

9142B F.a.1) SWA JOB ORDER

ONE: Employer Name and Contact Information

Business Name: Ward Service Company, LLC

Physical Address: 7279 E. Poser, Rd. Claremore, OK 74019

Mailing Address: PO Box 464, Catoosa, OK 74015

FEIN: [REDACTED]

Employer Job Phone Number: (918) 352-1421

Employer Job Email: wardservicecompany@gmail.com

Employer Job Web Portal: PENDING

TWO: This job opportunity is a temporary, seasonal, full-time position.

Number of job openings to be filled: 8

THREE: Job Opportunity

Job Title: Snow Removal Technician

Duties:

De-icing and removal of snow from walks, driveways, and parking lots for various residential and commercial properties.

Winterizing of properties by trimming and removing brush, leaves and plant matter; planting seasonal bulbs and saplings; mulching beds; draining, installation and repairing sprinkler systems; installation and maintenance of holiday decor.

Perform highly physical activities on a consistent basis in all weather conditions, specifically very cold, icy, snowy weather. Use of vehicles and hand or power tools may be required.

May assist in routine maintenance and cleaning of equipment used each day.

Minimum Education Required: None

Minimum Experience Required: None

Work Hours & Days: 40 hours per week, typically 7:00 am to 4:00 pm, M-F. This may vary from 35 to 50 hours per week, some Saturdays and/or Sundays, due to weather and workload.

Anticipated Start Date of Job Opportunity: December 14, 2022

Anticipated End Date of Job Opportunity: April 15, 2023

Other requirements: Post-employment random drug testing and background

checks may be required, at no cost to the worker. The job requires the applicant to be qualified, ready, willing, able, and available to perform during the entire employment at all the designated worksites; and to follow workplace rules.

FOUR: Geographic Area of Intended Employment:

Various job sites in Rogers, Tulsa, Wagoner, Creek, Mayes, Muskogee, Delaware, Nowata and Washington Counties, Oklahoma.

FIVE: Wage that the employer is offering:

\$20.90/hour OT/\$31.35

Potential pay increases based upon length of time on the job, quantity and quality of work produced, dependability and adherence to procedures and policies.

(The wage offer will equal or exceed the highest of the prevailing wage or the Federal, State or Local minimum wage in effect during employment).

SIX: Overtime:

Overtime expected and optional.

SEVEN: On the Job Training?

On-the-job training will be provided. Position is entry level, no experience required.

EIGHT: Wage Computation.

The employer will use a single workweek as its standard for computing wages due.

NINE: Pay Frequency:

Wages will be paid on a bi-weekly basis.

TEN: Board, Lodging, other facilities, including fringe benefits.

Uniform shirts and hats are provided at no cost to the employee.

Employer provides no housing nor housing assistance.

ELEVEN: Deductions from Pay:

Employer will make all deductions from the worker's paycheck required by law.

In addition, the employer intends to make the following deductions from the worker's paycheck which are not required by law: None.

TWELVE: Initial transportation and subsistence.

If the worker completes 50% of the work contract period, employer will, consistent with applicable regulatory requirements, arrange and pay directly for transportation and subsistence. Daily subsistence will be provided either at a

rate of \$14.00 per day during travel without receipts to a maximum of \$59.00 per day with receipts or the applicable USDOL mandated fee in effect on the date of travel.

THIRTEEN: Return transportation and subsistence.

Workers will be provided with or reimbursed for outbound transportation and subsistence consistent with applicable regulatory requirements if the employee completes the period of employment or is dismissed from employment before the end of the period of employment. If transportation is provided, it will be by common carrier land or air conveyance at the option of the employer. Daily subsistence will be provided either at a rate of \$14.00 per day during travel without receipts to a maximum of \$59.00 per day with receipts or the applicable USDOL mandated fee in effect on the date of travel.

FOURTEEN: Daily Transportation to and from Worksite.

Round trip transportation from business address to the job sites on a daily basis at no cost to the worker.

FIFTEEN: Reimbursement to H-2B worker of visa and other related fees.

H-2B workers will be reimbursed in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).

SIXTEEN: Tools, Supplies and Equipment

The employer will provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned.

SEVENTEEN: Application Instructions

Please inquire about the job opportunity or send applications, indications of availability, and/or resumes directly to the nearest local office of Job Service Center found at: Oklahoma Works-American Job Center-Pryor. 403 East Graham Ave. Pryor, OK 74361. Phone: 918-825-2582; Fax: 918-825-6494;

<https://oklahoma.gov/oesc/job-seekers/oklahoma-works-locations.html>

refer to Job Order Number **PENDING**

EIGHTEEN:

This job order, including its wage and working terms and conditions, is contingent upon prevailing legal interpretations of federal H-2B immigration and FLSA employment law, including Department of Labor and Department of Homeland Security regulations. If any such prevailing law is rescinded, superseded, vacated, or substantially modified, then any affected portion of this job order will be similarly modified.