

# Wyoming Job Order Print Document

Job Order: **2835337**

Print Date: **7/24/2023 8:14:22 AM**

Office: **Jackson**

LWDB: **Southwest**

## Employer Information:

Employer Name: **FS Jackson Hole Employment Inc., dba Four Seasons Jackson Hole**

How to Apply: **Via Email, By Phone, In Person, At the Nearest One-Stop**

Company Website: **NA**

Application Comments: **How To Apply: Inquiries, applications, indications of availability, and/or resumes may be sent to the Wyoming Department of Workforce Services, Jackson Workforce Center at 155 W Gill Ave, Jackson, WY 83001 or fax (307) 739-5870, reference job order # 2835337.**

## Location:

Main Address:

Mailing Address:

**FS Jackson Hole Employment Inc,  
dba Four Seasons Jackson Hole  
7680 Granite Loop  
Teton Village, WY 83025**

**PO BOX 544 7680 Granite Loop Rd  
TETON VILLAGE, WY 83025-0544**

## Contact:

Contact: **Sydney Nicholas**

Title: **People and Culture Assistant Manager**

Phone: **(307) 732-5110 x**

Email: **Sydney.Nicholas@fourseasons.com**

Fax:

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## Job Details:

Occupational Code: **37201200 Maids and Housekeeping Cleaners**

Job Title: **Advanced Guest Room Attendant**

Industry Code: **721110 - Hotels (except Casino Hotels) and Motels**

Number of Positions: **8**

Referrals: **9999**

Earliest Date to Display: **07/19/2023**

Last Date Job Order Will Display: **10/03/2023**

Job Order Followup: **08/18/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (35 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

## Job Duties and Skills:

Description: **Job Title: Advanced Guest Room Attendant**

**Job Description: FS Jackson Hole Employment Inc., dba Four Seasons Jackson Hole, is looking to fill Advanced**

**Guest Room Attendant positions in Teton Village, Wyoming. This is a temporary, full-time peak load position & we are looking to fill 8 job openings for employment from October 24, 2023 to April 09, 2024.**

**Duties: Clean 10 guest rooms on average during 8-hour shift. Remove dirty towels and sheets and replace them with clean ones from linen closet. Clean, dust, and sanitize all areas of guest accommodations including bedroom, living room, dining room and bathroom. Make beds. Vacuum carpet and clean marble and tile areas. Remove service trays and dishes. Restock amenities including shampoo, lotions, cotton balls, stationery and pens. Ensure assigned caddy is clean and properly stocked. Assist with cleaning common areas as needed. Comply with Four Seasons Work Rules and Standards of Conduct. Work professionally with other employees.**

**Requirements: Must have a minimum of 6 months of housekeeping experience. Must be able to lift 30 lbs. Must have ability to push vacuum while cleaning room and pull vacuum for distances of up to 150 feet.**

**Terms & Conditions of Employment: At least \$21.00/hr, at least 35hrs/wk, Mon-Sun, 7:00 A.M to 10:00 P.M. (schedule, hours and shifts vary). Overtime is available as needed. Overtime rate of pay is at least \$31.50/hr.**

**Transportation: From the place from which the worker has come to work, whether in the U.S. or abroad, to the place of employment, if the worker completes 50% of the work contract period, the employer will reimburse for transportation and subsistence (including meals and, to the extent necessary, lodging) from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of \$15.46 per day during travel to a maximum of \$59.00 per day with receipts.**

**Tools, equipment & supplies: The employer will provide workers at no charge all tools, supplies, & equipment required to perform the job.**

**Miscellaneous:** The employer will use a single workweek as its standard for computing wages due; The pay period is every two weeks; The employer will make all payroll deductions required by law; The employer will reimburse H2B worker in the first work week for all visa, visa processing, border crossing, and other related fees, including those mandated by the government, incurred by the H2B worker. Optional limited subsidized housing is available. Housing cost ranges from \$900 to \$1000 per month depending on size/type of unit. Those units that are more spacious and have a full kitchen cost more. Preference will be asked and honored as availability allows. With employees voluntary consent, housing cost will be deducted from paycheck. The employer will provide uniforms, uniform dry cleaning, shift meals, public transportation pass, discounted ski pass, 50% off F&B outlets (with prior approval), and spa and retail discounts.

**Employer Contact Information:** Mailing Address: FS Jackson Hole Employment Inc.; Attn: HR, PO Box 544, 7680 Granite Loop Road, Teton Village, WY 83025; Telephone: Sydney Nicholas at 307-732-5110; Email: Sydney.nicholas@fourseasons.com.

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Special Software/Hardware Skills Needed: **No**

Special Skills:

#### **Job Requirements:**

Minimum Age: **18**

Test Done By: **No test required** Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **6**

Requires a Drivers License: **No** Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

#### **Compensation and Hours:**

Minimum Salary: **21.00 Hour**

Maximum Salary: **0.00 Hour**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Other, see job description**

Benefits:

Other Benefits: **No Benefits Listed**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History  Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

**Staff Information:**

Category: **Foreign Labor Cert H2B**

Job Developer Mandatory Listing: **Mandatory Listing**

Status: **Placed On Hold**

Employer Status:

Reason: **Other**

Future Release From Hold: **08/19/2023**