

Knappe and Vogt Manufacturing Company 2700 Oak Industrial, Grand Rapids, MI 49505 (Main worksite)  
3800 Eastern Ave SE, Wyoming, MI 49508 (Additional worksite) 616-258-5327

50 temporary, full-time Assembler from 10/26/2022 to 3/24/2024 for a One-time need. No minimum education or experience required. On the job training provided.

Will work in manufacturing facility. Load, hand, position, unload, and manipulate parts. Conduct changeovers and setups as a team. Perform all quality functions and checks as required. Follow all safety procedures. Perform all shop order functions, packing instructions and labeling requirements. Respond to machine faults and downtime, and accurately track on data collection sheets. Perform all quality functions and checks as required. Keep a clean and organized work area. Inspect parts and machinery for errors. Work cooperatively and cohesively with team members, and escalate to supervisor any inappropriate conduct or language.

Minimum 35 hours per week, up to possible 48 hrs. Available 8-hr shifts, 7am- 3:30pm, 3pm-11:30 pm, and 11pm -7:30pm Sunday – Friday, open 24 hours a day. Includes one 30-minute unpaid break and two 10-minute paid breaks. Workdays and shift time may vary with the needs of the business. May occasionally work on Saturdays.

\$17.04/hr. Employer may increase wage based on experience, changes in market conditions, and/or provide additional pay for performance and tenure. An overtime premium will be paid when required by Federal, State, or local law, including at time-and-a-half after 40 hours per workweek. Generally, when overtime is available it will be paid at \$25.56 per hour based on locality the work is performed and the base rate of pay offered per hour. Paid bi-weekly.

Employer will make all deductions from the worker's paycheck required by law. Employer will offer housing advance in the amount of approx. \$227.50 bi-weekly, for up to two months, payroll deducted if employee elects. After first two months, worker responsible for all housing expenses. Employer offers voluntary transportation through Rideshare program to/from worksite/housing for approx. \$28.26 bi-weekly, payroll deducted if employee elects. Employer will offer voluntary benefits for medical, dental, vision, and long-term disability for employees and qualified family members; Medical approx. \$38.79-\$84.90 bi-weekly, dental approx. \$8.60 - \$10.60 bi-weekly, and vision approx. \$3.39 - \$5.39 bi-weekly, payroll deducted if employee elects. Employer will offer pay advance of \$250, payroll deducted over three (3) pay periods in the amount of \$83.33 bi-weekly, if employee elects.

Employer will provide worker at no charge all tools, supplies, equipment, required to perform job. Uniforms are not required.

The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period. H-2B workers will be reimbursed in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).

If worker completes half the employment period, employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the employment period or where the worker is dismissed early, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of at least \$14.00 per day during travel to a maximum of \$59 per day with receipts. All transportation costs are to be preapproved. If necessary, employer will reimburse worker within first pay period for approved cost of meals and lodging at the applicable exchange rate, not to exceed reasonable costs. Receipts must be submitted.

Post-employment and post incident or injury drug testing required, cost paid by employer and applied equally to all workers, U.S. and foreign/H-2B. Must be able to work a 6 day schedule, includes weekends and holidays as required. Applicants must complete an employment application. Must be able to lift 50 lbs.

Inquire about the job opportunity or send an application and/or resume, indicating availability to the Michigan State Workforce Agency - at West Michigan Works! Service Center - West Side located at 215 Straight Ave NW Grand Rapids, MI 49504. 616-336-4460 <https://www.mitalent.org> EOE/M/F/D/V