

H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor



A. Job Offer Information

1. Job Title * Farmworker/Laborer							
2. Workers Needed *		a. Total	b. H-2A Workers	Period of Intended Employment			
		8	8	3. First Date * 5/30/2023		4. Last Date * 11/18/2023	
5. Will this job generally require the worker to be on-call 24 hours a day and 7 days a week? * If "Yes", proceed to question 8. If "No", complete questions 6 and 7 below.						☐ Yes ☒ No	
6. Anticipated days and hours of work per week (an entry is required for each box below) *						7. Hourly Work Schedule *	
35	a. Total Hours	6	c. Monday	6	e. Wednesday	6	g. Friday
0	b. Sunday	6	d. Tuesday	6	f. Thursday	5	h. Saturday
						a. 12 : 00 ☐ AM ☒ PM	
						b. 7 : 00 ☐ AM ☒ PM	
Temporary Agricultural Services and Wage Offer Information							
8a. Job Duties - Description of the specific services or labor to be performed. * (Please begin response on this form and use Addendum C if additional space is needed.) To complete tasks in in general farm labor, general farm labor for green beans, packing of green beans, and vineyard maintenance. Farm Laborer: 1.Worker assembles plastic bins used for green beans by hand outside the packinghouse and pushes them inside packinghouse to be filled. 2.Worker will empty, rake, and clean trailer that held green beans after trailer drops-off green beans onto packing conveyor. 3.Worker will pick up trash, empty trash cans, sweep, run power washer, wash walls/floors/drains, and do other clean up tasks in the green bean packing house, cooler rooms, housing, and break room. 4.Worker may be required to assist with moving tractor with spreader attachment for culls around the farm property, adhering to safety rules and guidelines. Training will be provided. 5.Worker may be required to drive and operate a forklift, tractor, or other farm vehicle as directed, adhering to safety rules and guidelines. Training will be provided. 6.Worker will wash, clean, and sanitize packing line/ packing barn, conveyor belts, and other equipment used for green beans in the packing house as directed by supervisor. 7.Worker will sweep and perform general clean up tasks in and around farm buildings. 8.Worker will use a pressure washer or hose to clean and sanitize produce containers and equipment. 9.Worker will assemble and make 1-bushel wooden crates, plastic bins, reusable plastic containers, and other containers that green beans are packed into (depending on need). 10.Worker will wash, wax, and clean farm machinery, equipment, semi-trailers and vehicles. 11.Worker will be required to hoe or pull weeds as directed by supervisor. Pay will be hourly.							
8b. Wage Offer *		8c. Per *		8d. Piece Rate Offer \$		8e. Piece Rate Units / Estimated Hourly Rate / Special Pay Information \$	
\$ 17 .34		☒ HOUR ☐ MONTH		\$.			
9. Is a completed Addendum A providing additional information on the crops or agricultural activities to be performed and wage offers attached to this job offer? *						☐ Yes ☒ N/A	
10. Frequency of Pay: * ☒ Weekly ☐ Biweekly ☐ Other (specify): <u>N/A</u>							
11. State all deduction(s) from pay and, if known, the amount(s). * (Please begin response on this form and use Addendum C if additional space is needed.) See Addendum C							

H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor



B. Minimum Job Qualifications/Requirements

1. Education: minimum U.S. diploma/degree required. *			
☒ None ☐ High School/GED ☐ Associate's ☐ Bachelor's ☐ Master's or higher ☐ Other degree (JD, MD, etc.)			
2. Work Experience: number of <u>months</u> required. *		3	3. Training: number of <u>months</u> required. * 0
4. Basic Job Requirements (check all that apply) §			
☐ a. Certification/license requirements		☒ f. Exposure to extreme temperatures	
☐ b. Driver requirements		☒ g. Extensive pushing or pulling	
☐ c. Criminal background check		☒ h. Extensive sitting or walking	
☒ d. Drug screen		☒ i. Frequent stooping or bending over	
☒ e. Lifting requirement <u>70</u> lbs.		☒ j. Repetitive movements	
5a. Supervision: does this position supervise the work of other employees? *		☐ Yes ☒ No	5b. If "Yes" to question 5a, enter the number of employees worker will supervise. §
6. Additional Information Regarding Job Qualifications/Requirements. * (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter " NONE " below) See Addendum C			

C. Place of Employment Information

1. Place of Employment Address/Location *			
7629 S. Scottsdale Road			
2. City *	3. State *	4. Postal Code *	5. County *
Berrien Springs	Michigan	49103	Berrien
6. Additional Place of Employment Information. (If no additional information, enter " NONE " below) *			
None			
7. Is a completed Addendum B providing additional information on the places of employment and/or agricultural businesses who will employ workers, or to whom the employer will be providing workers, attached to this job order? *			☒ Yes ☐ N/A

D. Housing Information

1. Housing Address/Location *			
619 Rockey Weed Road			
2. City *	3. State *	4. Postal Code *	5. County *
Berrien Springs	Michigan	49103	Berrien
6. Type of Housing (check only one) *		7. Total Units *	8. Total Occupancy *
☒ Employer-provided (including mobile or range) ☐ Rental or public		4	37
9. Identify the entity that determined the housing met all applicable standards: *			
☐ Local authority ☒ SWA ☐ Other State authority ☐ Federal authority ☐ Other (specify): _____			
10. Additional Housing Information. (If no additional information, enter " NONE " below) *			
None			
11. Is a completed Addendum B providing additional information on housing that will be provided to workers attached to this job order? *			☒ Yes ☐ N/A

H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor



E. Provision of Meals

1. Describe how the employer will provide each worker with three meals per day or furnish free and convenient cooking and kitchen facilities. *

(Please begin response on this form and use Addendum C if additional space is needed.)

Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. Worker purchases food and prepares meals. Employer offers no cost transportation to worker at least once a week to stores for food and other items.

2. The employer: *

☒ **WILL NOT** charge workers for meals.

☐ **WILL** charge each worker for meals at \$. per day, if meals are provided.

F. Transportation and Daily Subsistence

1. Describe the terms and arrangements for daily transportation the employer will provide to workers. *

(Please begin response on this form and use Addendum C if additional space is needed.)

See Addendum C

2. Describe the terms and arrangements for providing workers with transportation (a) to the place of employment (i.e., inbound) and (b) from the place of employment (i.e., outbound). *

(Please begin response on this form and use Addendum C if additional space is needed.)

See Addendum C

3. During the travel described in Item 2, the employer will pay for or reimburse daily meals by providing each worker *

a. no less than

\$ 15 . 46

per day *

b. no more than

\$ 59 . 00

per day with receipts

G. Referral and Hiring Instructions



H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor

1. Explain how prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer (or the employer's authorized hiring representative), methods of contact, and the days and hours applicants will be considered for the job opportunity. *

(Please begin response on this form and use Addendum C if additional space is needed.)

Employer accepts referrals from any source. Candidates are encouraged to register at nearest employment office (i.e. Michigan Works!), to receive terms and conditions of employment. Berrien County Michigan Works! may be reached at 800-285-9675 or by visiting their website at www.michiganworks.org.

Applicants should apply for job opportunity at nearest SWA office (20 CFR 655.152(j)). SWA advises applicants of material terms and conditions of employment, and only refers applicants for employment if applicant confirms he or she is qualified, able, willing, and available for employment. (20 CFR 655.155). SWA refers applicants to employer agent, Great Lakes Ag Labor Services, via email at wuglals@michfb.com. Candidates may call Great Lakes Ag Labor Services at 517-391-5090, for interview during hours listed below. Employer makes hiring decision upon verification of employment qualifications.

Interview Hours:
Tuesday, Wednesday, Friday: 8:00 a.m. - 12:00 p.m.
Thursday: 8:00 a.m. - 4:30 p.m.

Employer will not employ undocumented or fraudulently documented workers. Upon hiring and by end of third work day, workers must present original document(s) to establish identity and employment eligibility required by INA to continue employment.

Candidates should check with Employer one week prior to contract start date to confirm no changes to job opportunity. Candidates referred by employment office (i.e. Michigan Works!) should check with employment office 9 days and no later than 5 days prior to date of need to preserve rights under 20CFR653.501(d)(4).

Employer is equal opportunity employer and agrees to comply with assurance at 20 CFR 655.135

Employer will notify Local Office or State agency if employment terms and conditions change due to factors including crop, weather, or recruitment conditions. Work Agreement terms may be changed upon posted notice to workers and ETA Regional Administrator approval.

2. Telephone Number to Apply *
+1 (517) 391-5090

3. Extension §
N/A

4. Email Address to Apply *
wuglals@michfb.com

5. Website Address (URL) to Apply *
N/A

H. Additional Material Terms and Conditions of the Job Offer

1. Is a completed **Addendum C** providing additional information about the material terms, conditions, and benefits (monetary and non-monetary) that will be provided by the employer attached to this job order? *

☒ Yes ☐ No

I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employment-related laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY:** Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an *H-2A Application for Temporary Employment Certification* for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE:** Employer assures that this job opportunity, including all places of employment for which the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- HOUSING FOR WORKERS:** Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).
Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.
- WORKERS' COMPENSATION COVERAGE:** Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- EMPLOYER-PROVIDED TOOLS AND EQUIPMENT:** Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).



H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor

6. **MEALS:** Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

7. **TRANSPORTATION AND DAILY SUBSISTENCE:** Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.

A. *Transportation to Place of Employment (Inbound)*

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

B. *Transportation from Place of Employment (Outbound)*

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

C. *Daily Transportation*

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

D. *Compliance with Transportation Standards*

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

8. **THREE-FOURTHS GUARANTEE:** Employer agrees to offer the worker employment for a total number of work hours equal to at least three-fourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).



H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor

If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

9. **EARNINGS RECORDS:** Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).

10. **HOURS AND EARNINGS STATEMENTS:** Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).

11. **RATES OF PAY:** The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order, the employer will continue to pay at least the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(l).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

12. **FREQUENCY OF PAY:** Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
13. **ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE:** If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the *Federal Register*, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
14. **CONTRACT IMPOSSIBILITY:** The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable



H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor

to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

15. **DEDUCTIONS FROM WORKER'S PAY:** Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
16. **DISCLOSURE OF WORK CONTRACT:** Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified *H-2A Application for Temporary Employment Certification* and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).
17. **ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:**
- A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).
- If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(3)(5).
- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

1. Last (family) name * Koebel	2. First (given) name * Mark	3. Middle initial §
4. Title * Partner		

H-2A Agricultural Clearance Order
Form ETA-790A
U.S. Department of Labor



5. Signature (or digital signature) * Digital Signature Verified and Retained By <i>Certifying Officer</i>	6. Date signed * 3/24/2023
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For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
SunnyBrooke Growers	530 East Rocky Weed Rd Berrien Springs, Michigan 49103 BERRIEN	None	5/30/2023	11/18/2023	5
SunnyBrooke Growers	42.0213, -86.4613 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.9879, -86.4060 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.9938, -86.4356 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	42.0184, -86.4543 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.51913, -86.437243 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	42.0184, -86.4563 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	42.0001, -86.3983 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	42.0011, -86.4431 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.9968, -86.4452 Michigan BERRIEN		5/30/2023	11/18/2023	5

D. Additional Housing Information

H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
SunnyBrooke Growers	41.511027, -86.448934 Michigan BERRIEN		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.931518, -86.178837 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.932798, -86.190016 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.929462, -85.908344 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.783953, -86.013671 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.926406, -86.1802 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.923587, -86.113496 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.923163, -86.133069 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.93287, -86.161243 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.929342, -86.165681 Michigan CASS		5/30/2023	11/18/2023	5

D. Additional Housing Information

H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
SunnyBrooke Growers	41.92252, -85.909213 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.778767, -86.010798 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.924173, -86.16971 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.936078, -86.16195 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.935468, -86.169379 Michigan CASS		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.756757, -85.842841 Indiana ELKHART		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.750062, -85.86387 Indiana ELKHART		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.75618, -85.875331 Indiana ELKHART		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.742968, -85.839318 Indiana ELKHART		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.756537, -85.866255 Indiana ELKHART		5/30/2023	11/18/2023	5

D. Additional Housing Information

H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
SunnyBrooke Growers	41.464206, -86.548593 Indiana LA PORTE		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.459502, -86.54862 Indiana LA PORTE		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.459557, -86.564252 Indiana LA PORTE		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.503665, -86.452626 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.514436, -86.438493 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.517902, -86.443804 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.499301, -86.44781 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.504302, -86.459907 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.510543, -86.455628 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.514604, -86.44333 Indiana ST JOSEPH		5/30/2023	11/18/2023	5

D. Additional Housing Information

H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor



C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
SunnyBrooke Growers	41.496936, -86.463912 Indiana ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.865554, -85.581492 Michigan ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	41.900315, -85.578285 Michigan ST JOSEPH		5/30/2023	11/18/2023	5
SunnyBrooke Growers	1965 East Linco Road, Berrien Springs, Michigan 49103 BERRIEN	None	5/30/2023	11/18/2023	5

D. Additional Housing Information



H-2A Agricultural Clearance Order
Form ETA-790A Addendum B
U.S. Department of Labor

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
☒ Employer-provided ☐ Rental or public accommodations	6897 Hollywood Road, Berrien Springs, Michigan 49103 BERRIEN	3-bedroom, mobile home	2	18	☐ Local authority ☒ SWA ☐ Other State authority ☐ Federal authority ☐ Other _____
☒ Employer-provided ☐ Rental or public accommodations	1965 East Linco Road, Berrien Springs, Michigan 49103 BERRIEN	1-bedroom, stick built	4	16	☐ Local authority ☒ SWA ☐ Other State authority ☐ Federal authority ☐ Other _____
☒ Employer-provided ☐ Rental or public accommodations	371 West John Beers Road, Stevensville, Michigan 49127 BERRIEN	4-bedroom, house	1	10	☐ Local authority ☒ SWA ☐ Other State authority ☐ Federal authority ☐ Other _____
☒ Employer-provided ☐ Rental or public accommodations	6816 U.S. Highway 31, Berrien Springs, , Michigan 49103 BERRIEN	3-bedroom house	1	10	☐ Local authority ☒ SWA ☐ Other State authority ☐ Federal authority ☐ Other _____
☐ Employer-provided ☐ Rental or public accommodations					☐ Local authority ☐ SWA ☐ Other State authority ☐ Federal authority ☐ Other _____

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1

1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Deductions from Pay
3. Details of Material Term or Condition (up to 3,500 characters) * Employer will make following deductions from worker's wages: •FICA taxes if required, •Federal, state and local income tax if required, •Other deductions expressly authorized or required by state or federal law, •Other deductions worker authorizes in writing.			

b. Job Offer Information 2

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Additional Information Regarding Job Qualifications/Requirements
3. Details of Material Term or Condition (up to 3,500 characters) * Experience Requirement: 3 verifiable months commercial vegetable experience required. Applicants must furnish job references from recent employers establishing acceptable prior experience from within previous 3 years. Drug testing may be required if worker is involved in workplace injury resulting in damage to property or injury to others. Worker agrees to testing as a condition of employment. Testing done at employers expense and not utilized as a pre-employment tool. Season Commitment: Job offered requires worker be available for and worker agrees to work every day that work is available for entire employment period. Worker must be able to perform job description duties in safe manner consistent with established safety procedures.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

c. Job Offer Information 3

1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
For workers eligible for housing benefit, Employer agrees to provide transportation between housing provided or secured by the employer and the employer's worksite(s) at no cost to the worker. 20 CFR 655.122(h)(3). Employer provided transportation to/from housing site(s), worksite(s), and weekly errands will include: VEHICLE MAKE- Ford (2) VEHICLE MODEL- Econoline E-350# OF SEATS- 15 Vehicle(s) used will be determined by needs of the day. If number of workers requiring transportation			

d. Job Offer Information 4

1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Employer will arrange inbound transportation via charter of 48-50 seat bus, 10-20 seat passenger van, or commercial airplane as needed. Worker may select means of transportation to place of employment, however, reimbursement is limited to lesser of per worker cost of Employer provided transportation or most economical and reasonable common carrier transportation cost. Employer will advance inbound transportation amount no later than first workweek.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5

1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Inbound Transportation Additional Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Employer will not reimburse, pay for or provide inbound transportation and subsistence to worker who resides within reasonably commutable distance or who does not provide identity and employment eligibility documentation required to complete Form I-9, who has knowledge at recruitment place that worker cannot perform job order duties, who abandons employment, or who is discharged for lawful job related reasons.			

f. Job Offer Information 6

1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Outbound Transportation Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Criteria for benefit are identical for foreign and domestic workers. Worker may select means of transportation home, however, reimbursement is limited to lesser of per worker cost of Employer provided transportation or most economical and reasonable common carrier transportation cost. Worker who arranges own transportation assumes all liability and holds Employer harmless for damages, injuries, and personal or property losses, pays for transportation and subsistence and submits expense documents to Employer for reimbursement (as detailed above) to be paid by check sent via US mail or other delivery system worker requests. Employer will not reimburse, pay for or provide outbound transportation and subsistence to worker who resides within reasonably commutable distance, who does not provide documentation of identity and employment eligibility required to complete Form I-9, who has knowledge at recruitment place that worker cannot perform job order duties, who abandons employment, or who is discharged for lawful job related reasons.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

g. Job Offer Information 7

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Job Requirements Additional Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Worker must possess requisite physical strength and endurance to repeat packing and general labor processes throughout workday. Worker must work at sustained pace and make good faith efforts to work efficiently as reasonable under working conditions. Field work begins at assigned time shortly after daylight. Work may be scheduled during moderate rain, in high humidity, when trees are wet with dew/rain, and in temperatures as low as 30 degrees F and up to 105 degrees F. Worker should have suitable clothing for variable weather conditions. Employer conducts and worker must attend orientation on workplace rules, harvest methods, crop specific issues, policies and safety information. Employer provides and worker must comply with instructions and general supervision. Other duties assigned under this order will be consistent with Farmworkers and Laborers, Crop, Nursery, and Greenhouse under Bureau of Labor Statistics Occupational Employment Statistics Standard Occupational Classification Code 45-2092.			

h. Job Offer Information 8

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Packinghouse Set-up & General Maintenance, Repair and Cleaning
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Packinghouse Set-Up: The worker will be required to follow Employer and/or supervisor instructions to assist in the setup and preparation of the packinghouse. The worker will install and check conveyor belts on conveyors and make sure they are properly attached and tight. The worker will check lacing on conveyor belts and replace if needed. The worker will inspect motors that operate the conveyors to ensure they are working properly before the start of the season. The worker will inspect bearings to ensure they are working properly and replace bearings if needed. Worker will also be required to inspect box closer to ensure its working properly and complete maintenance if needed. The worker will inspect and grease bearings, containers, tables and other stationary and moving parts from the packinghouse equipment to make sure that are in good and proper working conditions. The worker will inspect and make minor corrections as needed in the packinghouse building to make sure packing equipment, supplies and other tools and areas of the packinghouse such as connections and faucets are working properly. The worker will report to Employer or supervisor immediately if equipment or other areas of the packing house need repair. Worker will not run the packinghouse equipment until all the packing units are fully setup and in proper working conditions. Pay will be hourly. General Maintenance, Repairs, and Cleaning: Worker will assist in general repairs, maintenance, and cleaning of farm equipment, packing house equipment, farm housing, and other farm facilities. Worker will complete repairs using Employer provided shop tools such as a wrench, power tools, torch, power-saw, and air impact. Additional training will be provided for these tasks. Pay will be hourly.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

i. Job Offer Information 9

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Packing Green Beans (1 of 2)
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Packing Green Beans: Worker will engage in packing activities, solely for Employer's produce. Worker will pack different varieties of green beans grown by Employer. Worker must be willing and able to work all positions of packing line when asked to do so by supervisor. Supervisor will assign packing line positions as instructed by Employer. Worker will be required to stand on feet for long periods of time and bend, stoop, lift, push, pull perform repetitive motions and stack up to 70lbs. Worker will be required to wear hair nets, gloves, and aprons under certain working conditions. Worker will be required to visually sort and inspect green beans on moving conveyor belts. Worker will sort Green Beans by size, color, grade and other specifications related to weather or customer's request. Worker will remove damaged/broken green beans from the packing line. After visual inspection, worker will gently place green beans onto another moving belt to re-route its intended destination on the packing line. Worker must gently handle green beans at all times in order to prevent bruising or other damage. Worker must have good eyesight in order to inspect green beans for long periods of time. Worker will pack product into various containers as determined by market conditions, weather conditions, and as orders change. Worker will be required to pull boxes out of overhead box chutes. Worker must inspect final packaging, and final containers before each use. Worker will be required to manually make packaging. Worker will fold, assemble and stack packaging. Worker will be required to use scales for weighing and running different parts of the packing line equipment or box making station. Worker may be required to stack packed boxes of green beans on pallets and may load trucks as directed by supervisor. Worker must be able to perform a task while looking up and using their hands above their forehead such as overhead cleaning or lifting final product up to shoulder height when performing stacking activities. Boxed product is palletized and stickered with lot identification number.			

j. Job Offer Information 10

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Packing Green Beans (2 of 2)
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Worker will perform duties in a typical fresh produce pack house environment that is subject to the noise of packing line equipment, forklift traffic and airflow from fans. Worker must be able to safely climb stairs and safely step up and down off a variety of heights up to 11 feet because of the step stools and standing boards stationed throughout different parts of the packing line. Worker will be required to help palletize produce and do other jobs around the packinghouse as directed by the supervisor. Worker must be able to safely move in, around, and under packing line equipment. Some workers will operate forklift. Packinghouse forklift driver will move finished palletized product to cooling rooms for storage, into semi-trucks or loading area as directed by supervisor. Worker will replace palletized product with empty pallets. Worker will clean packinghouse areas as a group daily. Worker will be required to clean and sanitize equipment, building, packing line, food contact surfaces, and variety of bins and containers using push brooms, squeegees, water hoses, and spray nozzles, and help make packaging. Worker must follow all safety and food security policies, wear personal protective equipment and follow chemical and sanitizer label instructions. In the event of an injury or illness that occurs during packing activities: worker must stop packing and report to supervisor immediately. Workers must be respectful of coworkers and supervisors while performing daily job duties. Pay will be hourly.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

k. Job Offer Information 11

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Tractor, Vehicle & Forklift Driving
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Tractor Driving: Worker may be required to safely drive tractor and other farm equipment during field operations incidental to the product of the crop. Employer will provide additional training on the proper use of tractor and applicable equipment to ensure safety of the operator, other workers, vineyard, crops, and equipment. Worker may not operate tractor if they have not completed Employer Provided Training. Worker must inspect tractor prior to operating and report any issues immediately to Employer or Supervisor prior to operation. Failure to obey operating and safety instructions will result in progressive disciplinary action described in work rules. Pay will be hourly. Vehicle Driving: If worker is eligible to drive under Michigan Law, provides proof of no infractions from official source, and hold appropriate license required to operate vehicle, Employer may require worker to drive in Employer-provided vehicle to and from the worksite and to other locations within 30 miles as directed. Worker must inspect vehicle prior to operating and report any issues to Employer or Supervisor prior to operation. To be eligible for driving job, worker must understand and agree to driving rules as outlined in work rules below. For each van the inspection log must be completed by the first van driver of the day. Pay will be hourly. Forklift Driving: Worker may be required to safely drive forklift in the packinghouse and in and around farm buildings as necessary and directed by Employer. Worker may be responsible for moving product in packing area, loading shipping trailers, stacking packaging in packinghouse. Worker must inspect forklift prior to operating and report any issues immediately to Employer or Supervisor prior to operation. Employer will provide additional training for this task. Worker may not operate forklift if they have not completed Employer provided training. Pay will be hourly.			

l. Job Offer Information 12

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Housing Additional Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) * Employer retains possession and control of housing and will conduct weekly inspections for compliance with rules. Worker and other housing occupants must vacate housing within 48 hours of termination of employment. No person not authorized by Employer may occupy housing. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi). Employer distributes and posts housing rules. Workers who do not comply with housing rules will face progressive discipline, up to and including termination of employment and removal from housing. Employer generally uses 3-step disciplinary process: 1) written warning for first violation, 2) written warning for second violation, 3) termination upon third violation			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

m. Job Offer Information 13

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Workers Compensation Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Worker's Compensation Insurance Carrier: Farm Bureau			
Deadline for filing claim: Notice should be given as soon as practical following date of injury or death, but no later than 24 hours after incident.			
Contact information for person who is to be notified in order to file a claim: Jami Koebel at 269-208-1715			

n. Job Offer Information 14

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Anticipated Work Schedule Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Contract hours represent anticipated work schedule. Prevailing practice results in adjusting hours and work schedule to meet agriculture needs due to crop conditions, weather, and requirement to send product to market when fresh. When hours per day exceed job order hours, Employer offers, but not requires worker additional hours.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

o. Job Offer Information 15

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Pay Period & Wages
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Pay Period: Pay period is Thursday through Wednesday, paid following Saturday. Employer issues paper checks or electronic deposit. Wage offered is current AEWR.			

p. Job Offer Information 16

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - No Complete, No Re-Hire Policy Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
No Complete, No Re-Hire: Voluntary termination, abandonment or termination for lawful job-related reasons before specified end date will disqualify worker from future employment opportunities with Employer. For worker who resigns employment voluntarily, Employer will consider and evaluate special circumstances and hardship on case by case basis. Worker is required to notify Employer prior to voluntarily terminating employment to be considered and eligible for exemption to no complete, no rehire policy. If no notice provided, Employer sends wages due to worker's last known address. Worker must provide complete accurate address no later than first day of employment.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

H-2A Agricultural Clearance Order
Form ETA-790A Addendum C
U.S. Department of Labor



H. Additional Material Terms and Conditions of the Job Offer

q. Job Offer Information 17

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Training Provided Information
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Training Provided: -Good Agricultural Practices -Primus -Worker Protection Standards -HACCP -Right to Know -Heat Safety -Worker Safety			

r. Job Offer Information 18

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Product Checker & Vineyard Maintenance
3. Details of Material Term or Condition (<i>up to 3,500 characters</i>) *			
Product Checker: Worker may analyze product containers to ensure quality standards are being met. Supervisor will train worker on how to analyze product and ensure quality standards are fulfilled. Worker will report any quality issues directly to Supervisor. Pay will be hourly.			
Vineyard Maintenance: Workers will be required to maintain grape vineyard and grape vines and plants. Work will involve repetitive bending and walking. •Worker will complete hand tasks associated with vineyard maintenance. •Worker will walk through vineyard and cut sprouts off of the bottom of plants with clippers and hand loppers. Worker will walk through rows and remove weeds as instructed by supervisor by using a shovel. Worker must take care not to damage any plants while weeding. •Worker will train new vines to grow by tying one end of a piece of twine onto a young vine, and tying the other end of the twine to a wire above the plant. Worker will use clippers or scissors to cut the twine at 4-5 feet. •Worker will drive and/or ride farm equipment safely through vineyard looking for young plants. Worker will put vine protectors onto plant as instructed by supervisor with duct tape in order to protect young plants from weed spray. •Worker will trim grape vines and complete shoot positioning. •Worker will remove suckers, repair post and wires, thin grapes by removing grape cluster by hand, and train vines as per supervisor instruction. •Worker will complete farm clean up tasks to include picking up garbage, roots, and rocks around the vineyards/farm. Worker may also remove wraps from grape plants, remove old string and wire from trellis and vineyard blocks, and other hand tasks. •Worker will replace and/or fix broken grape posts and wire in grape vineyards. Pay will be hourly.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.