

## A. Job Offer Information

1. Jo	1. Job Title * Farmworkers and Laborers, Crops										
2. W	/orkers	a. Total	b. H-2A W	/orkers			Period	of Intended E	Employment		
	eeded *	63	6			<sup>te</sup> *6/14/2	-		ast Date * 1	1/22/20	024
			uire the worker ion 8. If "No", o					a week? *	ΠY	es 🗹 N	o
			rs of work per v						7. Hourly	Work Sch	edule *
	51	a. Total Hou	ırs 8.5 o	c. Monday	8.5 <sup>e</sup>	. Wednesday	8.5	g. Friday	a. <u>7</u> :	<u>00</u> 🗹 A	AM PM
	0	b. Sunday	8.5	d. Tuesday	8.5 f.	Thursday	8.5	h. Saturday	b. <u>4</u> :	00 🗆 A	AM PM
0		D : "				vices and Wa		Information			
8a. Job Duties - Description of the specific services or labor to be performed. * (Please begin response on this form and use Addendum C if additional space is needed.)											
See	Adden	dum C									
			~ <b>~</b> *	8d Did	ece Rate O	ffor <b>S</b>				unity Data /	
8b. \	Nage Offe	er*	Bc. Per *			-		ate Units / Es Pay Informati		uriy Rate /	
<b>\$</b> 17	7 _8	0	∠ HOUR	\$ <u>00</u>	<u> </u>	N/A			-		
· -											
			<b>n A</b> providing a rs attached to the second			on the crop	s or agri	cultural activ	rities to be	□ Yes	☑ N/A
10.	<sup>-</sup> requency	/ of Pay: *	☑ Weekly	🗆 Biwee	ekly 🛛 🗘	Other (speci	fy): <u>N/A</u>	۱			
11. 3	State all d	eduction(s) fro	m pay and, if k	nown, the	amount(s)	. *					
			form and use Adde								
			orize in wri nents, cell p	•							ans,
			· · ·								icabla
	deductions will be made that brings a workers earnings for any pay period below the applicable statutory federal or state minimum wage, which will comply with 12 NYCRR 195. All										
	deductions will comply with the Fair Labor Standards Act and applicable state laws.										
			,								



B. Minimum Job Qualifications/Requirements					
1. Education: minimum U.S. diploma/degree required. *					
☑ None  ☐ High School/GED  ☐ Associate's  ☐ Bachelor	's D Master's or high	er 🛛 Other deare	e (JD. MD. etc.)		
2. Work Experience: number of months required. 3	1	-	, ,		
* 5	3. Training: number	oi <u>months</u> require	ed. * 0		
4. Basic Job Requirements (check all that apply) §					
a. Certification/license requirements	<ul> <li>☑ f. Exposure to extr</li> <li>☑ g. Extensive pushi</li> </ul>				
<ul> <li>b. Driver requirements</li> <li>c. Criminal background check</li> </ul>	<ul> <li>☑ g. Extensive pushi</li> <li>☑ h. Extensive sitting</li> </ul>	• • •			
☐ d. Drug screen	☑ i. Frequent stoopi				
$\square$ e. Lifting requirement <u>60</u> lbs.	<ul> <li>☑ j. Repetitive mover</li> </ul>				
5a. Supervision: does this position supervise the work of other employees? * □ Yes ☑ No	5b. If "Yes" to questi	on 5a, enter the n orker will supervise			
6. Additional Information Regarding Job Qualifications/Require					
This job requires a minimum of 3 months of verifial	(Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter " <u>NONE</u> " below) This job requires a minimum of 3 months of verifiable agricultural employment experience, preferably on a vegetable farm, handling both manual and machine tasks associated with commodity production and harvest activities.				
C. Place of Employment Information					
1. Place of Employment Address/Location * Carter Road					
2. City * 3. State *	4. Postal Code *	5. County *			
Geneva New Yor		Ontario			
<ol> <li>Additional Place of Employment Information. (If no additional in Reale Field</li> <li>Employers owns and/or controls all worksites.</li> </ol>					
<ol> <li>Is a completed Addendum B providing additional information agricultural businesses who will employ workers, or to whore attached to this job order? *</li> </ol>			☑ Yes □ N/A		
D. Housing Information			•		
1. Housing Address/Location *					
3321 Gates Road 2. City * 3. State *	4. Postal Code *	5. County *			
Geneva New Yor		Ontario			
6. Type of Housing (check only one) *		7. Total Units *	8. Total Occupancy *		
<ul><li>Employer-provided</li><li>(including mobile or range)</li><li>Rental or public</li></ul>		1	11		
9. Identify the entity that determined the housing met all applic ☑ Local authority ☑ SWA ☑ Other State authority ☑		Other (specify): _			
10. Additional Housing Information. (If no additional information, enter " <u>NONE</u> " below) *					
Housing is only available to workers and is not offered to non-working family members. Employer					
possesses and controls premises at all times. Fem		•			
bathroom facilities shared only with other female w					
shared with male workers. Workers must vacate he	ousing promptly at	end of contrac	t period or upon		
termination, in accordance with state law.					
<ol> <li>Is a completed Addendum B providing additional informat workers attached to this job order? *</li> </ol>	ion on housing that will	be provided to	🗹 Yes 🗖 N/A		

\_ to \_\_\_

\_\_\_\_ Validity Period: \_\_\_\_



## E. Provision of Meals

1.	Describe how the employer will provide each worker with three meals per day or furnish free and convenient cooking and
	kitchen facilities. *

(Please begin response on this form and use Addendum C if additional space is needed.) Employer-provided housing includes free and convenient kitchen facilities with appropriate equipment, appliances, cooking accessories, and dishwashing facilities for meal preparation. For workers residing in employer-provided housing, employer also provides free transportation once per week to/from closest town or city for personal errands (e.g., groceries, banking services). Dining, kitchen/cooking facilities and other common areas are shared by all workers. In the event that kitchen facilities become unavailable during the contract period, employer will provide three daily meals in accordance with 20 CFR 655.122(g). In such circumstances, employer will deduct the cost of such meals up to the maximum allowable amount published in the Federal Register, or as otherwise approved by the U.S. Department of Labor.

2 The employers *	WILL NOT charge workers for meals.	_	_
2. The employer: *	☑ WILL charge each worker for meals at	<b>\$</b> <u>15</u> <u>88</u>	per day, if meals are provided.

## F. Transportation and Daily Subsistence

<ol> <li>Describe the terms and arrangements for daily transportation the (Please begin response on this form and use Addendum C if additional space is no See Addendum C</li> <li>Describe the terms and arrangements for providing workers with</li> </ol>	eeded.)		lovmont
2. Describe the terms and arrangements for providing workers with ( <i>i.e.</i> , inbound) and (b) from the place of employment ( <i>i.e.</i> , outbou (Please begin response on this form and use Addendum C if additional space is no See Addendum C	und). *	o ule place of emp	noyment
3. During the travel described in Item 2, the employer will pay for	a. no less than	<u>\$ 15 . 88</u>	per day *
or reimburse daily meals by providing each worker *	b. no more than	<u>\$ 59 . 00</u>	per day with receipts
G. Referral and Hiring Instructions			



1. Explain how prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer (or the employer's authorized hiring representative), methods of contact, and the days and hours applicants will be considered for the job opportunity. \*

(Please begin response on this form and use Addendum C if additional space is needed.) Employer accepts referrals/applicants from all sources. Interview required - conducted at no cost to applicant, via phone or inperson. Employer will conduct interview as expeditiously as possible. Contact Linda Kennedy Monday through Friday during the hours of 9:00 AM - 5:00 PM PST at phone (602)320-2613 or email recruitment@duncanfamilyfarms.net or you may contact the NY SWA directly at (877) 466-9757. Employer will hire those who meet the following conditions: be able, willing, and available to perform the specified job duties for the duration of the contract period; have been apprised of all material terms and conditions of employment; agree to abide by all material terms and conditions of employment; be legally authorized to work in the United States; and satisfy all minimum job requirements.

Referring State Workforce Agency (SWA) is responsible for informing applicants of all terms and conditions of employment, and to notify the employer in advance of any referrals. If appropriate, the SWA should furnish translator services.

2. Telephone Number to Apply * +1 (602) 320-2613	3. Extension § N/A	4. Email Address to Apply * recruitment@duncanfamilyfarms.net
5. Website Address (URL) to Apply * N/A		

#### H. Additional Material Terms and Conditions of the Job Offer

Is a completed **Addendum C** providing additional information about the material terms, conditions, and benefits (monetary and non-monetary) that will be provided by the employer attached to this job order? \*

🗹 Yes 🚨 No

#### I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I HEREBY CERTIFY my knowledge of and compliance with applicable Federal, State, and local employmentrelated laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR part 653, subpart F and the requirements set forth in 20 CFR 655, subpart B. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR part 655, subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all places of employment for which 2. the employer is requesting temporary agricultural labor certification does not currently have workers on strike or being locked out in the course of a labor dispute. 20 CFR 655.135(b).
- 3 HOUSING FOR WORKERS: Employer agrees to provide or secure housing for the H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, and/or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations or public housing are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, and/or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the employer provides evidence that housing has been inspected and approved or, in the case of rental or public accommodations, is otherwise in full compliance.

- WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with 4. State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- EMPLOYER-PROVIDED TOOLS AND EQUIPMENT: Employer agrees to provide to the worker, without charge or deposit charge, all tools, 5 supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f), .210(d), or .302(c).



6. <u>MEALS</u>: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g). When a charge or deduction for the cost of meals would bring the worker's wage below the minimum wage set by the FLSA at 29 U.S.C. 206, the charge or deduction must meet the requirements of 29 U.S.C. 203(m) of the FLSA, including the recordkeeping requirements found at 29 CFR 516.27.

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

# 7. TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.

#### A. Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker came to work for the employer to the employer's place of employment, whether in the U.S. or abroad. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will be less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

#### B. Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's place of employment to such subsequent employer's place of employment, the subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the employer's obligation to hire U.S. workers who apply or are referred after the employer's date of need during the recruitment period set out in 20 CFR 655.135(d). 20 CFR 655.122(h)(2).

C. Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's place(s) of employment at no cost to the worker. 20 CFR 655.122(h)(3).

D. Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.104 or 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

 THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least threefourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment the worker has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).



If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CFR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. The records must include each worker's permanent address, and, when available, permanent email address, and phone number(s). All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. <u>HOURS AND EARNINGS STATEMENTS</u>: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) if piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).

11. <u>RATES OF PAY</u>: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), a prevailing wage rate, the agreed-upon collective bargaining rate, the Federal minimum wage, or the State minimum wage, whichever is highest, for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing wage rate, Federal minimum wage, State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest. If the applicable AEWR or prevailing wage is adjusted during the contract period, and that new rate is higher than the highest of the AEWR, the prevailing wage, the collective bargaining rate, the Federal minimum wage, or the State minimum wage, the employer will increase the pay of all employees in the same occupation to the higher rate no later than the effective date of the adjustment. If the new AEWR or prevailing wage is lower than the rate guaranteed on this job order, the employer will continue to pay at least the rate guaranteed on this job order.

If the worker is paid on a piece rate basis, the piece rate must be no less than the prevailing piece rate for the crop activity or agricultural activity and, if applicable, a distinct work task or tasks performed in that activity in the geographic area, if one has been issued. At the end of the pay period, if the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer guarantees that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period if its pay period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. FREQUENCY OF PAY: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. <u>ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE</u>: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, the employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the U.S. Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the *Federal Register*, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract after the worker fails to show up for work at the regularly scheduled time for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
- 14. <u>CONTRACT IMPOSSIBILITY</u>: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable



to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker's pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses incurred by the worker to that employer's place of employment. The amounts the employer will pay for subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's place of employment if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's place of employment to the subsequent employer's place of employment. 20 CFR 655.122(h)(2).

- 15. <u>DEDUCTIONS FROM WORKER'S PAY</u>: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. <u>DISCLOSURE OF WORK CONTRACT</u>: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer or who does not require a visa for entry to the United States, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the work contract at minimum will be the terms of this clearance order, including all Addenda, the certified *H-2A Application for Temporary Employment Certification* and any obligations required under 8 U.S.C. 1188, 29 CFR part 501, or 20 CFR part 655, subpart B. 20 CFR 655.122(q).

#### 17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated first date of need, unless the employer has amended the first date of need at least 10 business days before the original first date of need by so notifying the Order-Holding Office (OHO) in writing (*e.g.*, email notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended first date of need expeditiously. 20 CFR 653.501(c)(3)(i).

If there is a change to the anticipated first date of need, and the employer fails to notify the OHO at least 10 business days before the original first date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated first date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).

- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107. 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and/or any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. §§ 2, 1001.

1. Last (family) name * Kennedy	2. First (given) name * Linda	3. Middle initial <b>§</b>
4. Title * Director of People Operations		

to

Validity Period:



5. Signature (or digital signature)\* Digital Signature Verified and Retained By

6. Date signed 4/26/2024 Certify Officer

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



## C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Duncan Family Farms, Inc.	3778 Old Mill Road Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2220 Rte. 5 & 20 Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2451 Kennedy Lane Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2056 Petit Rd. Clifton Springs, New York 14432 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	1798 County Rd 6 Geneva, New York 14456 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2258 Vogt Road Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	999 McIvor Rd Phelps, New York 14532 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	Carter Rd. Geneva, New York 14456 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2844 Rte. 5 & 20 Geneva, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	2844 Rte. 5 & 20 Geneva, New York 14456 ONTARIO		6/14/2024	11/22/2024	6

## **D. Additional Housing Information**

2024 V



## C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Duncan Family Farms, Inc.	2492 Kennedy Lane Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	3408 Seneca Castle Road Stanley, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	225990 Tileyard Road Clifton Springs, New York 14561 ONTARIO		6/14/2024	11/22/2024	6
Duncan Family Farms, Inc.	3562 Savage Road Geneva, New York 14456 ONTARIO		6/14/2024	11/22/2024	6

## **D. Additional Housing Information**

Form ETA-790A Addendum B 

Determination Date: 05/06/2024



1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Inspection Entity *
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>	137 Lyceum Street Geneva, New York 14456 ONTARIO		1	14	<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> <li></li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public</li> <li>accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> <li></li> </ul>
<ul> <li>Employer-provided</li> <li>Rental or public accommodations</li> </ul>					<ul> <li>Local authority</li> <li>SWA</li> <li>Other State authority</li> <li>Federal authority</li> <li>Other</li> <li></li> </ul>

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



a. Job Offer Information 1

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties
with accuracy and efficiency. planter, planting roots, seeds plants, trellis/prune plants, an pesticides, fertilizer and crop building/field maintenance an a safe and healthy crop, work ground. Cut rhizomes and sto Take care not to damage hop tools. Fix loose/missing string vehicle and tubing roller. Re-t truck. Cut bale cloth with heat hand and work in the fields fo	ited to, aspa Plant, cultiv and bulbs. 3 d set poles protectants. d repairs. M ers must ha re in cold st vine. Till sc s. Fix non-c e broken tu ed knife. Cl r long perioo	aragus, cucurbits, sweet corn, cabbage, cauliflower, kale, Romaneso ate and harvest fruits and vegetables for fresh-market and/or proces Spread plastic or other ground covering and clean plastic by hand fr and wires for vine plants. Pick, cut, lift, or pull crops to harvest them Place irrigation pipe and fittings. Considerable stooping and kneelir laintain irrigation systems and water lines. Move and set up irrigatior we or will be trained in USDA GAP certification standards and must corage until planting. Fill bins with potting soil. Plant rhizome pieces i bil and prepare field for planting. Plant pots in field. Remove broken compliant acreage immediately. Manually remove drip tubing from pl bes to nearest string. Excess or repeated damage to drip tubes may ean and sweep baler floor. Track harvest information on sheet. Drive	co, parsley, herbs. Workers must be able to perform manual as well as mechanized activities ssing. Will use hand tools, including, but not limited to, shovels, hoes and knives. Work on om ground upon removal. Till soil, weed and thin plants. Transplant plants by hand. Stake/tie . Tie vegetables in bunches or top them. Grade, size and field pack product. Apply ng is required. Care must be taken to prevent damaging produce and plants. Assist with farm n pipes and equipment. Dig and maintain ditches. Setup and remove levee gates. To provide abide by those standards. Failure to do so will be grounds for dismissal. Dig and prepare in pot and place pots in greenhouse. Sort plants and separate hop plants by untangling vine. or damaged poles and install a new pole. Manually remove weeds by hand or with digging ants and place at center of the hill to avoid damage. Roll, tie, and install tube with utility y result in suspension or discharge. Place bale cloth on the truck front and latch/unlatch e truck/tractor from field to picking machine. Workers will be required to harvest crops by es. Workers are expected to perform duties including boxing, weighing and loading of and lifting to a height of 5 feet for long periods of time.
b. Job Offer Information 2			
1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition *	Daily Transportation
	ovided to daily tra	(up to 3,500 characters)* ransportation is voluntary. Local workers and ansportation. Employer provides, at no cost, in	workers who decline employer-provided housing are ncidental transportation between worksites.
Continued on Adder			

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



c. Job Offer Information 3

1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation			
economical and rea	t worker sonable ation. Inl	rs to select any means of transportation they c common carrier (van or bus) transportation cl bound and return transportation provided from	choose and reimburse workers at no less than the most charges for the distances involved for both inbound and the foreign worker's home city to the U.S. consulate and			
Continued on Adder	ndum C					
d. Job Offer Information 4						
1. Section/Item Number *	F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Inbound/Outbound Transportation Continued			
3. Details of Material Term or Condition (up to 3,500 characters)* Employer pays/reimburses foreign workers for all visa-related costs (excluding passport fees) in accordance with H-2A regulations and FLSA wage requirements. For non-commuting domestic workers, employer pays/reimburses reasonable travel costs (transportation, daily subsistence, and lodging if applicable) from the place the worker departed from to the employer's place of employment. Employer pays/reimburses outbound travel costs to workers who complete the contract or are dismissed early. Employer does not pay or reimburse travel costs to any worker who voluntarily resigns, abandons employment, or is terminated for cause.						

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e. Job Offer Information 5

1. Section/Item Number *	F.1	2. Name of Section or Category of Material Term or Condition * Daily Transportation - Daily Transportation Continued				
3. Details of Material Term or Condition (up to 3,500 characters)* Vehicles utilized to transport workers are covered under a valid insurance policy which includes property damage insurance. Workers will be picked up at the employer-provided housing address(es) on work days approximately 15 minutes before the days scheduled start time. Workers will be picked up from the worksite(s) at the end of the work day and returned to the designated employer-provided housing location.						
		between worksites provided at no cost to workers living in employer- provided housing. Local workers and over-provided housing are responsible for their own daily transportation.				
f. Job Offer Information 6						
1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition * Job Requirements - Workers Compensation Insurance				
3. Details of Material Term or Condition (up to 3,500 characters)* Employer will provide workers compensation insurance coverage in accordance with 20 CFR 655.122(e). Employer attests that the policy will be renewed as necessary to cover the entire certified contract period and any extension of employment. Name of insurance carrier: Zenith Insurance Company						
Name of policyholder: Duncan Family Farms LLC						
Name of person to be notified of claim: Michele Lujan						

Telephone number for point-of-contact: 559-256-6535

Deadline for filing a claim: Within 30 days of their workplace injury or illness or as soon as possible.

For Public Burden Statement, see the Instructions for Form ETA-790/790A.



## H. Additional Material Terms and Conditions of the Job Offer

g. Job Offer Information 7

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - New York State Specific Assurance			
3. Details of Material Term or Condition (up to 3,500 characters) * Housing for Workers: Article 6 of the NYS Labor Law, sections 193.1 and 193.2, prohibit an employer from deducting monies, either through payroll deduction or by separate transaction, any amount or charge which is not authorized by NYS labor law.						
Therefore, the employer may NOT require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for the damage.						
Frequency of Pay: Article 6 of the NYS Labor Law, section 191.1a, requires that employer pay wages weekly to manual workers (farmworkers are manual workers) no later than 7 calendar days after the end of the week in which wages are earned. Therefore, manual workers can be paid weekly or biweekly (up to date; where all days, including payday hours are paid).						
Deductions from Workers Pay: Article 6 of the NYS Labor Law, sections 193.1 and 193.2, prohibit an employer from deducting monies, either through payroll deduction or by separate transaction, any amount or charge which is not authorized by NYS labor law. Therefore, the employer may NOT make any other deductions NOT required by law.						
Per the Farm Laborer Fair Labor Protectio	ns Act, Effective	January 1, 2024; all farmworkers , including H-2A foreign guest workers, will earn one and a hall	times the regular rate for all hours worked over 56, and for any hours voluntarily worked on a workers day of rest.			
? NYS Labor Law section 201g requires the	at employers ad	opt a sexual harassment prevention policy. Interactive training and a copy of the written policy m	ust be provided to all workers. The policy must be provided in the language spoken by the workers.			
? Per the New York Paid Sick Leave Law,	all employees m	ust be provided sick leave as applicable. Hours earned (up to a prescribed maximum) are rolled	over from year to year for seasonal workers.			
Employers with 4 or fewer employees and	a net income of	ess than 1 million in the prior tax year must provide employees with up to 40 hours of unpaid sic	k leave per year.			
Employers with between 5 and 99 employ	ees and employe	rs with 4 or fewer employees and a net income of greater than 1 million in the prior tax year mus	t provide each employee with up to 40 hours of paid sick leave per year.			
Employers with 100 or more employees w	ill provide up to 5	6 hours of paid sick leave per year.				
h. Job Offer Information 8						
1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Additional Disclosures			
3. Details of Material Term or Condition (up to 3,500 characters) * Work is to be done for long periods of time in the field, when plants may be wet with dew and rain, and may be required during light rain, snow, moderate winds, direct sun, high humidity and extreme temperatures. Allergies to ragweed, goldenrod, insect spray, related chemicals, etc. may affect workers ability to perform the job. Workers must be able to perform the required work with or without reasonable accommodations. Must wear assigned personal protective equipment when required. Must report for work daily wearing appropriate work clothing and boots or other durable foot wear. Casual clothing not permitted. Workers wearing inappropriate clothing will not be permitted to start work.						
Workers will have an unpaid lunch break when working more than 5 hours. Must report to work at the designated time and place each day. Daily or weekly work schedules may vary due to weather, sunlight, temperature, crop conditions, and other factors. Employer will notify workers of any change to start/end times. Employer may request, but not require that workers work more than the stated daily hours, on the worker?s Sabbath, or on federal holidays.						
any change to start/end times. Employer n	Workers may not report for work under the influence of alcohol or drugs. Possession or use of illegal drugs or alcohol on company worksites or vehicles is prohibited and will be cause for immediate termination. Employer has a strict prohibition on tobacco usage. No smoking or tobacco usage of any kind will be permitted in the fields, in worker housing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's production certification as well as to protect against the Tobacco Mosaic Virus disease, which is transmitted by hands and tools contaminated with tobacco by-products. Employer reserves the right to discharge any employee found smoking or found in possession of smoking materials including cigarettes, cigars, snuff, chewing tobacco, pipe tobacco or smoking paraphernalia.					
Workers may not report for work under the use of any kind will be permitted in the fiel	ds, in worker hou	sing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's	rohibited and will be cause for immediate termination. Employer has a strict prohibition on tobacco usage. No smoking or tobacco s production certification as well as to protect against the Tobacco Mosaic Virus disease, which is transmitted by hands and tools			
Workers may not report for work under the use of any kind will be permitted in the fiel contaminated with tobacco by-products. E	ds, in worker hou mployer reserves	sing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's the right to discharge any employee found smoking or found in possession of smoking material	rohibited and will be cause for immediate termination. Employer has a strict prohibition on tobacco usage. No smoking or tobacco s production certification as well as to protect against the Tobacco Mosaic Virus disease, which is transmitted by hands and tools			
Workers may not report for work under the use of any kind will be permitted in the fiel contaminated with tobacco by-products. E Out of concern for the safety of other work registered sex offender.	ds, in worker hou mployer reserves ers, staff or the p	sing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's the right to discharge any employee found smoking or found in possession of smoking material ublic at large, the employer reserves the right to terminate for cause, in accordance with applica	prohibited and will be cause for immediate termination. Employer has a strict prohibition on tobacco usage. No smoking or tobacco s production certification as well as to protect against the Tobacco Mosaic Virus disease, which is transmitted by hands and tools s including cigarettes, cigars, snuff, chewing tobacco, pipe tobacco or smoking paraphernalia.			
Workers may not report for work under the use of any kind will be permitted in the fiel contaminated with tobacco by-products. E Out of concern for the safety of other work registered sex offender. The work described herein is regular, seas natural agricultural cycle.	ds, in worker hou mployer reserves ers, staff or the p sonal full-time wo e workers for law	sing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's the right to discharge any employee found smoking or found in possession of smoking material ublic at large, the employer reserves the right to terminate for cause, in accordance with applica rk requiring all workers to be available as stated on the standard work schedule, throughout the ful job-related reasons, including but not limited to workers who: are regularly absent or tardy; m	or orbibited and will be cause for immediate termination. Employer has a strict prohibition on tobacco usage. No smoking or tobacco s production certification as well as to protect against the Tobacco Mosaic Virus disease, which is transmitted by hands and tools s including cigarettes, cigars, snuff, chewing tobacco, pipe tobacco or smoking paraphernalia. ble laws and regulations, any worker found during the period of employment to have a criminal conviction record or status as a			
Workers may not report for work under the use of any kind will be permitted in the fiel contaminated with tobacco by-products. E Out of concern for the safety of other work registered sex offender. The work described herein is regular, seas natural agricultural cycle. Employer also retains the right to terminat physically able but does not demonstrate t	ds, in worker hou mployer reserves ers, staff or the p sonal full-time wo e workers for law he willingness to	sing, or anywhere on company premises. This is necessary to maintain the integrity of the farm's the right to discharge any employee found smoking or found in possession of smoking material ublic at large, the employer reserves the right to terminate for cause, in accordance with applica rk requiring all workers to be available as stated on the standard work schedule, throughout the ful job-related reasons, including but not limited to workers who: are regularly absent or tardy; m	The provide the set of			

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FOR DEPARTMENT OF LABOR USE ONLY



i. Job Offer Information 9

1. Section/Item Number *	A.11	2. Name of Section or Category of Material Term or Condition * Pay Deductions - Additional Pay Information Continued			
3. Details of Material Term or Condition (up to 3,500 characters)* Employer will pay each worker by check, pay card, or direct deposit (employer pays any associated fees). Work performed under the contract is exempt from federal overtime pay requirements under the FLSA, but may be subject to state overtime requirements. In New York State, farmworkers are eligible to overtime pay.					
Raises and/or bonuses may be offered to any seasonal worker employed under this job order, at the company's sole discretion, based on individual factors including but not limited to work performance, skill, and tenure. Employer expressly prohibits the solicitation and payment of recruitment fees by workers. Workers who pay or are solicited to pay must inform the employer immediately. Employer will investigate all claims of illegal fees and take immediate remedial action as appropriate. The employer attests they will not seek or receive payment of any kind from workers for anything related to obtaining the H-2A labor certification, including the employers attorney or agent fees, application fees, or recruitment costs.					
j. Job Offer Information 10					
1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition * Job Duties - Job Duties Continued 1			
3. Details of Material Term or Condition (up to 3,500 characters) * Worker must possess the physical strength and endurance (ability to continue or last) to repeat the harvest process though out the workday, working quickly and skillfully to perform activities assigned during that activity.					
3. Details of Material Term of Worker must possess the physic	r Condition al strength ar	L (up to 3,500 characters) * In endurance (ability to continue or last) to repeat the harvest process though out the workday, working quickly and skillfully to perform activities assigned during that activity.			
Worker must possess the physic It is imperative that workers prov reasons before the specified end covered by this work agreement future employment opportunities	al strength ar ide a comple ing date liste will be disqua with this emp	(up to 3,500 characters) * id endurance (ability to continue or last) to repeat the harvest process though out the workday, working quickly and skillfully to perform activities assigned during that activity. the and accurate address to the employer no later than the first day of employment. These employers have a no complete, no rehire policy. Termination for lawful job-related d in this application will disqualify the employee from future employment opportunities with this employer. Workers who abandon their employment without notice during the period alified from future employment opportunities with this employer. Voluntary resignation before the specified ending date listed in this application may disqualify the employee from ployer. For workers who resign their employment voluntarily, the employer will consider and evaluate special circumstances and hardship cases on a case-by-case basis. o notify appropriate supervisory staff prior to voluntarily terminating their employment to be considered and eligible for exemption to the no complete - no rehire policy.			
Worker must possess the physic It is imperative that workers prov reasons before the specified end covered by this work agreement future employment opportunities Employees, without exception, a Training: There will be a short de orientation or training periods for skills to work in the production of above The number of workers sh number of workers (foreign and on number of workers employed in the	al strength ar ide a comple ing date liste will be disqua with this emp re required to monstration each differer the crops own is the ag lomestic) to b he certified jo	We'endurance (ability to continue or last) to repeat the harvest process though out the workday, working quickly and skillfully to perform activities assigned during that activity. The and accurate address to the employer no later than the first day of employment. These employers have a no complete, no rehire policy. Termination for lawful job-related d in this application will disqualify the employee from future employment opportunities with this employer. Workers who abandon their employment without notice during the period alified from future employment opportunities with this employer. Voluntary resignation before the specified ending date listed in this application may disqualify the employee from ployer. For workers who resign their employment voluntarily, the employer will consider and evaluate special circumstances and hardship cases on a case-by-case basis.			

## For Public Burden Statement, see the Instructions for Form ETA-790/790A.



k. Job Offer Information 11

1. Section/Item Number *	A.8a	2. Name of Section or Category of Material Term or Condition *	Job Duties - Job Duties Continued 2			
3. Details of Material Term or Condition (up to 3,500 characters) * Sanitation Requirements: For food and general personal safety purposes, all workers will be required and expected to follow common sanitary practices at all times. This is particularly critical when hand harvesting crops for human consumption. Employees are required to cleanse their hands by washing them thoroughly with soap and water after using the bathroom and before entering the fields for harvest activities or the packing facility for packing operations. The employer retains the right to discharge an obviously unqualified worker, malingere or recalcitrant worker who is physically able to but does not demonstrate the willingness to perform the work necessary for the employer to grow a premium quality product. During certain duties, workers may be required to work in teams to accomplish a certain task. When engaged in teamwork activities workers must coordinate with other members of the team to accomplish the task. Full						
Growing Season Commitment: The job offered requires that the worker be available for work 8.5 hours per day Monday- Saturday every day that work is available for the full period of employment shown in Item 9, even though work may be slack for brief periods at any point during the season. The worker agrees to be available for work and perform the assigned work for the employer whenever work is available through the full period of employment. Work available is defined as, no work required on the worker Sabbath or federal holidays, but work is required 8.5 hours per day Monday- Saturday. In compliance NYS Labor Law requiring employers to provide at least one day (24 consecutive hours) of rest in every calendar week, the employer assures that workers will rest at least 24 consecutive hours every calendar week. Workers will only be asked to work on a day off, if due to work during their required Monday through Saturday. While work may be represented to work on a day off fered/available on the designated worker's day of rest, workers are needed to work on a day off, they will be given advanced notice. The worker understands that if he abandons his employment or is terminated for cause prior to the end of the period of employment period he will forfeit the 3/4 guarantee and reimbursement of certain transportation costs described elsewhere in this job order.						
Excessive absences and/or tardiness, as defined in the Work Rules, cannot be tolerated and may result in termination. Daily individual work assignments, crew assignments, and location of work, will be made by and at the sole discretion of the farm manager and/or farm supervisor as the needs of the farming operation dictate. Workers may be assigned a variety of duties in any given day and /or different tasks on different days. Workers will be expected to perform any of the listed duties and work on any crop as assigned by the worker's supervisor. Crop specifications, in particular, can change from time to time during the season due to crop or market conditions, even on the same crop.						
Workers will be expected to conform to the specific instructions given for each day's work. The farm owner/supervisor or a designated employee will provide specific instructions and close supervision. Workers will be expected to perform their duties in a timely and proficient manner and will have close supervision to insure adherence to instruction. Work will be closely monitored and reviewed for quality.						
I. Job Offer Information 12						
1. Section/Item Number *		2. Name of Section or Category of Material Term or Condition *				
3. Details of Material Term of	or Condition	(up to 3,500 characters) *				

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