

# Florida Job Order Print Document

Job Order: **12212989**

Print Date: **7/5/2023 11:02:19 AM**

Office: **CareerSource Southwest Florida - 4730  
- CollierNa**

LWDB: **CareerSource Southwest  
Florida**

## Employer Information:

Employer Name: **Fiddlers Creek Foundation, Inc (Confidential)**

How to Apply: **Provide an Employ Florida Resumé Online or uploaded Resumé  
(recommended), By Mail**

Company Website: **NA**

Application Comments: **Qualified applicants should submit a resume or application through  
CareerSource Southwest Florida at 3050 Horseshoe Drive, North Naples, FL 34104, Phone #: 239-  
436-4301 or Company Contact Information: Valeria Silva, HR Manager, 239-393-1429  
SilvaV@fiddlerscreek.com, <https://www.fiddlerscreek.com/employment-opportunities/>**

## Location:

Main Address:

**Fiddlers Creek Foundation, Inc  
3470 Club Center Blvd.  
Naples, FL 34114**

Mailing Address:

**480 S COLLIER BLVD  
MARCO ISLAND, FL 34145-5304**

## Contact:

Contact: **Valeria Silva**

Title: **HR Manager**

Phone: **(239) 530-2801 x**

Email: **silvav@fiddlerscreek.com**

Fax: **(239) 248-6136**

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## Job Details:

Occupational Code: **35903100 Hosts and Hostesses, Restaurant, Lounge, and  
Coffee Shop**

Job Title: **Host/Hostess**

Industry Code: **531311 - Residential Property Managers**

Number of Positions: **4**

Referrals: **9999**

Earliest Date to Display:  
**08/31/2023**

Last Date Job Order Will Display: **09/24/2023**

Job Order Followup: **09/30/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category: **Foreign Labor Certification**

## Job Duties and Skills:

Description: **Company Name: Fiddlers Creek Foundation, Inc.**

Job Title: **Host/Hostess**

**Dates of Temporary, Fulltime Employment: 10/15/2023-05/30/2024**

**Number of Openings: 4**

**Job Description:** Provide the finest guest dining experience by warmly and professionally welcoming members/guests, promptly seating them at tables in the restaurant, and helping to ensure the highest quality of facilities and customer service. Provide guests with menus. Assign patrons to tables suitable for their needs and according to rotation so that servers receive an appropriate number of covers. Take and prepare to-go orders. Maintain contact with kitchen staff, management, serving staff, and customers to ensure that dining details are handled properly, and customers' concerns are addressed. Receive and record patrons' dining reservations. Inspect dining and serving areas to ensure cleanliness and proper setup.

**Special Requirements for the job:**

- Must work rotating shifts, weekends and holidays.
- Ability to bend at the waist and lift or move items up to 20 to 50 lbs. to waist level.
- Reach with hands and arms, bend stoop, kneel, crouch or crawl.
- Stand and walk for length of scheduled shift.
- Speak, read and write fluently in English.
- Must pass a pre-hire criminal background check and drug test.

**Experience Requirement:** 6 months of experience as a host/hostess.

**Education Requirements:** High school diploma or GED required.

**Training or Certification Requirement:** None

**On-The-Job Training Will Be Provided.**

**Job location:** 480 S. Collier Blvd. Marco Island, FL 34145 and 3470 Club Center Blvd. Naples, FL 34114

**Hours Per Week:** 35

**Frequency of Pay:** bi-weekly

**Days and Shifts:** Following Shifts available 7 days a week including weekends and holidays. 10 am-6 pm; 2 pm-10 pm; 3 pm-11 pm

**Wage Per Hour:** \$13.13 - \$28.00 based on merit and past experience.

**Typical annual performance merit increase is 3-4 %**

**Bonus Possible in an amount to be determined.**

**Overtime Possible Per Hour at \$19.70 - \$42.00**

**Pay Period:** A single work week, starting Thursday, will be used to calculate wages, and will be paid bi-weekly.

**Optional Employee Housing Provided.** Housing deduction: \$300 per pay period deducted from paycheck; a refundable security deposit of \$400 required (2 deductions of \$200 from paycheck).

**Optional daily transportation is provided from company housing and back for \$5 per day deducted from paycheck.** All Employees using the transportation will have to sign in when they board. Fare will be deducted from their payroll. The pick up location is the entrance of their housing complex at 9300 Marino Cir, Naples, FL 34114.

**Travel required between worksites in Collier County on a weekly basis.**

**Optional Deductions from Paycheck:** Housing and security deposit

**Pre-employment drug test and background check required.**

**Benefits:** Free meal per shift

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**Disclosures:** Temporary, Fulltime Employment. On-the-Job Training provided. **Visa Fees:** The employer will reimburse the H-2B worker in the first workweek for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H-2B worker (but need not include passport expenses or other charges primarily for the benefit of the worker). **Employer will make all deductions from the worker's paycheck required by law.** **Three-Fourths Guarantee:** In accordance with 20 CFR 655.20(f); the employer guarantees to offer work for hours equal to at least three fourths of the workdays in each 12-week period of the total employment period. **Inbound/Outbound Transportation:** Transportation and subsistence costs from the place from which the worker has to travel, whether in the U.S. or abroad, to the place of employment will be provided to the worker by check if the worker completes 50% of the period of employment. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable cost of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of \$15.46 per day during travel to a maximum of \$59.00 per day with receipts, consistent with 20 CFR 655.20(j)(1)(i) and 20 CFR 655.20(j)(1)(ii). **Tools:** The employer will provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned in accordance with 20 CFR 655.20(k).

**Special Software/Hardware Skills Needed:** **No**

**Special Skills:**

#### **Job Requirements:**

**Minimum Age:**

**Test Done By:** **Employer will perform testing**

**Required Tests:** **Drug Testing/Screening, Background Checks**

**Hiring Requirements:** **Drug Testing/Screening, Background Checks**

**Hiring Requirements Other:**

**Education Level:** **High School Diploma or Equivalent**

**Months of Experience:** **6**

**Requires a Drivers License:** **No**      **Near Public Transportation:** **Yes**

**Drivers License Certification:**

**Drivers License Endorsements:**

#### **Compensation and Hours:**

**Pay Comments:** **Will discuss with applicant**

**Supplemental Compensation:** **No**

**Hours per Week:** **Hours Vary**

**Actual Hours:**

**Shift:** **Other, see job description**

**Benefits:**

**Other Benefits:** **No Benefits Listed**

#### **Job Order Information to be Displayed Online:**

**Job Order Information Online:** **Company Name is not displayed, One-stop staff does not screen applicants**

#### **Job Application Information Needed:**

#### **Req Section**

☒ **Contact Information**

☒ Employment History    ☐ Allow individuals that have never had a job to apply (eg. College graduates)

☒ Education History

☐ Certifications

☐ Desired Job Type

#### Other Information:

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

#### Staff Information:

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **None of the items listed**

Status: **On Hold**

Employer Status:

Reason: **Other**

Future Release From Hold: **09/25/2023**