



Mississippi Department of Employment Security

Date received _____

H-2B Temporary Non-Agriculture Job Order Request Form

Employer Information

Company Name: Premier Entertainment Biloxi LLC

Contact Name: Pam Jones

777 Beach Blvd
Mailing Address

Biloxi MS 39530
City State Zip code

Phone number:
(228) 276 - 7602

Fax number:
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Email address:

Job information:

Rate of Pay (PWD from Chicago NPC) \$ 11.22 hour Valid From 8/1/2022 to 6/30/2023
mm/dd/yyyy mm/dd/yyyy

Overtime: ☐ No ☒ Yes \$ 16.83 hour Piece rate \$ ☐ N/A

Job Title: Temporary Guest Room Attendant

SOC Code/Title 37-2012.00 - Housekeeper NAICS Code 561720

Number of workers requested 8 Dates of need: From 12/16/2022 to 7/31/2023

Hours: 8 per day 5 per week From 7 (am/pm) to 10 (am/pm)

Days: ☒ Monday ☒ Tuesday ☒ Wednesday ☒ Thursday ☒ Friday ☒ Saturday ☒ Sunday

Worksite address: Attach separate sheet to list multiple worksites.

777 Beach Blvd Biloxi MS 39530 Harrison
Street City State Zip code County

Job requirements:

Education ☐ None ☐ GED ☐ High School ☐ Associates Degree ☐ Bachelors Degree ☒ Other Basic verbal English
Training ☐ No ☐ Yes years months Experience ☐ No ☒ Yes years 3 months

Other requirements:

Job Description:

Responsible for cleaning and maintain all rooms, suites including kitchen areas (if applicable) and indoor common areas of casino lobby, restrooms, spa/salon, elevators and other areas to ensure guest comfort, safety and satisfaction.

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Job Description Continued

Vacuum and sweep floors • Dust, mopping and pick up trash • Change linens and make beds
• Replenish linens and towels • Clean and disinfect bathrooms • Wash windows • Support
laundry room operations, washing, drying and folding linens • Report issues regarding guest's rooms noted
during service or reported by guest • Ensures that equipment in guestrooms are operational
• Executes daily cleaning projects • Collects/secures lost and found articles • Restocks housekeeping
cart daily • Resolves guest issues • Clean public restrooms, ashtrays, glass surfaces, and slot machines

Agent Information

Company Name: L'Avant Business Solutions, LLC

Contact Name: Angela L. Ward, Esq.

717 SE 12th Court #6

Mailing Address

Fort Lauderdale

FL

33316

City

State

Zip code

Phone number:

(561) 322 - 8604

Fax number:

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Email address:

award@angelawardlaw.com

MDES USE ONLY

MS Job Order Number

Job Order Start Date Job Order End Date

Notes:

See attached job description with additional information. .

TEMPORARY GUEST SERVICES ATTENDANT

Employer: Premier Entertainment Biloxi, LLC dba Hard Rock Hotel and Casino Biloxi

Start Date: 12/16/2022 (or other date approved by Department of Labor)

End Date: 7/31/2023

Location: Biloxi, Mississippi

Premier Entertainment, LLC dba Hard Rock Biloxi seeks 8 Guest Room Attendants for temporary, full-time employment from 12/16/2022 to 7/31/2023. Responsibilities include:

- Responsible for cleaning and maintain all rooms, suites including kitchen areas (if applicable) and indoor common areas of casino lobby, restrooms, spa/salon, elevators and other areas to ensure guest comfort, safety and satisfaction.
- Vacuum and sweep floors
- Dust, mopping and pick up trash
- Change linens and make beds
- Replenish linens and towels
- Clean and disinfect bathrooms
- Wash windows
- Support laundry room operations, washing, drying and folding linens
- Report issues regarding guest's rooms noted during service or reported by guest
- Ensures that equipment in guestrooms are operational
- Executes daily cleaning projects
- Collects/secures lost and found articles
- Restocks housekeeping cart daily
- Resolves guest issues
- Clean public restrooms, ashtrays, glass surfaces, and slot machines
- Other job duties under SOC-Code 37-2012 may be performed

Hours and Work Week

35 hours/week, 0-10 OT hours/week, OT varies (OT must be pre-approved); anticipate a minimum of 7 to 8 hour shifts, 5-6 days/week (Sun- Sat, schedule varies and includes evenings and weekends; business is open 7 days/week); Shifts are between 6:00 am to 11:00 pm.

Must be able to work a minimum of one shift per day, up to five days each week which will consist of an average of seven (7) to eight (8) hours per day which may include overtime. Anticipate two (2) days off each week, which is not guaranteed based on business operational needs.

Qualifications

3 months prior experience at a hotel, casino, resort private club or other cleaning experience in a hospitality setting.

Basic language skills in English.

No formal education required. On-the-job training will be provided.

Must be physically able to spend the majority of the workday on feet, in most cases the entire shift, perform repetitive motions, including bending, stooping, climbing and descending stairs, carrying/lifting up to 50 lbs. and pushing/pulling up to 70lbs. Must present a professional manner and have the ability to maintain composure during pressure situations.

Wages

Workers will be paid no less than \$11.22 per hour. Employer may pay higher wage rates to workers based on seniority with employer and level of skill. Overtime hours may vary and will be paid no less than \$16.83 per hour.

Employer assurances pursuant to 20 CFR 655.20

Single work week used in computing wages due and wages are paid weekly.

Work tools, supplies & equipment provided without cost to employee.

Workers have the option of employer-provided housing for no more than \$175 per week, and if elected, employer will deduct costs from worker's paycheck. Workers also have the option of securing their own lodging.

Employer will make all deductions from the worker's paycheck required by law and any non-legally required payroll deductions permitted under the law and requested by Employee.

Employer will arrange & pay directly for transportation & subsistence from place of recruitment to place of work. Employer will issue reimbursement within the first workweek when required to meet FLSA minimum wage obligations. Upon completion of the work contract or where the worker is dismissed earlier, if the worker has no immediately subsequent H-2B employment, the employer will provide or pay for worker's reasonable costs of return transportation & subsistence back home or to the place the worker originally departed to work. **The amount of transportation payment or reimbursement will be equal to the most economical & reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of at least \$14.00 per day during travel to a maximum of \$59.00 per day with receipts.**

Employer will advance or will reimburse worker in the first work week for all visa, visa processing, border crossing & related fees, incl. those mandated by the government (excluding passport fees).

The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

This position is being posted in connection with a future application for H-2B workers.

Application Process: Contact the nearest office of Mississippi Employment Development Services, Gulfport JobCenter, 10162 Southpark Drive, Gulfport, MS 39503 (228) 897-6900, reference: Job ID: _____ "H-2B Hard Rock" or Premier Entertainment, LLC at humanresources@hrhcbiloxi.com, (228)-276-7611.

Attachment 1. Additional Worksites * Required

Street	City*	State*	Zip code	County*
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