.	1	40	☑ Local authority☑ SWA☑ Other State authority☑ Federal authority☑ Other
☑ Employer-provided ☐ Rental or public accommodations	356 Terrell Road Franklin, North Carolina 28717 MACON	From US-441 in Franklin, turn left onto Terrell Road and go approximately 1/4 mile housing on left.	4	20	☑ Local authority☑ SWA☑ Other State authority☑ Federal authority☑ Other

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1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
☑ Employer-provided☐ Rental or public accommodations	1800 Jody Town Rd. Cashiers, North Carolina 28717 JACKSON	From Cashiers, NC, take highway 64 for approximately 5 miles, turn right on Norton Road. Turn left on Yellow Mountain Road. Take the first left at Jody Town Road. The road will dead end and the housing will be on your right.	1	6	 ☑ Local authority ☑ SWA ☑ Other State authority ☑ Federal authority ☑ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other
☐ Employer-provided☐ Rental or public accommodations					□ Local authority □ SWA □ Other State authority □ Federal authority □ Other

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H. Additional Material Terms and Conditions of the Job Offer

a. 30b Oner Information 1			
Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties

3. Details of Material Term or Condition (up to 3,500 characters) *
Perform manual labor to plant, transplant, cultivate, harvest, field pack, load and unload strawberry plants, strawberries, blackberries, pumpkins, peppers, tomatoes, beans, cabbage, sweet corn, squash and watermelons by hand, by machine and using hand tools. Transplant strawberry plants by removing transplants from trays, placing into pre-dug holes in plastic covered beds and covering roots with soil. Remove tips from the strawberry plants that are viable plugs and place into trays. Carry full trays to a trailer that is moving through the field. When strawberry plants are of the correct size and maturity, workers will carefully dig them up by hand, place a rubber band around plants, and place banded plants into boxes. Full boxes will then be carried and loaded onto a trailer that is moving through the field. Load strawberry plants into nursery stock cooling units. Walk through assigned row while bending and reaching to pick ripe strawberries and blackberries by hand without bruising or damaging the fruit or bush. Workers must use care to pick bushes clean of all berries of the correct color and size, as instructed by their supervisor. Strawberries and blackberries will be picked, graded and packed into clam shell containers according to supervisor's instructions ensuring that there are no leaks. Once clamshells are full, workers will place them into boxes and carry full boxes to trailers moving through the fields at the end of the rows where fruit is inspected for quality. Workers must continuously examine, count and check harvested berries, plants and produce. Defective and low quality fruit/plugs will not be accepted and must be discarded. When harvest activities are complete, workers may thin and prune the blackberry bushes using hand clippers to encourage optimal growth for next season.

Workers must follow the pattern and instruction set forth by the supervisors to carefully select which branches to clip. After training, workers must have a general understanding of how pruning affects competition with fruiting wood and how thinning is done to provide nutrition to the developing fruit, Improper pruning can cause problems with fruit load, fruit size, disease severity, and overall production.

Plant peppers, tomatoes, squash, cabbage, watermelons and pumpkins by hand placing transplants into holes along rows. Insert stakes and string for tomatoes, beans and peppers. Harvest watermelon and pumpkin by cutting stems from the vine using knives. Workers will then pick up harvested watermelons and pumpkins and pitch them to another worker who will either gently place into bins or pitch it to another worker within an assembly line. Peppers, squash, and tomatoes will be picked from plants by hand and placed into buckets. When buckets are full, workers will carry and dump them into bins on a trailer that is moving through rows alongside workers. Cut cabbage using a knife and individually place into moving truck. Sweet corn will be harvested by pulling selected ears from the stalks, placing into crates and loading full crates onto moving trailers. Assist in the mechanical planting and harvesting of beans. Lay plastic to prepare beds for planting.

Bend, reach and pull up used plastic. Till soil and apply fertilizers. Weed and clean fields. Clean, sort, count, check and load harvested products in the field. Cut, bale, and load Christmas trees. Set up and operate irrigation equipment. Clear and maintain irrigation ditches. Workers must use care not to damage or bruise produce, or leave any appropriate product on the plant during harvest.

Minor activities include: tending to and maintaining livestock and pastures; operating, repairing and maintaining farm vehicles, implements and mechanical equipment; and repairing fences and farm buildings. Workers with a valid license and doctor's certificate may transport other workers in vehicles provided and insured by the employer and be offered additional hours.

b. Job Offer Information 2

1. Section/Item Number * A.11 2.	2. Name of Section or Category of Material Term or Condition *	Deductions from Pay
----------------------------------	--	---------------------

3. Details of Material Term or Condition (up to 3,500 characters) *

DEDUCTIONS. Employer makes all deductions required by law (e.g., FICA, federal/state tax withholdings, court-ordered child support, etc.). Workers must pre-authorize voluntary deductions, which may include repayment of wage advances and/or loans, health insurance premiums, retirement plan contributions, and/or third-party payments or wage assignments for products or services furnished for the worker's benefit or convenience. All deductions comply with the Fair Labor Standards Act (FLSA) and applicable state law. Employer may deduct reasonable repair costs if the worker is found to be responsible for damage to housing beyond normal wear and tear. Employer may charge worker for reasonable cost of damages to property and/or replacement of tools and/or equipment if such damage is found to have been the result of worker's willful misconduct or gross negligence.

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c. Job Offer Information 3

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H. Additional Material Terms and Conditions of the Job Offer

Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
housing, employer a personal errands (e	ncidentalso pro also pro .g., groc	al transportation between worksites at no cos vides free daily transportation to and from the	et to workers. For workers residing in employer-provided e worksite, and weekly transportation to closest town/city for a schedule varies depending on work location, work/weather efore/after workday begins/ends.
d. Job Offer Information 4			
Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 1
Details of Material Term of Assist in Good Agricultural Praction	r Condition ces policies.	(up to 3,500 characters) *	
	nployer. Emp	loyer reserves the right to discharge an obviously unqualified worker, malir	ker's ability to perform the job. Persons seeking employment in this position must be available for the ngerer or recalcitrant worker who is physically able but is unwilling to perform the work necessary for the
			or federal holidays. Workers will have an unpaid lunch break. Worker must report to work at designated s, and other factors. Employer will notify workers of any change to start time.
of the 2 day introductory period if not limited to situations in which I Work Rules; and/or (4) fails, after a result of one or more U.S. work not report for work under the influtequires a background check as	the worker's the worker: (recompleting ters becoming tence of alcoal condition of the worker's t	performance fails to satisfy the employer's reasonable expectations, or is of 1) is repeatedly absent or tardy; (2) malingers or otherwise refuses, withou the 2 day introductory period, to perform work in a competent and skillful mg available for the job during the employer's recruitment period. Job abandor of drugs. Possession or use of illegal drugs or alcohol on company preferemployment, the employer may terminate for cause, in accordance with a	ers' performance of required tasks. Employer reserves the right to terminate a worker at the conclusion otherwise unacceptable. Employer may terminate a worker for lawful job-related reasons, including but t cause, to perform the work as directed; (3) commits act(s) of misconduct or repeatedly violates the anner, consistent with the employer's reasonable expectations. Non-U.S. workers may be displaced as onment will be deemed to occur after five consecutive workdays of unexcused absences. Workers may misses is prohibited and will be cause for immediate termination. Regardless of whether the employer pplicable laws and regulations, any worker found during the period of employment to have a criminal or welfare of other workers, company staff, customers, or the public at large.

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e. Job Offer Information 5	rms and Co	onditions of the Job Offer	
1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Deductions Continued 1
3. Details of Material Term of the employer receives a fine for acts committed by a work	or Condition ((up to 3.500 characters) * If you have the solution of equipment and he or she is at fault, the fine amount will be deducted from the employees' wages	when expressly authorized by the worker in writing.
No arrangements have been made with establishment own	ners or agents for the pay	rment of a commission or other benefits for sales made to workers.	
In accordance with 8 CFR § 214.2(h)(5)(xi)(A) and 20 CFR	§ 655.135(j)–(k), employ	ver prohibits the solicitation and payment of recruitment fees by workers. Workers who pay or are solicited to pay such a fee must info	m the employer immediately. Employer will investigate all claims of illegal fees and take immediate remedial action as appropriate.
FIRST WEEK'S PAY. If an applicant fails to verify the start	date of need between 9	and 5 business days prior to the original date of need, then they are disqualified from the first weeks' pay obligations listed in [20 C.F.	R. § 653.501(c)(3)(i)].
RAISES/BONUSES. Raises and/or bonuses may be offere	d to any seasonal worke	r employed pursuant to this job order, at the company's sole discretion, based on non-discriminatory individualized factors.	
stated piece rate schedule, workers are guaranteed that the	ey will be paid no less that	ard, and/or direct deposit (employer pays any associated fees). All work is compensated at the hourly rate specified in the job order er an an the applicable H-ZA hourly rate for each hour worked. Pay ranges, if applicable, and edetermined based on a variety of factors including any, in its sole discretion, raise or suspend the piece rate scheme in favor of hourly pay at the applicable H-ZA hourly rate.	cept for any specified piece rates. No piece rate compensation will be lower than the prevailing piece rates in the area of intended employment. When work is performed according to the ing but not limited to crop size, quality, yield, and other circumstances that affect the difficulty of the work or the market value of the commodity. Pay shall not be less than the stated
Work performed under the contract is exempt from federal	overtime pay requiremen	nts under the Fair Labor Standards Act (FLSA).	
ADDITIONAL TERMS, CONDITIONS, AND ASSURANCES	S.		
REASONABLE ACCOMMODATIONS. Qualified workers we reasonably able to provide the accommodation (i.e., becaute)	vith disabilities must notify se the accommodation w	y the employer of any accommodations needed to perform the job. Workers must be able to perform the work required, with or withou rould cause undue hardship on the operation of the business).	reasonable accommodations. A worker is not eligible for the job if the worker is not able to perform the job duties even with the requested accommodation, or if the employer is not
NONDISCRIMINATION. All terms and conditions included may be assigned a variety of duties in any given day and d	in the job order will apply lifferent tasks on different	requally to all seasonal workers (U.S. and foreign H-2A), employed in the occupation described in this job order. Workers should expudays.	ct occasional periods of little or no work because of weather, crop or other conditions beyond the employer's control. These periods can occur anytime throughout the season. Workers
f. Job Offer Information 6			
1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Deductions Continued 2
3. Details of Material Term of DEPARTURE ACK	r Condition ((up to 3,500 characters) * DGEMENT. Employer will advise all foreign I	H-2A workers of their responsibility to depart the United States
			d, unless the workers obtains an extension of status.

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H. Additional Material Terms and Conditions of the Job Offer

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g. Job Offer Information 7			
Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation - Daily Transportation Continued 1
responsible for own all workers eligible for include any combine approximately 7:00.	ovided tr transpo or emplo ation of t M, and	ransportation is voluntary. Workers who decling it attention. Employer attests that it will have enougher-provided transportation. Vehicle type, quantity: 2, seat	ne or are ineligible for employer-provided housing are ugh vehicles, with appropriate seating capacity, to transport uantity, and seating capacity are TBD and may vary, but may ts per: 15) bus (quantity: 4, seats per: 50). Pick-up time is nd-trip travel for employer-provided transportation is equal to apply.
h. Job Offer Information 8			
Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Continued 1
reimbursed upon co complete the contra- provided to workers means of transporta travel. Workers may	ng work mpletior ct or are who res tion the select t	ers' pay below the FLSA minimum wage rein of 50% of the contract period or earlier. Em dismissed early without cause. Use of empl sign voluntarily, abandon employment, or are y choose. The employer has not made any a	nbursed in first workweek; remainder of travel costs ployer arranges/provides outbound travel to workers who oyer-provided transportation is voluntary. No outbound travel terminated for cause. Workers may select any reasonable rrangements on behalf of workers for inbound or outbound for securing their own transportation arrangements. Travel arrier rate.

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H. Additional Material Terms and Conditions of the Job Offer

i. Job Offer Information 9			
Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Safety - Workers' Compensation
3. Details of Material Term of Worker compensations	r Condition on insur	(up to 3,500 characters) * Cance is provided.	
Carrier is American		•	
Notify Wayne Moss	at (828)) 507-4869 in case of injury within 30 days.	
j. Job Offer Information 10			
Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Housing
housing. Employer all times. Workers n	nly to no provides nust vac	on-local workers (i.e. permanent residence ou s separate sleeping and bathroom facilities fo cate housing promptly at end of contract peric	utside normal commuting distance). Only workers may occupy reach gender. Employer possesses and controls premises at od or upon termination, in accordance with state law. If one request(s) an inspection of the listed housing.

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

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H. Additional Material Terms and Conditions of the Job Offer

k. Job Offer Information 11

1. Section/Item Number * B.6 2. Name of Section or Category of Material Term or Condition * Job Requirements - Work Rules	1. Section/Item Number * B.6
---	------------------------------

3. Details of Material Term or Condition (up to 3,500 characters) *
These Work Rules provide guidance to workers regarding acceptable conduct standards and general expectations. This document is not intended to be comprehensive. Repeat or severe violations of the Work Rules may result in immediate termination. Other policies and/or disciplinary measures may apply at employer's discretion.

- 1. Workers must comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all employer-provided property. Workers must raise safety and health concerns with the employer.
- 2. Workers must perform work carefully and in accordance with employer's instructions. Workers performing sloppy work may be suspended without pay for the remainder of a workday or for up to three days, depending on the degree of infraction, the worker's prior record, and other relevant factors. Employer may discharge worker for subsequent offenses.
- 3. Workers may not use or possess alcohol or illegal drugs during work time or during any workday before work is completed for the day (e.g., during meals). Workers may not report for work under the influence alcohol or illegal drugs. Employer may terminate workers for excessive alcohol use or drunk/disorderly conduct in housing after hours. Workers may not use, possess, sell, or manufacture illegal drugs on any employer premises, including housing. 4. Workers must be present, able, and willing to perform every scheduled workday at the scheduled time unless excused by employer. Employer does not permit excessive absences and/or tardiness. Workers must report any absence from work prior to the scheduled start time. Employer
- may terminate any worker who abandons employment (five consecutive workdays of unexcused absence). 5. Workers must keep employer-provided living quarters and common areas neat, clean, and in good repair, except for normal wear and tear. Workers must cooperate in maintaining common kitchen and living areas. Employer does not permit pets of any kind. Workers must occupy
- housing that employer assigns to them. 6. Workers may not remove, deface, or alter any employer notices or posters required by federal and state law. Workers may request copies of posters.
- 7. Workers living in employer-provided housing must lock the housing and turn off all lights, electronics, and unnecessary heat before leaving for work each morning. Workers must close all doors and windows while using heat and during adverse weather conditions.
- 8. Workers assigned to bunk beds in employer-provided housing may not separate bunk beds.
- 9. Workers may not cook in living quarters or any other non-kitchen areas in employer-provided housing.
- 10.Workers may not leave paper, cans, bottles and other trash in fields, work areas, or on housing premises. Workers must properly use trash and waste receptacles.
- 11. Workers may not take unauthorized breaks from work, except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to obtain drinking water.
- 12. Workers may not sleep, waste time, or loiter during working hours. Workers may not engage in horseplay, scuffle or throwing things during work hours.
- 13. Workers may not leave the field or other assigned work area without permission of employer or supervisor.
- 14. Workers may not enter employer's premises without authorization.

I. Job Offer Information 12

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Work Rules Continued 1			
3. Details of Material Term or Condition (up to 3,500 characters) * 15. Workers must be present at their assigned worksite at the scheduled start time. Workers may not begin work prior to scheduled starting time or continue working after stopping time. 16. Workers may not entertain guests in employer-provided housing premises after 10:30 PM, except on Saturdays when guest hours end at 12:00 midnight. No persons, other than workers assigned by employer, may sleep in housing. 17. Workers may not interrupt other workers it restbleep periods by excessive or unnecessary noise or commodition. 18. Workers may not deliberately restrict production or damage products/commodities. 19. Workers may not physically threaten other workers, the employer, supervisors, or members of the public with any tool or weapon. Workers who violate this rule may be subject to immediate termination.						

- 20. Workers are prohibited from harassing others and engaging in abusive behavior of any kind. Workers who physically, sexually, or verbally harass other workers, the employer, supervisors, or members of the public may be subject to immediate termination.
- 21. Workers may not fight on employer's premises, including housing, at any time. Workers who violate this rule may be subject to immediate termination. 22. Workers may not carry, possess, or use any dangerous or deadly weapon. Workers who violate this rule may be subject to immediate termination.
- 23. Workers may not steal from other workers or the employer. Workers who violate this rule may be subject to immediate termination
- 24. Workers may not falsify identification, personnel, medical, production or other work-related records.
- 25. Workers may not drive any vehicles on employer's property without proper licensing, if required.
- 26. Workers may not abuse or destroy any machinery, truck or other vehicle, equipment, tools, or other property belonging to the employer or to other workers.
- 27. Workers must report any damage or breakdown of equipment, tools, or other property belonging to the employer.
- 28. Workers may not use of operate trucks or other vehicles, machines, tools or other equipment and property that has not been specifically assigned to worker by the employer or supervisor. Workers may not use or operate trucks or other vehicles, tools or other equipment or property for personal use unless expressly authorized by the
- 29. Workers may not misuse or remove from the farm premises without authorization any employer-owned property.
- 30. Workers may not accept personal gifts from employer's vendors or customers without employer's authorization. 31. Workers must obey all safety rules and common safety practices. Workers must report any injuries or accidents promptly to the employer or immediate supervisor.
- 32. Workers must follow supervisor's instructions. Insubordination is cause for termination.
- 33. Workers may not reveal confidential or proprietary business information to any third-party. Confidential information includes, but is not limited to, worker lists, customer lists, financial information, or other business records.
- 34. Workers may not make long distance phone calls without employer's explicit permission.

 35. Workers must take care to handle tools and equipment and product in a manner to avoid injury or damage
- 36. Workers must use toilet and handwashing facilities and practice good personal hygiene.
- 37. Use of personal electronic devices, including cell phones, is generally not permitted during working hours.

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H. Additional Material Terms and Conditions of the Job Offer

Section/Item Number *	B.6	Name of Section or Category of Material Term or Condition *	Job Requirements - Work Rules Continued 2			
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * 38. Workers must not interfere with the performance of fellow workers. 39. Workers must drink water often on hot days. 40. Workers who quit or are terminated for cause prior to the completion of the employment period may not be eligible for rehire in the future, unless the termination is a mutual agreement between the employer and employee. 41. In the event that the employer issues electronic badges for timekeeping and/or piece rate tabulation, workers must keep badges in their possession at all times during work hours. 42. Employer reserves the right to enter housing at any time. Inspections may be performed to ensure housing meets applicable standards. 43. Excessive absences or tardiness is not permitted. Excessive absence is defined as three consecutive days of unexcused absence or five unexcused absences within a 30-day period. Excessive tardiness is defined as unexcused arrival for work after the regularly scheduled time for three consecutive days or late for five unexcused days within a 30-day period. Except as otherwise noted above, employees who violate any of these Work Rules will be disciplined according to the following schedule: First Offense: Oral warning and correction. Second Offense: Written warning and unpaid leave for balance of day. Third Offense: Immediate termination. Worker will be asked to sign written fact statement.						
n. Job Offer Information 14						
Section/Item Number *		Name of Section or Category of Material Term or Condition *				
3. Details of Material Term of	r Condition	(up to 3,500 characters) *				

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