

## Florida Job Order Print Document

Job Order: 12216947

Print Date: 6/24/2023 11:45:09 PM

Office: CareerSource Research Coast - 4606 - Martin

LWDB: CareerSource Research Coast

### Employer Information:

Employer Name: Sailfish Point Property Owners and Country Club Association, Inc. **(Confidential)**

How to Apply: **By Mail, At the Nearest One-Stop**

Company Website: NA

Application Comments:

**Mail resume to Attn: Kathy Cork at 2201 SE Sailfish Point Blvd., Stuart, FL 34996 or to FL State Workforce Agency, CareerSource Research Coast, 710 Southeast Central Parkway, Stuart, FL 34994, (866)482-4473 (TDD) 711 and reference Job # 12216947**

### Location:

Main Address:

**Sailfish Point Property Owners and Country Club Association, Inc.  
2201 SE Sailfish Point Blvd  
Stuart, FL 34996**

Mailing Address:

**2201 SE SAILFISH POINT BLVD  
STUART, FL 34996-1911**

### Contact:

Contact: **Kathy Cork**

Phone: (772) 497-1025 x

Fax:

Title: **Chief Financial Officer**

Email: **k.cork@sailfishpoint.com**

### Job Details:

Occupational Code: **37201200 Maids and Housekeeping Cleaners**

Job Title: **Housekeeper**

Industry Code: **713910 - Golf Courses and Country Clubs**

Number of Positions: **4**

Referrals: **9999**

Earliest Date to Display: **06/24/2023**

Last Date Job Order Will Display: **09/10/2023**

Job Order Followup: **07/24/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category: **Foreign Labor Certification**

### Job Duties and Skills:

Description: **HOUSEKEEPER: Sailfish Point Property Owners and Country Club Association, Inc. has 4 temporary full-time Housekeeper openings in Stuart, FL from 10/1/23-5/31/24. Clean common areas, hallways, rooms, and locker rooms, dusting, light mopping, vacuuming, and occasional trash/laundry removal. Loads, washes, and stores laundry items. 40 hrs./wk.; O/T as needed; variable 8-hour shifts over 7 days a week between 6 AM to 11 PM; \$15.00/hr.; O/T at \$22.50/hr. A single workweek is used to compute wages due. Any deductions required by law made from biweekly paycheck. Optional deductions include: housing deduction of \$137.50/week for rent; \$5.00/week refundable security deposit for optional housing. Raises/bonuses may be offered to any worker based on performance, skill, tenure. Req. no minimum education; no experience. Post-employment drug testing; ability to communicate in English, pass pre-employment police clearance. Workers will be provided with on-the-job training to**

perform the duties assigned. Workers will be provided with daily transportation to and from the worksite in compliance with all applicable Federal, State and local laws and regulations. Employer will provide workers at no charge all tools, supplies, and equipment required to perform the job. If the worker completes 50% of the employment contract period, employer will reimburse the worker for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence rates are \$15.46/day without receipts or up to \$59/day with receipts. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. Employer will arrange the workers transportation and subsistence directly in advance at a minimum, the most economical and reasonable common carrier cost of the transportation and subsistence to the worker before the worker's start date of employment. H-2B workers will be reimbursed in the first work week for all visa, visa processing, border crossing, and other related fees, including those mandated by the government (excluding passport fees). Offer to US workers same as H-2B workers. Mail resume to Attn: Kathy Cork at 2201 SE Sailfish Point Blvd., Stuart, FL 34996 or to FL State Workforce Agency, CareerSource Research Coast, 710 Southeast Central Parkway, Stuart, FL 34994, (866)482-4473 (TDD) 711 and reference Job #12216947

Special Software/Hardware Skills Needed: No

Special Skills:

#### **Job Requirements:**

Minimum Age:

Test Done By: **Employer will perform testing**

Required Tests: **Post-employment drug testing; ability to communicate in English, pass pre-employment police clearance.**

Hiring Requirements: **Drug Testing/Screening, Background Checks**

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**

Near Public Transportation: **No**

Drivers License Certification:

Drivers License Endorsements:

#### **Compensation and Hours:**

Minimum Salary: **15.00 Hour**

Maximum Salary: **22.50 Hour**

Pay Comments: **Not Applicable**

Supplemental Compensation: **No**

Hours per Week: **Hours are Specific**

Actual Hours: **40**

Shift: **Rotating**

Benefits:

Other Benefits: **No Benefits Listed**

#### **Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is not displayed, One-stop staff does not screen applicants**

#### **Job Application Information Needed:**

#### **Req Section**



Contact Information

- ☐ Employment History    ☐ Allow individuals that have never had a job to apply (eg. College graduates)
- ☐ Education History
- ☐ Certifications
- ☐ Desired Job Type

**Other Information:**Green Job: **No**Featured Job: **No**Federal Contractor: **No**Job Order is for Veterans Only: **None Selected**Subsidized by ARRA (Stimulus): **No**In an Enterprise Zone: **No**Court Ordered Affirmative Action: **No****Staff Information:**Category: **Regular (Non Domestic)**Status: **Open and available**Reason: **NA**

Future Release From Hold:

Job Developer Mandatory Listing: **None of the items listed**Employer Status: **Open and available**