

**Attachment to form 9142B F.a.1) SWA JOB ORDER  
ALR, LLC.**

**ONE: Employer Name and Contact Information**

Business Name: ALR, LLC.

Physical Address: 5840 S. 107<sup>th</sup> E Ave, Tulsa, OK 74146

Mailing Address: 5840 S. 107<sup>th</sup> E Ave, Tulsa, OK 74146

FEIN: [REDACTED]

Employer Job Phone Number: 918-796-1200

Employer Job Fax Number: 918-796-1200

Employer Job Email: alrdecoratingtulsa@gmail.com

Employer Job Web Portal: N/A

**TWO: This job opportunity is a temporary, seasonal, full-time position.**

Number of job openings to be filled: 5

**THREE: Job Opportunity**

Job Title: Laborers, Landscape

OES Code/OES Title: 49-9099, Landscaping and Groundskeeping Workers

Duties:

While working under close supervision, workers will install, remove and maintain holiday displays/decorations and install fall seasonal plantings, such as Chrysanthemums, pansies, ornamental kale, etc. and perform light pruning of trees, and shrub, from ground level, to accommodate decorations. Workers may apply fertilizers, mulch and common horticulture products; common maintenance, use and operation/maneuvering of landscaping equipment, tools and vehicles. Workers will arrange pumpkins/squash, straw bales, corn stalks, Thanksgiving décor, and other materials for displays. Workers will clean-up, rake and vacuum leaves and litter, remove and/or prune dead and dying plants, if needed, prior to installations. Workers will visit properties periodically to maintain the orderliness of the displays throughout their duration. At the end of each holiday, the spent decorations will be taken from the property and will either be stored, recycled, composted, or properly disposed of. This is an entry level position; no previous experience is required.

Minimum Education Required: *None.*

Minimum Experience Required: *None.*

Work Hours & Days: 40 hours per week, typically 8:00 am to 4:30 pm, Mon-Fri, hours depend on workload.

Anticipated Start Date of Job Opportunity: December 28, 2022

Anticipated End Date of Job Opportunity: January 31, 2023

Other requirements: Pre employment, random, and post-accident drug testing may be required, at no cost to the worker. The job requires the applicant to be qualified, ready, willing, able, and available to perform during the entire employment at all the designated worksites; and to follow workplace rules.

**FOUR: Geographic Area of Intended Employment:**

Various job sites in Tulsa County, Oklahoma.

**FIVE: Wage that the employer is offering:**

*\$20.90 hour / \$31.35 hour OT*

Pay raises are based on merit, length of time on job, quantity and quality of work produced, dependability and adherence to procedures and policies.

**(The wage offer will equal or exceed the highest of the prevailing wage or the Federal, State or Local minimum wage in effect during employment).**

**SIX: Overtime:**

*Overtime available and mandatory.*

**SEVEN: On the Job Training?**

*On-the-job training will be provided. Position is entry level, no experience required.*

**EIGHT: Wage Computation.**

The employer will use a single workweek as its standard for computing wages due.

**NINE: Pay Frequency:**

*Wages will be paid on a bi-weekly basis.*

**TEN: Board, Lodging, other facilities, including fringe benefits.**

*Employer will not assist in providing housing.*

*Uniform shirts and pants are provided at no cost to the employee. Employee may opt to clean and maintain their own uniform. The employer offers an optional cleaning and maintenance service and if the employee opts to utilize this service, they will be charged \$9.50 per week.*

**ELEVEN: Deductions from Pay:**

*Employer will make all deductions from the worker's paycheck required by law.*

*In addition, the employer intends to make the following deductions from the worker's paycheck which are not required by law:*

*Uniform shirts and pants are provided at no cost to the employee. Employee may opt to clean and maintain their own uniform. The employer offers an optional cleaning and maintenance service and if the employee opts to utilize this service, they will be charged \$9.50 per week.*

**TWELVE: Initial transportation and subsistence.**

*If the worker completes 50% of the work contract period, employer will, consistent with applicable regulatory requirements, arrange and pay directly for transportation and subsistence. Daily subsistence will be provided either at a rate of \$14.00 per day during travel without receipts to a maximum of \$59.00 per day with receipts or the applicable USDOL mandated fee in effect on the date of travel.*

**THIRTEEN: Return transportation and subsistence.**

*Workers will be provided with or reimbursed for outbound transportation and subsistence consistent with applicable regulatory requirements if the employee completes the period of employment or is dismissed from employment before the end of the period of employment. If transportation is provided, it will be by common carrier land or air conveyance at the option of the employer. Daily subsistence will be provided either at a rate of \$14.00 per day during travel without receipts to a maximum of \$59.00 per day with receipts or the applicable USDOL mandated fee in effect on the date of travel.*

**FOURTEEN: Daily Transportation to and from Worksite.**

*Round trip transportation from business address to the job sites daily at no cost to the worker.*

**FIFTEEN: Reimbursement to H-2B worker of visa and other related fees.**

*H-2B workers will be reimbursed in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees).*

**SIXTEEN: Tools, Supplies and Equipment**

*The employer will provide to the worker, without charge or deposit charge, all uniforms, tools, supplies, and equipment required to perform the duties assigned.*

**SEVENTEEN: Application Instructions.**

*Please inquire about the job opportunity or send applications, indications of availability, and/or resumes directly to the nearest local office of job Service Center, Oklahoma Works-American Job Center-Tulsa 201 W. 5<sup>th</sup>, Ste. 200. Tulsa, OK 74103, Phone: (918) 796-1200; Fax: (918) 796-1313 (found at: [https://www.ok.gov/oesc\\_web/Resources\\_For/Job\\_Seekers/index.html](https://www.ok.gov/oesc_web/Resources_For/Job_Seekers/index.html)) refer to Job Order Number **PENDING***

**EIGHTEEN:**

This job order, including its wage and working terms and conditions, is contingent upon prevailing legal interpretations of federal H-2B immigration and FLSA employment law, including Department of Labor and Department of Homeland Security regulations. If any such prevailing law is rescinded, superseded, vacated, or substantially modified, then any affected portion of this job order will be similarly modified.