

Louisiana Job Order Print Document

Job Order: **1516990**

Print Date: **10/20/2023 12:18:52 PM**

Office: **Orleans American Job Center - Job 1**

LWDB: **Orleans Parish**

Employer Information:

Employer Name: **Windsor Court Hotel**

How to Apply: **Via Email, By Phone**

Company Website: **<https://windsorcourthotel.com/careers>**

Application Comments:

Location:

Main Address:

**Windsor Court Hotel
300 Gravier Street
New Orleans, LA 70130**

Mailing Address:

**300 GRAVIER ST
NEW ORLEANS, LA 70130-2417**

Contact:

Contact: **Gregory J. Curtis**

Title: **Human Resources Director**

Phone: **(504) 596-4761 x**

Email: **gcurtis@thewindsorcourt.com**

Fax:

Application Comments:

Job Details:

Occupational Code: **35903100 Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop**

Job Title: **Host Person**

Industry Code: **721110 - Hotels (except Casino Hotels) and Motels**

Number of Positions: **2**

Referrals: **999**

Earliest Date to Display: **10/20/2023**

Last Date Job Order Will Display: **12/04/2023**

Job Order Followup: **12/04/2023**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

Job Duties and Skills:

Description: **Aimbridge Employee Services seeks to hire two Host Persons to work in New Orleans, Louisiana. The Host is responsible for ensuring the prompt recognition and seating of all guests in outlets as assigned and assists the servers in providing attentive, courteous and efficient service to guests throughout their dining experience. He/she is also responsible for assisting the cashier in the collection of payment for all guest transactions. Three months of similar experience is required.**

Material Terms and Conditions of the Job Offer:

- Workers are needed beginning on December 5, 2023 through June 30, 2024.
- Workers are needed to work 35 to 40 hours a week; the days of the week and hours will vary depending on business needs.
- Worksite address: 300 Gravier Street New Orleans, LA 70130
- The offered wage is \$14.00 per hour plus gratuities. Overtime hours will be available to the workers and payable at the rate of \$21.00 plus gratuities, or 1.5 times the regular rate.
- Workers will be provided with on-the-job training to perform the duties assigned.
- Workers will be provided, without charge or deposits charge, all tools, supplies, and equipment required to perform the duties assigned.
- Employer will assist workers in securing board, lodging or other facilities. Employer will make available hotel rooms for up to two weeks at no charge. Employer will also assist workers with the search tools needed to secure their own housing thereafter.
- Employer will make all deductions from the worker's paycheck required by law. Eligible workers will be offered certain benefits, and if they choose to enroll, the applicable amounts for those benefits will be deducted as well.
- Employer will use a single workweek as its standard for computing wages due. Workers will be paid bi-weekly.
- Workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (except passport fees).
- If the worker completes 50 percent of the work contract period, the employer will arrange and pay directly for transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of at least \$15.46 per day during travel to a maximum of \$59 per day with receipts. The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.
- Please inquire about the job opportunity or send applications and/or resumes to employment@windsorcourthotel.com or call (504) 596-4761. Alternatively, contact the JOB 1 American Job Center located at 1307 Oretha Castle Haley Blvd. New Orleans, Louisiana 70113; Phone: 504-658-4500; Email: job1@nola.gov

Special Software/Hardware Skills Needed: **No**

Special Skills:

Job Requirements:

Minimum Age:

Test Done By: **No test required** Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **3**

Requires a Drivers License: **No** Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

Compensation and Hours:

Minimum Salary: **14.00 Hour**

Maximum Salary: **14.00 Hour**

Pay Comments: **Salary + Tips**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Other, see job description**

Benefits:

Other Benefits: **No Benefits Listed**

Job Order Information to be Displayed Online:

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

Job Application Information Needed:

Req Section

- Contact Information
- Employment History Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

Other Information:

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

Job Order is for Veterans Only: **None Selected**

Staff Information:

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **None of the items listed**

Status: **Open and available**

Employer Status: **Open and available**

Reason: **NA**

Future Release From Hold: