



## Housekeeping Supervisor - Big Sky, MT

### Job Information

**ID :** #38377800  
**# of Positions :** 15  
**Minimum Education Level :** Less than High School  
**Experience Required :** 6 months  
**Salary :** \$21.78 + hourly  
**Duration :** Full Time Temporary  
**Shift :** Rotating  
**Hours per week:** 35  
**Start Date :** 10/15/2022

### Job Description

Housekeeping Supervisor at Yellowstone Club Start Date: October 15, 2022 End Date: August 15, 2023

Yellowstone Club Operations, LLC d/b/a Yellowstone Club, located in Big Sky, Montana, seeks fifteen (15) full-time, temporary Housekeeping Supervisors who will be responsible for supervising and coordinating activities of housekeeping personnel and ensuring and overseeing the cleanliness, safety, and appearance of all common and guest areas at Yellowstone Club's property, cleaning and inspecting private homes, ensuring that each Member and guest receives outstanding service, including greeting Members and guests, maintaining solid product knowledge, and interacting with Members and guests in a hospitable and professional manner. May supervise up to twenty (20) Housekeepers.

Will report directly to the Housekeeping Manager at Yellowstone Club.

Six (6) months of housekeeping experience at a high-end hotel, resort, or private club required.

Applicant must complete pre-employment background check.

Applicant must possess a valid U.S. or international driver's license prior to arrival in the United States and have a clean driving record.

All worksites located on property in Big Sky, Montana in either Gallatin or Madison County, as Yellowstone Club crosses both county lines. Travel throughout this area is required. Transportation between worksites is provided.

Daily transportation to and from worksites is provided for those living in employee housing.

On-the-job training is provided.

**Wage:** employees will earn a combination of a base hourly wage plus a service charge. Wages are paid bi-weekly. Overtime is offered when available. Guaranteed wage rate is no lower than \$21.78 per hour, and guaranteed overtime wage rate is no lower than \$32.67 per hour. After factoring in service charge compensation, employee may earn significantly more than the guaranteed wage rate. Employer will guarantee wage in any given workweek when total compensation (including base wage plus service charge) does not meet prevailing wage rate or guaranteed overtime wage rate.

**Schedule:** 35 hours per week, with additional hours available during peak times, including OT. Work schedule can vary and can include morning, evening, weekend, and holiday hours. Work may be performed on any day of the week from Monday through Sunday, including OT. Example shifts: 7:00am - 2:00pm, 9:00am - 4:00pm, or 3:00pm - 10:00pm. Shift hours may vary.

A single workweek will be used to compute wages due.

Optional housing is offered on a first-come, first-served basis for workers who are relocating to begin employment. Yellowstone Club has several housing venues and employees are assigned a location based on work schedule and transportation. Cost of housing, if accepted, is \$200.00 - \$700.00 per bi-weekly pay period. Depending on housing option availability, housing will be either single, double, triple, or quad occupancy for winter 2022-2023. A few single and quad rooms may be available, but

those will be very limited. Gallatin Gateway Inn (GGI), Bozeman offers a meal plan for its residents. Employees residing at the Gallatin Gateway Inn may purchase optional meal cards from \$50.00 to \$150.00 which are available from GGI to purchase dinner. Transportation is available to GGI from the Club and housing venues only. Employees who do not stay in employee housing must provide their own transportation to the transportation pickup and drop-off spots. Yellowstone Club uses an on-line site for housing. Employees will be required to sign up for an account and make all of their payments via debit or credit card online. A small service fee is included with each transaction (approximately 3.5% of the transaction amount). A \$250.00 - \$400.00 refundable security deposit is required, to be paid directly to employer upon acceptance of housing. If all rent payments are made on time, the room/condo is left clean, all keys are returned and the employee completes the season, their deposit and transaction fees will be refunded at the end of the season. Bedding and Terry are not provided, but sets are available for purchase prior to arrival through the housing portal. Prices range from \$89.00 - \$147.00 depending on bedding sizes. Additional, optional benefits may be offered to worker, for worker's sole benefit, including but not limited to an advance of up to \$200.00 to purchase clothing, food, or other necessities, as well as the optional purchase of a ski pass. Upon reaching 3,200 hours worked (subject to certain conditions), worker may be eligible for additional optional benefits, including 401k, health insurance and vacation time. If voluntarily elected by worker, employee costs/contributions for benefits will be deducted from paycheck. All deductions from paycheck required by law will be made. All other deductions from paycheck will be authorized by the employee in advance.

If the worker completes 50% of the work contract period, employer will pay directly for and/or reimburse workers for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The employer will pay directly for and/or reimburse workers for all reasonable inbound transportation and subsistence costs within the first workweek. The employer will pay directly for and/or reimburse workers for all reasonable outbound transportation and subsistence costs during the last workweek. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of \$14.00 per day during travel to a maximum of \$59.00 per day with receipts.

The employer guarantees to offer work for hours equal to at least three fourths of the workdays in each 12-week period of the total employment period.

The employer will provide workers at no charge all tools, supplies, and equipment required to perform the job.

H-2B workers will be reimbursed in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by government (excluding passport fees).

Inquire or send applications, indications of availability, and/or resumes to Montana State Workforce Agency, 121 North Willson Ave., Bozeman, MT 59715, (406) 582-9200. Job Order 38377800.

Mail resume to Asia Allen, Lead International Recruiter, Yellowstone Club, PO Box 161097, Big Sky, MT 59716, (406) 995-7909.

## Company Information

**Name :** Yellowstone Club Operations, LLC  
**Description :** Yellowstone Club is a high-end private residential community set amidst the grandeur of the Rocky Mountains in Big Sky, Montana. Yellowstone Club offers its members and their guests a winter spot to gather for recreation, anniversaries, weddings, and other seasonal outdoor activities. Members and their guests can ski or snowboard on the more than 2,700 skiable acres and 100+ runs at the Club, relax at the Club's Camphouse Pool and Fitness Center which includes a 75-foot heated pool and platform tennis courts, dine at one of the Club's numerous eateries, or partake in other outdoor activities. In addition to traditional recreational and leisure activities, guests take advantage of the Club's beautiful property to hold weddings, family reunions, and other outdoor events.  
**Type :** Direct Employer  
**Address :** 1 Yellowstone Club Trail  
 Big Sky, MT 59716

## Application Information

**Instructions :** Inquire or send applications, indications of availability, and/or resumes to Montana State Workforce Agency, 121 North Willson Ave., Bozeman, MT 59715, (406) 582-9200. Job Order 38377800. Mail resume to Asia Allen, Lead International Recruiter, Yellowstone Club, PO Box 161097, Big Sky, MT 59716, (406) 995-7909.

**Apply by mail :**

Attn: Asia Allen  
Yellowstone Club  
P.O Box 161097  
Big Sky, MT 59716

**Job Posting Entered On :** 7/14/2022  
**Job Posting Expires On :** 8/13/2022