



**Mark Gordon**  
Governor

# State of Wyoming

## Department of Workforce Services

Employment & Training Division  
P.O. Box 2760 (100 West Midwest Avenue, 82601)  
Casper, Wyoming 82602  
307-233-4657 ■ Fax: 307-233-4658  
[www.wyomingworkforce.org](http://www.wyomingworkforce.org)



**Robin Sessions Cooley**  
Director

### H-2B Temporary Non-Agricultural Job Order

#### Business Information (Please type or print in ink)

Employer's Name: Casper Guadalajara Operations LLC		
FEIN: [REDACTED]	Company Website: N/A	
Physical Address: 3350 CY Ave		
Mailing Address: 3350 CY Ave		
City: Casper	State: WY	Zip Code: 82604
Worksite Location(s): 3350 CY Ave, Casper, WY, 82604		
Telephone No. <a href="tel:3072344699">(307) 234-4699</a>	FAX No.	Email Address: Guadalajararestaurant1@gmail.com
Follow-up Contact Person: Aracely Moreno		Contact Person Title: Manager
Is Employer a Federal Contractor? No		Name/Title of Agent (If being represented): N/A
Agent's Email Address (if applicable): N/A		Agent's Telephone No. (if applicable): N/A

#### Job Details

Job Title: Cook		Number of Openings: 6
Anticipated Employment Beginning Date: 10/01/2022		Anticipated Employment Ending Date: 12/31/2022
Job Duties and Required Skills (Attach a more detailed job description if more space is needed):  All job duties are directly related to the production of food, with the larger percentage related to cooking and cleaning duties. Perform any combination of the following tasks required in production food tasks: DE froze ingredients for meals every day, taking them out of the freezer, and putting them into fridges. Make sure there are no empty containers in the fridges. Keep all containers covered in fridges and make sure the temperature in fridges is adequate. Sweeping and washing floors every day, make sure there is enough sanitizer on every workstation. Preparing shrimp to cook with bacon, peeling out shrimp, making fry tacos and chimichangas, cutting vegetables, shredding cheese, making salsas, making dressings, melting butter, making fried beans salsa; reheating meals and salsas every morning, making tortillas for enchiladas, making chips for tortilla soup. Make dishes according to daily orders. Washing and drying hand rags and aprons. Clean structure hoods, take filters off and put them on back, cleaning fridges, ovens, walls, and floors. Take the trash out to the dumpsters.		



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## H-2B Temporary Non-Agricultural Job Order Continued

No. of Hours Per Week: 36		Days To Be Worked: T,W,T,F,S,S		Is this a temporary, full-time position? Yes			
Work Location (C ty, St.) 3350 CY Ave, Casper, Wy		Day Shift: Yes		Evening Shift: Yes		Night Shift: until 10 pm	
Rotating Shifts: yes		Other Schedule (describe):					
Minimum Salary: \$426.96 per week		Maximum Salary: \$426.96 per week		Hourly Pay: \$11.86		Payment Interval:	
Overtime requirements, if any, and pay level: N/A							
Vacation: N/A	Sick Leave: N/A	Holiday: N/A	Child Care: N/A	Life Ins. N/A	Medical: N/A	Dental: N/A	Vision: N/A
Other Benefits and / or Costs to the Workers: (Disclose the provision and cost, if any, of board, lodging, or other facilities, daily transportation, fringe benefits, etc., and how computed.) Room, board and daily transportation.							
Is the wage computation based on a single workweek? Yes							
Does the offered wage equal or exceed the highest of the prevailing wage or the federal, state, or local minimum wage? Yes							
Are there other wage offers pertaining to this job? (If yes, describe.) No							
Will employer make all deductions required by law? Yes				Additional (non-required) deductions, if any: None			
Will employer provide daily transportation to and from work site? (If yes, explain): Yes, transportation to work site will be provided.							
Minimum Age: 18		Physical Required:		Hazardous (If yes, explain): Hot surfaces and sharpie tools			
Insurance: No		Bonding: N/A		Reference Check: N/A		MSHA Requirement: N/A	
Drug Test/Screen:No		Alcohol: No		Credit Check: N/A		Background Check: N/A	
Driving Requirement:No		Drive Co. Vehicle: N/A		Standard Operator License:N/A		CDL-Class A: N/A	
CDL-Class B: No		CDL-Class C: N/A		T-Doubles/Triples:N/A		P-Passenger Bus: N/A	
Hazardous Materials: Hot surfaces		Tankers:N/A		Other Driving (describe): None			
Does the employer agree to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned? Yes, he does							
<b>Required Education and Experience:</b>							
H.S./GED: NA	Associates Degree: NA	Vocational: NA	Certificate of Comp.NA	Other (explain): NA			
Desired Months of Experience: 3 months		Will on-the-job training be provided? If so, explain.) Workers will be provided with on-the job training to perform the duties assigned					
Brief description of the Application Process: (Must include contact information of the State Workforce Agency Office. See Assurance (b)(18)): Candidates must send a resume to <a href="mailto:guadalajararestaurant1@gmail.com">guadalajararestaurant1@gmail.com</a> or call to make an appointment for an interview at (307) 234-4699							



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## H-2B Temporary Non-Agricultural Job Order Continued

### Transportation, Subsistence, and Fees Payment

Explain how employer will provide to, or reimburse the worker, for transportation and subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad, to the place of employment, if the worker completes 50 percent of the period of employment covered by the job order, consistent with § 655.20(j)(1)(i). At existing approved rates, the employer will:

- A. ☐ Arrange and pay directly for Transportation and Subsistence.
- B. ☒ Reimburse the worker for Transportation and Subsistence.
- C. ☐ Provide advance payment for Transportation and Subsistence.

Daily subsistence will be paid at the rate of \$ 59.00 per day of travel, or the current minimum amount published in the Federal Register, to a maximum of \$ 59.00 per day, or the current maximum amount published in the Federal Register, to workers with acceptable receipts.

Will the employer provide or pay for the worker's cost of return transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer, if the worker completes the certified period of employment or is dismissed from employment for any reason by the employer before the end of the period, consistent with § 655.20(j)(1)(ii)? Yes, it will

Will the employer reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker)? Yes, it will

Does the employer agree to offer the worker employment for a total number of work hours equal to at least three fourths of the workdays of each 12-week period, if the period of employment covered by the job order is 120 or more days; or each 6-week period, if the period of employment covered by the job order is less than 120 days, in accordance with § 655.20(f)? Yes, it does.

### Assurances (20 CFR 655.18(a) and (b))

(a) *General.* Each job order placed in connection with an *Application for Temporary Employment Certification* must at a minimum include the information contained in paragraph (b) of this section (20 CFR 655.18). In addition, by submitting the *Application for Temporary Employment Certification* an employer agrees to comply with the following assurances with respect to each job order:

(1) *Prohibition against preferential treatment.* The employer's job order must offer to U.S. workers no less than the same benefits, wages, and working conditions that the employer's offering, intends to offer, or will provide to H-2B workers. Job offers may not impose on U.S. workers any restrictions or obligations that will not be imposed on the employer's H-2B workers. This does not relieve the employer from providing to H-2B workers at least the minimum benefits, wages, and working conditions which must be offered to U.S. workers consistent with this section.

(2) *Bona fide job requirements.* Each job qualification and requirement must be stated in the job order and must be bona fide and consistent with the normal and accepted qualifications and requirements imposed by non-H-2B employers in the same occupation and area of intended employment.

(b) *Contents.* In addition to complying with the assurances in paragraph (a) of this section, the employer's job order must meet the following requirements:

(1) State the employer's name and contact information;

(2) Indicate that the job opportunity is a temporary, full-time position, indicating the total number of job openings the employer intends to fill;



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## H-2B Temporary Non-Agricultural Job Order Continued

(3) Describe the job opportunity for which certification is sought with sufficient information to apprise U.S. workers of the services or labor to be performed, including the duties, the minimum education and experience requirements, the work hours and days, and the anticipated start and end dates of the job opportunity;

(4) Indicate the geographic area of intended employment with enough specificity to apprise applicants of any travel requirements and where applicants will likely have to reside to perform the services or labor;

(5) Specify the wage that the employer is offering, intends to offer, or will provide to H-2B workers, or, in the event that there are multiple wage offers, the range of wage offers, and ensure that the wage offer equals or exceeds the highest of the prevailing wage or the Federal, State, or local minimum wage;

(6) If applicable, specify that overtime will be available to the worker and the wage offer(s) for working any overtime hours;

(7) If applicable, state that on-the-job training will be provided to the worker;

(8) State that the employer will use a single workweek as its standard for computing wages due;

(9) Specify the frequency with which the worker will be paid, which must be at least every 2 weeks or according to the prevailing practice in the area of intended employment, whichever is more frequent;

(10) If the employer provides the worker with the option of board, lodging, or other facilities, including fringe benefits, or intends to assist workers to secure such lodging, disclose the provision and cost of the board, lodging, or other facilities, including fringe benefits or assistance to be provided;

(11) State that the employer will make any deductions from the worker's paycheck required by law. Specify any deductions the employer intends to make from the worker's paycheck which are not required by law, including, if applicable, any deductions for the reasonable cost of board, lodging, or other facilities;

(12) Detail how the worker will be provided with or reimbursed for transportation and subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad, to the place of employment, if the worker completes 50 percent of the period of employment covered by the job order, consistent with § 655.20(j)(1)(i);

(13) State that the employer will provide or pay for the worker's cost of return transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer, if the worker completes the certified period of employment or is dismissed from employment for any reason by the employer before the end of the period, consistent with § 655.20(j)(1)(i);

(14) If applicable, state that the employer will provide daily transportation to and from the worksite;

(15) State that the employer will reimburse the H-2B worker in the first workweek for a visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker);

(16) State that the employer will provide to the worker, without charge or deposit charge, a tools, supplies, and equipment required to perform the duties assigned, in accordance with § 655.20(k);

(17) State the applicability of the three-fourths guarantee, offering the worker employment for a total number of work hours equal to at least three-fourths of the workdays of each 12-week period, if the period of employment covered by the job order is 120 or more days, or each 6-week period, if the period of employment covered by the job order is less than 120 days, in accordance with § 655.20(f); and

(18) Instruct applicants to inquire about the job opportunity or send applications, notifications of availability, and/or resumes directly to the nearest office of the SWA in the State in which the advertisement appeared and include the SWA contact information.

## Certification



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## H-2B Temporary Non-Agricultural Job Order Continued

Rotating Shifts: yes		Other Schedule (describe):					
Minimum Salary: \$444.96 per week		Maximum Salary: \$444.96 per week		Hourly Pay: \$12.36		Payment Interval:	
Overtime requirements, if any, and pay level: N/A							
Vacation: N/A	Sick Leave: N/A	Holiday: N/A	Child Care: N/A	Life Ins. N/A	Medical: N/A	Dental: N/A	Vision: N/A
Other Benefits and / or Costs to the Workers: (Disclose the provision and cost, if any, of board, lodging, or other facilities, daily transportation, fringe benefits, etc., and how computed.)							
Room, board and daily transportation.							
Is the wage computation based on a single workweek? Yes							
Does the offered wage equal or exceed the highest of the prevailing wage or the federal, state, or local minimum wage? Yes							
Are there other wage offers pertaining to this job? (If yes, describe.) No							
Will employer make all deductions required by law? Yes				Additional (non-required) deductions, if any: None			
Will employer provide daily transportation to and from work site? (If yes, explain): Yes, transportation to work site will be provided.							
Minimum Age: 18		Physical Required:		Hazardous (If yes, explain): Hot surfaces and sharpie tools, moving parts			
Insurance: No		Bonding: N/A		Reference Check: N/A		MSHA Requirement: N/A	
Drug Test/Screen: No		Alcohol: No		Credit Check: N/A		Background Check: N/A	
Driving Requirement: No		Drive Co. Vehicle: N/A		Standard Operator License: N/A		CDL-Class A: N/A	
CDL-Class B: No		CDL-Class C: N/A		T-Doubles/Triples: N/A		P-Passenger Bus: N/A	
Hazardous Materials: Hot surfaces		Tankers: N/A		Other Driving (describe): None			
Does the employer agree to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned? Yes, he does							
<b>Required Education and Experience:</b>							
H.S./GED: N/A	Associates Degree: N/A	Vocational: N/A	Certificate of Comp. N/A	Other (explain): N/A			
Desired Months of Experience: No		Will on-the-job training be provided? If so, explain. Workers will be provided with on-the job training to perform the duties assigned					
Brief description of the Application Process: (Must include contact information of the State Workforce Agency Office. See Assurance (b)(18)): Candidates must send a resume to <a href="mailto:guadalajararestaurant1@gmail.com">guadalajararestaurant1@gmail.com</a> or call to make an appointment for an interview at (307) 234-4699							
<b>Transportation, Subsistence, and Fees Payment</b>							



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Will the employer reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker)? Yes, it will

Does the employer agree to offer the worker employment for a total number of work hours equal to at least three fourths of the workdays of each 12-week period, if the period of employment covered by the job order is 120 or more days; or each 6-week period, if the period of employment covered by the job order is less than 120 days, in accordance with § 655.20(f)? Yes, it does.

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## H-2B Temporary Non-Agricultural Job Order Continued

(3) Describe the job opportunity for which certification is sought with sufficient information to apprise U.S. workers of the services or labor to be performed, including the duties, the minimum education and experience requirements, the work hours and days, and the anticipated start and end dates of the job opportunity;

(4) Indicate the geographic area of intended employment with enough specificity to apprise applicants of any travel requirements and where applicants will likely have to reside to perform the services or labor;

(5) Specify the wage that the employer is offering, intends to offer, or will provide to H-2B workers, or, in the event that there are multiple wage offers, the range of wage offers, and ensure that the wage offer equals or exceeds the highest of the prevailing wage or the Federal, State, or local minimum wage;

(6) If applicable, specify that overtime will be available to the worker and the wage offer(s) for working any overtime hours;

(7) If applicable, state that on-the-job training will be provided to the worker;

(8) State that the employer will use a standard workweek as its standard for computing wages due;

(9) Specify the frequency with which the worker will be paid, which must be at least every 2 weeks or according to the prevailing practice in the area of intended employment, whichever is more frequent;

(10) If the employer provides the worker with the option of board, lodging, or other facilities, including fringe benefits, or intends to assist workers to secure such lodging, disclose the provisions and cost of the board, lodging, or other facilities, including fringe benefits or assistance to be provided;

(11) State that the employer will make deductions from the worker's paycheck required by law. Specify any deductions the employer intends to make from the worker's paycheck which are not required by law, including, if applicable, any deductions for the reasonable cost of board, lodging, or other facilities;

(12) Detail how the worker will be provided with or reimbursed for transportation and subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad, to the place of employment, if the worker completes 50 percent of the period of employment covered by the job order, consistent with § 655.20(j)(1)(i);

(13) State that the employer will provide or pay for the worker's cost of return transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer, if the worker completes the certified period of employment or is dismissed from employment for any reason by the employer before the end of the period, consistent with § 655.20(j)(1)(ii);

(14) If applicable, state that the employer will provide daily transportation to and from the worksite;

(15) State that the employer will reimburse the H-2B worker in the first workweek for a visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker);

(16) State that the employer will provide to the worker, without charge or deposit charge, a tools, supplies, and equipment required to perform the duties assigned, in accordance with § 655.20(k);

(17) State the applicability of the three-fourths guarantee, offering the worker employment for a total number of work hours equal to at least three-fourths of the workdays of each 12-week period, if the period of employment covered by the job order is 120 or more days, or each 6-week period, if the period of employment covered by the job order is less than 120 days, in accordance with § 655.20(f); and

(18) Instruct applicants to inquire about the job opportunity or send applications, and copies of availability, and/or resumes directly to the nearest office of the SWA in the State in which the advertisement appeared and include the SWA contact information.

## Certification



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## H-2B Temporary Non-Agricultural Job Order Continued

- (8) State that the employer will use a single workweek as its standard for computing wages due;
- (9) Specify the frequency with which the worker will be paid, which must be at least every 2 weeks or according to the prevailing practice in the area of intended employment, whichever is more frequent;
- (10) If the employer provides the worker with the option of board, lodging, or other facilities, including fringe benefits, or intends to assist workers to secure such lodging, disclose the provision and cost of the board, lodging, or other facilities, including fringe benefits or assistance to be provided;
- (11) State that the employer will make all deductions from the worker's paycheck required by law. Specify any deductions the employer intends to make from the worker's paycheck which are not required by law, including, if applicable, any deductions for the reasonable cost of board, lodging, or other facilities;
- (12) Detail how the worker will be provided with or reimbursed for transportation and subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad, to the place of employment, if the worker completes 50 percent of the period of employment covered by the job order, consistent with § 655.20(j)(1)(i);
- (13) State that the employer will provide or pay for the worker's cost of return transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer, if the worker completes the certified period of employment or is dismissed from employment for any reason by the employer before the end of the period, consistent with § 655.20(j)(1)(ii);
- (14) If applicable, state that the employer will provide daily transportation to and from the worksite;
- (15) State that the employer will reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker);
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- (17) State the applicability of the three-fourths guarantee, offering the worker employment for a total number of work hours equal to at least three fourths of the workdays of each 12-week period, if the period of employment covered by the job order is 120 or more days, or each 6-week period, if the period of employment covered by the job order is less than 120 days, in accordance with § 655.20(f); and
- (18) Instruct applicants to inquire about the job opportunity or send applications, indications of availability, and/or resumes directly to the nearest office of the SWA in the State in which the advertisement appeared and include the SWA contact information.

### Certification

I hereby certify that this job order contains all of the material terms and conditions pertaining to the job being offered. I agree to comply fully with the terms, conditions, and assurances provided herein.

Clemente Moreno - Owner  
Employer's Printed Name and Title

[Signature]  
Employer's Signature

08/16/2022

Date



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