

California Job Order Print Document

Job Order: **17630019**

Print Date: **5/30/2021 7:41:23 AM**

Office: **12940 San Rafael (WSB)**

LWDB: **Workforce Alliance of North Bay**

Employer Information:

Employer Name: **The F. A. Bartlett Tree Experts dba Bartlett Tree Experts**

How to Apply: **Provide a CalJOBS Resumé Online or uploaded Resumé (recommended), Via Email, By Mail, By Phone, At the Nearest One-Stop**

Company Website: **<https://www.bartlett.com/bartlett-job-opportunities.cfm>**

Application Comments:

Location:

Main Address:

**Bartlett Tree Experts
60 Hoag Street
San Rafael, CA 94901**

Mailing Address:

**60 HOAG ST
SAN RAFAEL, CA 94901-4049**

Contact:

Contact: **Christine Sciaroni**

Title: **Admin**

Phone: **(415) 472-8640 x**

Email: **csciaroni@bartlett.com**

Fax: **(410) 510-1686**

Job Details:

Occupational Code: **37301100 Landscaping and Groundskeeping Workers**

Job Title: **Ground Person**

Industry Code: **561730 - Landscaping Services**

Number of Positions: **35**

Referrals: **9999**

Earliest Date to Display: **07/08/2021**

Last Date Job Order Will Display: **09/11/2021**

Job Order Followup: **08/07/2021**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

Job Duties and Skills:

Description: **1) Bartlett Tree Experts is located at 60 Hoag Street, San Rafael, California, 94901; phone 415-472-8640.**

2) 35 Ground Person positions are available for temporary, full-time employment.

3) The Ground Person peakload job lasts from until October 1, 2021 thru April 30, 2022. Ground Persons prune and trim at ground level and dig, rake, plant, weed, and collect branches and limbs and then help load and unload crew vehicles. Ground Persons are helping to clean up storm debris and supporting our arborists and diagnosticians to mitigate damage and maintain landscape structure and beauty and health. Ground Persons are on the frontlines, observing signs of potential damage and reporting this to supervisors. Ground persons use the chipper and also apply protective mulch. Attendance at a Safety Briefing is required at the beginning of each work day. Ground Persons perform physical activities that require the ability to bend, stretch, twist, and reach. Ground Persons are exposed to outdoor weather

conditions. Shift is Monday thru Friday, 8am to 4pm.

4) The geographic area of this job location is Marin County while work will be performed at worksites around Marin County, San Francisco County, Sonoma County, San Mateo County, and Contra Costa County.

5) Pay is at minimum \$21.12 per hour.

6) Overtime is offered regularly at \$31.68 per hour or higher.

7) No training is needed; supervision and guidance are provided to Ground Persons directly on the job by skilled Crew Managers. Ground Persons do not supervise any staff.

8) Bartlett Tree Experts uses a single workweek as its standard for computing wages due.

9) Employees will be paid each week.

10) Bartlett Tree Experts does not provide housing.

11) All deductions required by law are deducted from paychecks, such as income tax and social security; no other deductions other than those required by law are made from the employee's paycheck.

12) Bartlett Tree Experts will reimburse employees who complete 50 percent of the work period and who are beyond commuting distance the reasonable cost of transportation and daily subsistence and lodging from the place from which the employee has come to work for the employer, whether in the U.S. or abroad to the place of employment.

13) Bartlett Tree Experts will also pay for return transportation and daily subsistence if the employee completes the employment period or is dismissed for any reason before the employment period ends, except where the employer has appropriately reported an employee's voluntary abandonment of employment or due to subsequent employment with another employer. Where an employee must travel to obtain a visa so that the employee may enter the to come to work for Bartlett Tree Experts, the employer will pay for the transportation and subsistence costs of that part of travel too.

The amount of transportation reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. The amount of money that the employee will receive for daily subsistence will be at least \$13.17 per day during travel to a maximum of \$55.00 per day with receipts.

14) Bartlett Tree Experts provides transportation to all job sites. Job crews leave from the San Rafael headquarters for job-sites each day. If an employee cannot get to the headquarters, he/she can be picked up at home by the work crew and brought home same day. No other travel is required.

15) Employees will be reimbursed in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (except passport fees).

16) The employer will provide employees at no charge or deposit all tools, supplies, and equipment required to perform the job.

17) Bartlett Tree Experts does not utilize any agent or recruiter for the recruitment of H-2B Workers under this application for temporary employment; the company performs the hiring itself. Any agent or employee of an agent is prohibited from seeking or receiving payments from any prospective employee

of Bartlett Tree Experts at any time, including before or after the employee obtains employment. Prohibited payments include but are not limited to any direct or indirect fees paid by employees for recruitment, job placement, processing, maintenance, attorney's fees, application fees, or petition fees. The employer and its authorized representative receive no payment of any kind from the worker for any activity related to obtaining H-2B employment.

18) The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

19) Bartlett Tree Experts will first contact any former employee who might have been let go when Ground Person work slowed at the end of previous peakload. US workers and foreign workers receive the same offers entirely for temporary Ground Person positions.

20) Please inquire about the job opportunity or send applications and/or resumes, indicating availability, to CareerCenter CON Lao family Community Development, 1865 Rumrill Blvd Ste. B, San Pablo, CA 94806, Phone: 510-215-1220 re Job#17630019.

Special Software/Hardware Skills Needed: No

Special Skills:

Job Requirements:

Minimum Age:

Test Done By: **No test required**

Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**

Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

Compensation and Hours:

Minimum Salary: **21.12 Hour**

Maximum Salary:

Pay Comments: **Not Applicable**

Supplemental Compensation: **No**

Hours per Week: **Hours are Specific**

Actual Hours: **40**

Shift: **Day**

Benefits:

Other Benefits: **No Benefits Listed**

Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

Job Application Information Needed:

Req Section



Contact Information



Employment History



Allow individuals that have never had a job to apply (eg. College graduates)

- ☐ Education History
- ☐ Certifications
- ☐ Desired Job Type

Other Information:

Green Job: **No**

Featured Job: **No**

Federal Contractor: **No**

Job Order is for Veterans Only: **None Selected**

Subsidized by ARRA (Stimulus): **No**

In an Enterprise Zone: **No**

Court Ordered Affirmative Action: **No**

Staff Information:

Category: **Regular (Non Domestic)**

Status: **Open and available**

Reason: **NA**

Future Release From Hold:

Job Developer Mandatory Listing: **None of the items listed**

Employer Status: **Open and available**