

# A. Job Offer Information

1. Jo	ob Title *	Farm Labo	orer							
2. W	/orkers	a. Total	b. H-2A	Workers		Period	of Intended E	mployment		
	eeded *	10	10		3. First Date * <mark>2</mark>			ast Date * 🕇	12/15/2	024
					call 24 hours a d questions 6 and		a week? *	ΠY	'es 🖬 N	lo
					entry is required for ea			7. Hourly	Work Sch	edule *
	40	a. Total Hou	ırs 7	c. Monday	7 e. Wee	lnesday <b>7</b>	g. Friday	a. <u>8</u> :		AM PM
	0	b. Sunday	7	d. Tuesday	7 f. Thur		h. Saturday	b. <u>3</u> :	<u>30</u> □ /	AM PM
(		n response on this			or labor to be per dditional space is nee					
8b. \ <b>\$</b> <u>17</u>	Wage Offe	3	8c. Per* ☑ HOUR ☑ MONTH	8d. Pi	ece Rate Offer §		ate Units / Es Pay Informati		urly Rate /	
		ted <b>Addendur</b> and wage offer			information on ther? *	e crops or agri	cultural activ	ities to be	🛛 Yes	☑ N/A
10. F	Frequency	/ of Pay: *	□ Weekly	🗹 Biwe	ekly D Other	(specify): <u>N/A</u>	\			
(					e amount(s). * dditional space is nee	ded.)				
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# B. Minimum Job Qualifications/Requirements

1. Education: minimum U.S. diploma/degree required. *							
☑ None  ☐ High School/GED  ☐ Associate's  ☐ Bachelon	's $\Box$ Master's or higher $\Box$ Other degree (JD, MD, etc.)						
2. Work Experience: number of months required. 3	3. Training: number of <u>months</u> required. * 0						
4. Basic Job Requirements (check all that apply) §							
□ a. Certification/license requirements       □ f. Exposure to extreme temperatures         □ b. Driver requirements       □ g. Extensive pushing or pulling         □ c. Criminal background check       □ h. Extensive sitting or walking         □ d. Drug screen       □ i. Frequent stooping or bending over         □ e. Lifting requirement 60lbs.       □ j. Repetitive movements							
5a. Supervision: does this position supervise the work of other employees? * □ Yes ☑ No	5b. If "Yes" to question 5a, enter the number of employees worker will supervise. <b>§</b>						
the work of other employees? *       It is a two of employees worker will supervise. §         6. Additional Information Regarding Job Qualifications/Requirements. *       (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter "NONE" below)         See Addendum C							
C. Place of Employment Information							

1. Place of Employment Address/Location * 3721 30th Ave. SE					
2. City * Steele	3. State * North Dakota	4. Postal Code *	5. County * Kidder		
6. Additional Place of Employment Information. (#					
Employer owns and/or controls all worl		<u> </u>	- /		
<ol> <li>Is a completed Addendum B providing addition agricultural businesses who will employ workers attached to this job order? *</li> </ol>				☑ Yes	□ N/A

# **D.** Housing Information

1. Housing Address/Location * 28001 136th Ave. NE								
2. City * Sterling		3. State * North Dakota	4. Postal Code * 58572	5. County * Burleigh				
<ol> <li>Type of Housing (check only one</li> <li>☑ Employer-provided (including mobile or range)</li> </ol>	🛛 🛛 Renta	I or public		7. Total Units * 1	8. Total Occupancy * 2			
	<ul> <li>9. Identify the entity that determined the housing met all applicable standards: *</li> <li>☑ Local authority ☑ SWA ☑ Other State authority ☑ Federal authority □ Other (specify):</li> </ul>							
10. Additional Housing Information. <i>(If no additional information, enter "<u>NONE</u>" below) * Housing provided only to non-local workers (i.e. permanent residence outside normal commuting distance). Only workers may occupy housing. Employer provides separate sleeping and bathroom facilities for each gender. Employer possesses and controls premises at all times. Workers must vacate housing promptly at end of contract period or upon termination, in accordance with state law.</i>								
11. Is a completed <b>Addendum</b> workers attached to this job		nal informatio	n on housing that wil	l be provided to	🗹 Yes 🗖 N/A			
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\_\_\_\_to \_\_\_

\_\_\_\_ Validity Period: \_\_\_\_



# E. Provision of Meals

1.	Describe how the employer will provide each worker with three meals per day or furnish free and convenient cooking and
	kitchen facilities. *

(Please begin response on this form and use Addendum C if additional space is needed.) Employer does not provide meals. Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. For workers residing in employer-provided housing, employer also provides free transportation once per week to/from closest town or city for personal errands (e.g., groceries, banking services). Dining, kitchen/cooking facilities and other common areas are shared by all workers. In the event that kitchen facilities become unavailable during the contract period, employer will provide three daily meals in accordance with 20 CFR 655.122(g). In such circumstances, employer will deduct the cost of such meals up to the maximum allowable amount published in the Federal Register, or as otherwise approved by the U.S. Department of Labor.

2. The employer: *	WILL NOT charge workers for meals.					
	WILL charge each worker for meals at	<u>\$ 15 . 46</u>	per day, if meals are provided.			

# F. Transportation and Daily Subsistence

<ol> <li>Describe the terms and arrangements for daily transport (Please begin response on this form and use Addendum C if addition See Addendum C</li> <li>Describe the terms and arrangements for providing we (i.e., inbound) and (b) from the place of employment (i (Please begin response on this form and use Addendum C if addition Employer pays/reimburses foreign workers in the first workweek. For non-local workers transportation via common carrier mode of workers for daily subsistence and reasonab offered transportation is voluntary.</li> </ol>	orkers with tr i.e., outboun al space is need for all vis s, employe transport ole lodgine	ransportation (a) to d). * sa-related cos er arranges/p ation (e.g., bu g costs, if app	o the place of emp ts (excluding   rovides inbou is or plane) ar ilicable. Use c	passport fees) nd nd reimburses of employer-
3. During the travel described in Item 2, the employer will	ll pay for	a. no less than	<u>\$ 15 . 46</u>	per day *
or reimburse daily meals by providing each worker *		b. no more than	<u>\$ 59 . 00</u>	per day with receipts
G. Referral and Hiring Instructions				
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☑ Yes □ No

<ol> <li>Explain how prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer (or the employer's authorized hiring representative), methods of contact, and the days and hours applicants will be considered for the job opportunity. *         (<i>Please begin response on this form and use Addendum C if additional space is needed.</i>)         Employer accepts referrals and applicants from all sources. Interview required. Employer Monday through Friday during the hours of 9:00 AM - 5:00 PM CT if         unavailable, contact employer 's agent during the hours of 8:00 AM - 4:00 PM CT.         Employer Agent:         MAS Labor H2A, LLC         (434) 260-8833         referrals@maslabor.com         Referring State Workforce Agency (SWA) responsible for informing applicants of terms and conditions of employment. After coordinating referral with local order holding office,         referring SWA should contact employer or employers agent to provide notice of the referral. When possible, SWA should furnish translator services as needed. Employer         requests advance notice by the SWA if holding office intends to refer multiple applicants concurrently.       </li> </ol>							
To be eligible for employment, applicants must: 1. Be able, willing, and available to perform the specified job duties for the duration of the contract period; 2. Have been apprised of all material terms and conditions of employment; 3. Agree to abide by all material terms and conditions of employment; 4. Be legally authorized to work in the United States; AND 5. Satisfy all minimum job requirements.							
2. Telephone Number to Apply * +1 (701) 527-3386	3. Extension <b>§</b> N/A	4. Email Address to Apply * dewitz_7@hotmail.com					
5. Website Address (URL) to Apply * N/A	5. Website Address (URL) to Apply * N/A						

# H. Additional Material Terms and Conditions of the Job Offer

1.	Is a completed <b>Addendum C</b> providing additional information about the material terms, conditions,
	and benefits (monetary and non-monetary) that will be provided by the employer attached to this job
	order? *

#### I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employmentrelated laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an *H-2A Application for Temporary Employment Certification* for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- <u>NO STRIKE, LOCKOUT, OR WORK STOPPAGE</u>: Employer assures that this job opportunity, including all places of employment for which the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- 3. HOUSING FOR WORKERS: Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.

- 4. WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- 5. <u>EMPLOYER-PROVIDED TOOLS AND EQUIPMENT</u>: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).



6. <u>MEALS</u>: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

# 7. TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.

#### A. Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

#### B. Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

C. Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

D. Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

 THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least threefourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment the worker has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).



If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. <u>HOURS AND EARNINGS STATEMENTS</u>: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).

11. <u>RATES OF PAY</u>: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. <u>ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE</u>: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the *Federal Register*, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
- 14. <u>CONTRACT IMPOSSIBILITY</u>: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable



to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

- 15. <u>DEDUCTIONS FROM WORKER'S PAY</u>: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. <u>DISCLOSURE OF WORK CONTRACT</u>: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified *H-2A Application for Temporary Employment Certification* and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).

#### 17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (*e.g.*, email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).

If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).

- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

1. Last (family) name * Dewitz	2. First (given) name * Chase	3. Middle initial §
4. Title * Owner/Operator		



 Signature (or digital signature) \*
 Digital Signature Verified and Retained By

Certify Officer

6. Date signed 12/11/2023

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



# C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
CD Acres LLC	28001 136th Ave SE Sterling, North Dakota 58572 BURLEIGH		2/15/2024	12/15/2024	10

# **D. Additional Housing Information**

Form ETA-790A Addendum B H-2A Case Number: \_\_\_\_\_\_

Case Status: \_\_\_\_ Full Certification

# Determination Date: 01/11/2024



1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>	North Yard - 2964 37th Street SE Steele, North Dakota 58482 KIDDER		1	3	<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>	3721 30th Ave. SE Steele, North Dakota 58482 KIDDER		2	6	<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> <li></li> </ul>

For Public Burden Statement, see the Instructions for Form ETA-790/790A.

to

Validity Period:



# H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties	
3. Details of Material Term or Condition (up to 3,500 characters) * Crops/Commodities: barley, wheat, corn, soybeans, sunflowers. This job requires a minimum of three months of prior experience working on a wheat, bean, corn and oilseed crop farm handling both manual and machine tasks associated with commodity production and harvest activities. Performs a variety of primarily manual tasks associated with grain and oilseed crop production: plant, cultivate and weed as needed. Sprays herbicides and insecticides and applies fertilizer. Helps with irrigation, loads product, deans around barns. Under supervision, operates farm machinery to plant, cultivate, harvest and store crops. Operates grain carts in the field in loading of trucks. Under supervision, assists with servicing, cleaning and maintenance of trucks, trailers and machinery. Upon occasion workers may be required to dig diches and install water lines to sheds, barns, stock tanks and other structures on the farm. Workers must be able to perform manual as well as mechanized activities with accuracy and efficiency.				
			e walking. Allergies to ragweed, goldenrod, insect spray, related chemicals, etc. may affect workers' ability to perform the job. Workers are exposed to wet s not severe enough to stop field operations. Workers should be physically able to do the work required with or without reasonable accommodations.	
		providing a safe work environment to its workers that reside in Company-provided housing. Thus, as a condition tion within fourteen (14) days of starting work with the Company.	n of employment with the Company, the worker agrees to either (1) provide proof of having received the full course of a COVID-19 vaccination before	
In the event the worker chooses to receive the full	course of a COVIE	D-19 vaccination within the first fourteen (14) days of starting work with the company, the vaccinations as well as	the time spent and expenses related to receiving the vaccinations will be compensated by the Company.	
To establish that they have received the full cours	e of a vaccination,	workers may present written evidence from the site that administered the vaccination (e.g., a vaccination card) o	or from another authorized healthcare provider.	
Acceptable Vaccinations: Acceptable COVID-19	vaccinations include	le those approved by the U.S. Food and Drug Administration ("FDA") and vaccines that have been authorized for	emergency use by the World Health Organization.	
sincerely held religious beliefs and practices, the	Company will engage	ge in an interactive process to determine if a reasonable accommodation can be provided so long as it does not	sabled, pregnant, a nursing mother, or has a qualifying medical condition that contraindicates the vaccination, or objects to being vaccinated on the basis of create an undue hardship for the Company and/or does not pose a direct threat to the health and safety of others in the workplace or Company-provided rom this requirement for medical or religious reasons should notify the Company prior to accepting an offer of employment.	
b. Job Offer Information 2				
1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Deductions from Pay	
3. Details of Material Term or Condition ( <i>up to 3,500 characters</i> )* DEDUCTIONS. Employer makes all deductions required by law (e.g., FICA, federal/state tax withholdings, court-ordered child support, etc.). Workers must pre-authorize voluntary deductions, which may include repayment of wage advances and/or loans, health insurance premiums, retirement plan contributions, and/or third-party payments or wage assignments for products or services furnished for the worker's benefit or convenience. All deductions comply with the Fair Labor Standards Act (FLSA) and applicable state law. Employer may deduct reasonable repair costs if the worker is found to be responsible for damage to housing beyond normal wear and tear. Employer may charge worker for reasonable cost of damages to property and/or replacement of tools and/or equipment if such damage is found to have been the result of worker's willful misconduct or gross negligence.				

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



c. Job Offer Information 3

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Additional Information Regarding Job Qualifications/Requirements
3. Details of Material Term or Condition ( <i>up to 3,500 characters</i> ) * This job requires a minimum of three months of prior experience working on a wheat, bean, corn and oilseed crop farm handling both manual and machine tasks associated with commodity production and harvest activities. Saturday work required. Must be able to lift/carry 60 lbs. No minimum education or High School diploma/equivalent is necessary for the position. Insurable drivers license required within 30-90 days following hire in order to drive company vehicles. Workers that live in employer-provided housing must have or agree to receive a COVID-19 vaccination in accordance with company policy set forth in the Job Order. Employer-paid post-hire drug testing is required upon suspicion.			
d. Job Offer Information 4			
1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
3. Details of Material Term or Condition (up to 3,500 characters)* Employer provides incidental transportation between worksites at no cost to workers. For workers residing in employer-provided housing, employer also provides free daily transportation to and from the worksite, and weekly transportation to closest town/city for personal errands (e.g., groceries, banking services). Exact transportation schedule varies depending on work location, work/weather conditions, and other factors, but shall occur within a reasonable time before/after workday begins/ends.			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



e. Job Offer Information 5

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition $^{\star}$	Job Duties - Job Duties Continued 1
3. Details of Material Term	or Condition	(up to 3,500 characters) * (ion from living quarters to work site every day (for workers who must be provided housing under	the applicable regulations.)
No smoking or use of tobacco products is	allowed on comp	any premises or in company-provided housing at any time.	
Employer-paid post-hire at random and u	pon suspicion drug	g testing required. Clean driving record required. Must have or be able to obtain driver's licens	e within 30 days following hire. Workers with appropriate licenses and a valid doctor's certificate may be asked to drive other workers
The employer may discipline the worker, including brief suspension of work activities ("time out") for a period determined by the supervisor, suspension from employment for a set period of days or termination of employment as described in the "Work Rules.			
Employer retains the right to discharge a	n obviously unqua	ified worker, malingerer or recalcitrant worker who is physically able but does not demonstrate	he willingness to perform the work necessary for the employer to grow a premium quality product, or for any other lawful reason.
Raises and/or bonuses may be offered to	any seasonal wo	rker employed pursuant to this job order, at the company's sole discretion, based on individual f	actors including work performance, skill, and tenure.
All terms and conditions included in the jo	b order will apply	equally to all workers, both U.S. workers and H-2A workers, employed in the occupation descril	bed in this clearance order.
Employer may request, but not require, workers to work more than the stated daily hours and/or on a worker's Sabbath or federal holidays. Worker must report to work at designated time and place each day. Daily or weekly work schedule may vary due to weather, sunlight, temperature, crop conditions, and other factors. Employer will notify workers of any change to start time. Workers will have an unpaid lunch break.			
TERMINATION. Prior to any termination for cause, employer evaluates workers' performance of required tasks and compliance with Work Rules and other employer policies. Employer may terminate a worker for cause if the worker's performance consistently and/or substantially fails to satisfy the employer's reasonable expectations (in accordance with the criteria set forth herein), or otherwise engages in serious or egregious misconduct that endangers health, safety, or property. In assessing whether workers' performance meets reasonable expectations, employer vealuates, among other reasonable criteria, whether the worker (1) has adequately complied with the Work Rules and any other policies or procedures; (2) has complied with all health and safety guidelines, including the use of tools or equipment in accordance with best practices to protect the employer's property, crops, and in a manner that avoids injury or damage;			
f. Job Offer Information 6			
1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 2
communicated by supervisors, c o work at the time and place ins schedule; (7) has consistently p ollow instructions, performed w offluence of alcohol or drugs. Pc a condition of employment, the registered sex offender that the These Work Rules provide guid esult in immediate termination. I. Workers must comply with all 2. Workers must perform work c he degree of infraction, the work	ty (tools, equip crew leaders, a structed, and r erformed the c ork in in a care issession or us employer may employer rea ance to worke Other policies rules relating t arefully and in ker's prior reco	Diment, crops, fixtures, etc.), with care and respect, avoiding damage or imp and management personnel; (5) has complied with the employer's quality of emained at work for the agreed-upon work hours, unless such absence wa duties assigned, in the manner instructed, and has not purposefully malingu- eless or reckless manner that poses a risk to the employer's crops/common se of illegal drugs or alcohol on company premises is prohibited and will be terminate for cause, in accordance with applicable laws and regulations, a sonably believes will endanger the safety or welfare of other workers, com rs regarding acceptable conduct standards and general expectations. This is and/or disciplinary measures may apply at employer's discretion. o discipline, attendance, work quality and effort, and the care and mainten accordance with employer's instructions. Workers performing sloppy work ord, and other relevant factors. Employer may discharge worker for subsect	document is not intended to be comprehensive. Repeat or severe violations of the Work Rules may ance of all employer-provided property. may be suspended without pay for the remainder of a workday or for up to three days, depending on

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g. Job Offer Information 7

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition * Job Duties - Job Duties Continued 3
ousing that employer assigns to them. Workers may not remove, deface, or alt Workers living in employer-provided hou Workers assigned to bunk beds in empl- Workers may not leave paper, cans, be 1. Workers may not leave paper, cans, be 2. Workers may not leave, waste time, or 3. Workers may not leave the field or oth 4. Workers may not leave the field or oth 4. Workers may not entertain guests in e 5. Workers may not entertain guests in e 7. Workers may not entertain guests in e 7. Workers may not entertain suiter assig 6. Workers may not entertain guests in e 9. Workers may not dentertain fuest in 9. Workers may not dentertain fuest in 9. Workers may not dentertain fuest in 9. Workers may not drive any vehicles on 9. Workers may not falsify identification, p 4. Workers may not drive any vehicles on 5. Workers may not drive any vehicles on	er any employer it sign must lock th oyer-provided hou takes and other non ottles and other tr eaks from work, c loiter during worl ar assigned work mises without aut ned worksite at th molyer-provided ther workers, the others and enga remises, includin e any dangerous ers or the employer's prop wachinery, truck	n-kitchen áreas in employer-provided housing. rash in fields, work areas, or on housing premises. Workers must properly use trash and waste receptacles. except for reasonable breaks to use field sanitation, toilet, or hand-washing facilities, or to obtain drinking water. rking hours. a rera without permission of employer or supervisor. ithorization. the scheduled start time. Workers may not begin work prior to scheduled starting time or continue working after stopping time.
h. Job Offer Information 8		
1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition * Job Duties - Job Duties Continued 4
supervisor. Workers may n 28.Workers may not misus 29.Workers may not accep	ot use or o e or remov t personal	(up to 3,500 characters) * rucks or other vehicles, machines, tools or other equipment and property that has not been specifically assigned to worker by the employer or operate trucks or other vehicles, tools or other equipment or property for personal use unless expressly authorized by the employer. ve from the farm premises without authorization any employer-owned property. gifts from employer's vendors or customers without employer's authorization. s and common safety practices. Workers must report any injuries or accidents promptly to the employer or immediate supervisor.

31.Workers must follow supervisor's instructions. Insubordination is cause for termination.

32.Workers may not reveal confidential or proprietary business information to any third-party. Confidential information includes, but is not limited to, worker lists, customer lists, financial information, or other business records.

33. Workers may not make long distance phone calls on the employer's phone without employer's explicit permission.

34. Except as otherwise noted above, employees who violate any of these Work Rules will be disciplined according to the following schedule:

First Offense: Oral warning and correction.

Second Offense: Written warning and unpaid leave for balance of day.

Third Offense:Immediate termination. Worker will be asked to sign written fact statement.

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i. Job Offer Information 9

1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation - Daily Transportation Continued 1
responsible for own all workers eligible f include any combina	ovided ti a transpo for emple ation of ely 4:00 p	ransportation is voluntary. Workers who decli ortation. Employer attests that it will have eno oyer-provided transportation. Vehicle type, qu the following: pick-up truck (quantity: 6, seats p.m Round-trip travel for employer-provided	ne or are ineligible for employer-provided housing are ugh vehicles, with appropriate seating capacity, to transport uantity, and seating capacity are TBD and may vary, but may s per: 4). Pick-up time is approximately 7:30 a.m., and drop-off transportation is equal to or less than 75 miles. Vehicle safety
j. Job Offer Information 10			
1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Inbound/Outbound Transportation Continued 1
the contract or are o	/provide: dismisse	s outbound travel via common carrier mode c	of transportation (e.g., bus or plane) to workers who complete ided transportation is voluntary. No outbound travel provided ed for cause.

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# H. Additional Material Terms and Conditions of the Job Offer

k. Job Offer Information 11

1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition *	Pay Deductions - Deductions Continued 1	
3. Details of Material Term of If the employer receives a fine for acts committee	3. Details of Material Term or Condition (up to 3,500 characters) * If the employer receives a fine for acts committed by a worker on the load while driving an employer provided vehicle or equipment and he or she is at fault, the fine amount will be deducted from the employees' wages when expressly authorized by the worker in writing.			
No arrangements have been made with establish In accordance with 8 CFR § 214.2(h)(5)(xi)(A) ar appropriate.	No arrangements have been made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers. In accordance with 8 CFR § 214.2(h)(5)(xi)(A) and 20 CFR § 655.135(j)–(k), employer prohibits the solicitation and payment of recruitment lees by workers. Workers who pay or are solicited to pay such a fee must inform the employer immediately. Employer will investigate all claims of illegal fees and take immediate remedial action as			
FIRST WEEK'S PAY. If an applicant fails to verif	y the start date of ne	eed between 9 and 5 business days prior to the original date of need, then they are disqualified from the first wee	ks' pay obligations listed in 20 C.F.R. § 653.501(c)(3)(i).	
RAISES/BONUSES. Raises and/or bonuses may	y be offered to any s	seasonal worker employed pursuant to this job order, at the company's sole discretion, based on non-discriminate	ory individualized factors.	
	ay card, and/or dire	ct deposit (employer pays any associated fees). The payroll period is		
bi-weekly. Work performed under the contract is exempt fro	m federal overtime	pay requirements under the Fair Labor Standards Act (FLSA).		
ADDITIONAL TERMS, CONDITIONS, AND ASS	URANCES.			
SCHEDULING CHANGES. Workers should expe	ect occasional perio	ds of little or no work because of weather, crop or other conditions beyond the employer's control. These periods	may occur anytime throughout the season. Workers may be assigned a variety of duties in any given day and different tasks on different days.	
		lities must notify the employer of any accommodations needed to perform the job. Workers must be able to perfo ably able to provide the accommodation (i.e., because the accommodation would cause undue hardship on the o	rm the work required, with or without reasonable accommodations. A worker is not eligible for the job if the worker is not able to perform the job duties even peration of the business).	
NONDISCRIMINATION. All terms and conditions	s included in the job	order will apply equally to all seasonal workers (U.S. and foreign H-2A), employed in the occupation described in	this job order.	
DEPARTURE ACKNOWLEDGEMENT. Employe	er will advise all fore	eign H-2A workers of their responsibility to depart the United States upon separation of employment or completion	n of the H-2A contract period, unless the workers obtains an extension of status.	
I. Job Offer Information 12				
1. Section/Item Number *		2. Name of Section or Category of Material Term or Condition *		
3. Details of Material Term of	or Condition	(up to 3.500 characters) *		
1				

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