

Indiana Job Order Print Document

Job Order: 9633322

Print Date: 7/2/2021 9:31:16 PM

Office: WorkOne Elkhart (Elkhart County)

LWDB: Region 2

Employer Information:

Employer Name: Lippert Components, Inc.

How to Apply: Provide a VOS Resumé Online or uploaded Resumé (recommended), By Mail, By Phone, At the Nearest One-Stop

Company Website: <https://careers-ici1.icims.com/jobs>

Application Comments: Please inquire about the job opportunity or send applications and/or resumes, indicating availability, to the Indiana Career Connect Office, 430 Waterfall Drive

Elkhart, IN 46516, Phone: (574)295-0105, ElkhartCountyICC@gotoworkone.com

This posting is in connection with an H-2B application.

Location:

Main Address:

2703 College Avenue
2703 College Avenue
Goshen, IN 46528

Mailing Address:

2703 COLLEGE AVE
GOSHEN, IN 46528-5040**Contact:**

Contact: Jaycee Galarno

Phone: (574) 312-7391 x

Fax:

Title: Vice President of Human Resources, Operations

Email:

Job Details:

Occupational Code: 51209200 Team Assemblers

Job Title: General Laborer

Industry Code: 336399 - All Other Motor Vehicle Parts Manufacturing

Number of Positions: 60

Referrals: 60

Earliest Date to Display: 07/02/2021

Last Date Job Order Will Display: 09/30/2021

Job Order Followup: 07/17/2021

Job Type: Temporary

Job Time Type: Full Time (30 Hours or More)

Duration: Over 150 Days

Special Job Category:

Job Duties and Skills:

Description: Lippert Components, Inc., located in Goshen, Indiana, phone (574) 312.7391, needs 60 General Laborers for temporary, full-time employment. Duties: Prepares work to be accomplished by studying assembly instructions, blueprint specifications, and parts lists; gathering parts, subassemblies, tools, and materials. Positions parts and subassemblies by using templates or reading measurements. Assembles components by examining connections for correct fit; fastening parts and subassemblies. Resolves assembly problems by altering dimensions to meet specifications; notifying supervisor to obtain additional resources. Keeps equipment operational by completing preventive maintenance requirements. Maintains supplies inventory by checking stock to determine inventory level; anticipating needed supplies; placing and expediting orders for supplies. Daily communication with supervisor regarding potential issues. Maintain safe and clean working environment by complying with procedures, rules, and regulations. Ensures safety measures are followed to protect personnel and company property. Contributes to team effort by accomplishing quality and timely results. Perform other duties as directed by supervisor and management. No education or prior experience is required. Must be able to stand, walk, bend, kneel, stoop, crouch, crawl, and climb. Must be able to lift a minimum of 25 pounds. Must have demonstrated ability performing manual labor using hand tools (e.g., hammer, saw, screwdriver, drill). Must have demonstrated ability performing multiple tasks in a fast-paced environment. Must be able to read and follow documented procedures and standards in English or Spanish. Employer will offer 40 hours of work per week, in a variety of shift options at plants in the same commuting area: 6 am-4:30 pm Mon-Fri, occasional Saturdays; 2nd shift, 6 pm-4:30am Mon-Fri, occasional Saturdays.; 2nd shift 3:30 pm-1am Mon -Thurs; and weekend shifts 5am-5pm, 5pm-5am Fri-Sun. Workers are needed to begin work on 10/01/2021 through 09/30/2022. Workers will be paid no less than \$22.06 per hour. Overtime hours will be paid at \$33.09 per hour. Employer will provide on-the-job-training in assembly and safety requirements Employer will use a single workweek as its standard for computing wages due. Workers will be paid on Friday (weekly) by check. The employer will make all deductions from the employee's paycheck as required by law. If worker completes 50 percent of the work contract period, the employer will arrange pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of at least \$30 p/day during travel to a maximum of \$60 p/day

with receipts. Workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (except passport fees). The employer will provide workers at no charge all tools, supplies, and equipment required to perform the job. The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

Please inquire about the job opportunity or send applications and/or resumes, indicating availability, to the Indiana Career Connect Office, 430 Waterfall Drive
Elkhart, IN 46516, Phone: (574)295-0105, ElkhartCountyICC@gotoworkone.com

Special Software/Hardware Skills Needed: **No**

Special Skills:

Job Requirements:

Minimum Age:

Test Done By: **No test required**

Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**

Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

Compensation and Hours:

Minimum Salary: **22.06 Hour**

Maximum Salary: **22.06 Hour**

Pay Comments: **Not Applicable**

Supplemental Compensation: **No**

Hours per Week: **Hours Not Specified**

Actual Hours:

Shift: **Other, see job description**

Benefits:

Other Benefits: **No Benefits Listed**

Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

Job Application Information Needed:

Req Section

- ☒ Contact Information
- ☒ Employment History ☐ Allow individuals that have never had a job to apply (eg. College graduates)
- ☒ Education History
- ☐ Certifications
- ☐ Desired Job Type

Other Information:

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **Yes**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

Staff Information:

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **None of the items listed**

Status: **Veteran Hold**

Employer Status:

Reason: **NA**

Future Release From Hold: