

Indiana Job Order Print Document

Job Order: **9455558**

Print Date: **12/21/2020 1:42:51 PM**

Office: **WorkOne Madison (Jefferson County)**

LWDB: **Region 9**

Employer Information:

Employer Name: **Belterra Casino Resort & Spa**

How to Apply: **Via Email, At the Nearest One-Stop**

Company Website: **<https://www.belterracasino.com/careers>**

Application Comments: **Applicants Send Resumes to: WorkOne Southeast - Madison, 100 E Second St. Suite F, Madison, IN 47250-1078; Phone: 812-265-3734; Reference Job Order Number 9455558 When Applying.**

Location:

Main Address:

**Belterra Casino Resort
777 Belterra Drive**

Florence, IN 47020

Mailing Address:

777 Belterra Drive

Florence, IN 47020

Contact:

Contact: **Emily Walston**

Phone: **(812) 427-7886 x** Fax:

Title: **HR Business Partner**

Email: **EMILYWALSTON@BOYDGAMING.COM**

Job Details:

Occupational Code: **37201200 Maids and Housekeeping Cleaners**

Job Title: **HOUSEKEEPER**

Industry Code: **721120 - Casino Hotels**

Number of Positions: **25**

Referrals: **125**

Earliest Date to Display: **1/1/2021**

Last Date Job Order Will Display: **3/11/2021**

Type of Job: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

Job Duties and Skills:

Description:

Applicants Send Resumes to: WorkOne Southeast - Madison, 100 E Second St. Suite F, Madison, IN 47250-1078; Phone: 812-265-3734; Reference Job Order Number 9455558 When Applying.

Employer Name and Contact Information: Belterra Resort Indiana LLC d/b/a Belterra Casino Resort, 777 Belterra Drive, Florence, IN 47020; Contact: Emily Walston, HR Business Partner; Phone: (812) 427-7886; E-mail: EmilyWalston@boydgaming.com

Job Location: 777 Belterra Drive, Florence, IN 47020

Disclosure of Job Opportunity: 25 Temporary Full-time Seasonal Positions (04/01/2021 through 01/05/2022)

Position: Housekeeper

Duties: General cleaning of hotel public areas, hotel rooms, and public restrooms. Will make beds, dust furniture, sanitize bathrooms, prepare and change linens, vacuum and clean carpets, mop floors, clean ashtrays and clean stairways, hallways, lobbies, lounges, and elevators. Deliver items to guest rooms such as linens, ironing boards, baby cribs. Sort linens for washer and washes, folds and cares for all linens and operates washers and dryers properly.

Requirements: No Experience Required. Must pass pre-employment drug test and background check. Belterra screens all applicants through drug tests and background checks, including domestic and H-2B visa employees. This includes seasonal and full-time annual positions. These standards are applied to all applicants regardless of their national origin, race, or gender. All employment background checks, and drug tests are directed internally by Belterra employees, which are trained to facilitate all background checks and drug tests.

Fulltime: Employer will offer a minimum of 35 hours per week. Open 7-days (holidays included). Shifts: 8:30am to 5pm. Shift schedule start and end times and days off vary depending on work demand.

Overtime: As Needed Only

On the Job Training: Yes

Wage Offer: Workers will be paid no less than \$15.00 per hour; Overtime: \$22.50 per hour. Paid bi-weekly. Will use single workweek as standard for computing wages due.

Housing: Optional assisted employee housing may be available. Cost of housing is \$80 weekly and paid through payroll deductions. \$200 deposit required and paid through four separate payroll deductions.

Deductions: Employer will make all deductions from workers paycheck required by law; optional housing; employee meals (optional), and state and county (Switzerland) tax.

Benefits: N/A

Transportation and subsistence to the place of employment: If the worker completes 50% of the work contract period, the employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for workers reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a workers voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of \$12.68 per day during travel to a maximum of \$55 per day with receipts.

Visa and visa-related expenses: Workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (except passport fees).

Tools: Will provide workers at no charge all tools, supplies, and equipment required to perform the job.

Daily Transportation: Transportation shuttle is provided to workers who elect to live at optional employee housing site. All other workers are responsible for daily transportation to and from work.

Special Software/Hardware Skills Needed: No

Special Skills:

Job Requirements:

Minimum Age:

Test Done By: No test required

Required Tests: NA

Hiring Requirements: Drug Testing/Screening, Background Checks, Other(specify)

Hiring Requirements Other: **No Experience Required. Must pass pre-employment drug test and background check. Belterra screens all applicants through drug tests and background checks, including domestic and H-2B visa employees. This includes seasonal and full-time annual positions. These standards are applied to all applicants regardless of their national origin, race, or gender. All employment background checks, and drug tests are directed internally by Belterra employees, which are trained to facilitate all background checks and drug tests.**

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**

Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

Compensation and Hours:

Minimum Salary: **15.00 Hour**

Maximum Salary: **15.00 Hour**

Pay Comments: **Not Applicable**

Supplemental Compensation: **Yes**

Hours per Week: **Hours are Specific**

Actual Hours: **35**

Shift: **Other, see job description**

Benefits:

Other Benefits: **No Benefits Listed**

Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

Job Application Information Needed:

Req Section

- ☒ Contact Information
- ☒ Employment History ☐ Allow individuals that have never had a job to apply (eg. College graduates)
- ☒ Education History
- ☐ Certifications
- ☐ Desired Job Type

Other Information:

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

Staff Information:

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **NA**

Status: **Veteran Hold**

Employer Status:

Reason: **NA**

Future Release From Hold:

Job Order Followup: **1/16/2021**