



MDCS JOB ORDER FORM

Instructions: Fill out the form below completely and email to: h2bprograms@mass.gov.

Job Order filling Date: 04/30/2024 **CNPC case #:** H-

I. Employer Information

Business Name: Hyannis LSOM EMP LLC FEIN #: [REDACTED]
 D.B.A., if applicable: Cape Codder Resort and Spa Phone: 508-568-2901
 Contact Person: Rachel Thayer E-Mail: rthayer@capecodderresort.com
 Business Address: 1225 Iyannough Road
 City: Hyannis State: MA ZIP Code: 02601

II. Agent Information

Business Name: Tocci & Lee, LLC Phone: 508-790-1181
 Contact Person: Matthew Lee Email: info@toccilee.com

III. Job Information

Job Title: Dishwashers O*NET Code: 35-9021 NAICS Code: 721110
 Start Date: 7/15/24 End Date: 10/15/2024 Full Time Part Time
 # of Openings: 1 Workdays (Specify): S M T W T F S
 Number of Hours Per Week: 35 Per Day: 7 .From: 7am (am/pm) To: 3pm (am/pm)
 Education: None High School College Advanced
 Experience: None Months Years On the job training? Yes No

IV. Wage Information

Wage Rate: \$ 16.58 Overtime: Yes No Overtime Rate: \$ 24.87
 Frequency of Pay: Weekly Bi-weekly Monthly Other (specify):
 Employer uses a single work week as the standard for computing wages due: Yes No

V. Job Description - Describe, in detail, the job duties to be performed by any worker hired for the job opportunity, including any equipment to be used as well as any other pertinent work tasks to be performed.

Hyannis LSOM EMP LLC, dba Cape Codder Resort and Spa seeks Dishwashers, 1 opening, Temporary full-time positions from 7/15/24 to 10/15/24 in Hyannis, MA. Dishwashers: Load and unload all dishes, utensils and glasses from dishwasher, cleans all large pots and pans manually in sinks and cleans sinks at the end of each shift. Places clean glasses, dishes, utensils, and pots in proper locations, cleans designated surface areas of kitchen including counter tops, walls, mats, floors and ceilings. Removes garbage and grease from kitchen areas and dispenses in appropriate areas. Sweeps and mops the kitchen area at the end of each shift. Carries supplies into appropriate areas and stock supplies as needed. Notifies chef when cleaning supply inventory is low and obtains additional supplies as needed. Reports any maintenance, emergencies and/or needed repairs to the manager or owner. Reports any health and/or safety concerns/violations immediately to management. Must be able to lift and carry 50 lbs. No experience necessary, will train. Workers will be paid no less than \$16.58 per hour. Overtime hours may be available at a rate of \$24.87 per hour. Generally, min. of 35 hours per week, on average 7 hours per workday and 5 workdays per week. Weekends and holidays required. Various shifts required, but generally 7am-3pm, 3pm-11pm or 11am-7pm. Conditions of employment for H2B and U.S. workers: 1. Initial transportation to begin the seasonal/peak employment (including meals and, to the extent necessary, lodging) to the place of employment will be provided, or its cost to workers reimbursed, if the worker completes half the employment period. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. Daily subsistence will be at least \$15.88 per day during travel to a maximum of \$59.00 per day with receipts. 2. The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period. 3. The employer will provide workers at no charge all tools, supplies, and equipment required to perform the job. 4. The employer will use a single work week for computing wages starting each Friday at 12:00 am and ending Thursday 11:59 pm and the employee will be paid weekly. 5. H-2B workers will be reimbursed during the first workweek for subsistence, visa, visa processing and related costs, except passport costs, by company

VI. Deductions - The job order must specify all deductions not required by law which the employer will make from the worker's pay. ***Deductions not disclosed are prohibited.***

No involuntary deductions will be made from worker's pay. Optional, voluntary dormitory style housing available, first come first served while available, at a cost ranging \$175-\$210 per week (not deducted from payroll).

VII. Employer Recruitment Information

Applicants may apply directly to the employer by phone: 508-568-2901 or via e-mail: rthayer@capecodderresort.com. Applicants may also apply through the local MassHire Career Center (MCC), whose contact information is listed below.

Employer/Agent - Please use the on-line [MassHire Career Centers](#) locator to identify the nearest office to the area of intended employment and complete the information below:

Cape & Islands Career Center MassHire Career Center Name	372 North Street, Hyannis, MA 02601 Address	508-771-5627 Telephone
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MassHire Department of Career Services Contact Information

State Workforce Agency:	MassHire Department of Career Services	Contact Person:	FLC Unit Supervisor
SWA Address:	100 Cambridge St, 5 th Fl.	Telephone:	617-626-5587
City/State / Zip Code:	Boston, MA 02114	E-mail:	h2bprograms@mass.gov

V. Job Description (Cont'd)

Hyannis LSOM EMP LLC, dba Cape Codder Resort and Spa seeks Dishwashers, 1 opening, Temporary full-time positions from 7/15/24 to 10/15/24 in Hyannis, MA. Dishwashers: Load and unload all dishes, utensils and glasses from dishwasher, cleans all large pots and pans manually in sinks and cleans sinks at the end of each shift. Places clean glasses, dishes, utensils, and pots in proper locations, cleans designated surface areas of kitchen including counter tops, walls, mats, floors and ceilings. Removes garbage and grease from kitchen areas and dispenses in appropriate areas. Sweeps and mops the kitchen area at the end of each shift. Carries supplies into appropriate areas and stock supplies as needed. Notifies chef when cleaning supply inventory is low and obtains additional supplies as needed. Reports any maintenance, emergencies and/or needed repairs to the manager or owner. Reports any health and/or safety concerns/violations immediately to management. Must be able to lift and carry 50 lbs. No experience necessary, will train. Workers will be paid no less than \$16.58 per hour. Overtime hours may be available at a rate of \$24.87 per hour. Generally, min. of 35 hours per week, on average 7 hours per workday and 5 workdays per week. Weekends and holidays required. Various shifts required, but generally 7am-3pm, 3pm-11pm or 11am-7pm. Conditions of employment for H2B and U.S. workers: 1. Initial transportation to begin the seasonal/peak employment (including meals and, to the extent necessary, lodging) to the place of employment will be provided, or its cost to workers reimbursed, if the worker completes half the employment period. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Return transportation will be provided if the worker completes the employment period or is dismissed early by the employer. Daily subsistence will be at least \$15.88 per day during travel to a maximum of \$59.00 per day with receipts. 2. The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period. 3. The employer will provide workers at no charge all tools, supplies, and equipment required to perform the job. 4. The employer will use a single work week for computing wages starting each Friday at 12:00 am and ending Thursday 11:59 pm and the employee will be paid weekly. 5. H-2B workers will be reimbursed during the first workweek for subsistence, visa, visa processing and related costs, except passport costs, by company check. 6. Optional, voluntary dormitory style housing available, first come first served while available, at a cost ranging \$175-\$210 per week (not deducted from payroll). 7. All Applicants must complete preemployment background check. 8. All Hired workers (incl. H-2B and U.S.) must complete company online application and pass standard background investigation, which is paid for by the employer and conducted after offer and acceptance and prior to commencement of employment. 9. Eligible for health and dental insurance on the first day of the month after 90 days of employment. 10. Employer will provide daily transportation to and from the worksite for those living on-site. Daily transportation for those living off-site is at the employee's cost. 11. Employer will make all deductions from the worker's paycheck required by law. Employer: Hyannis LSOM EMP LLC, dba Cape Codder Resort and Spa, Attn: Rachel Thayer, 1225 Iyannough Road, Hyannis MA 02601 Submit applications to the nearest State Workforce Agency: Career Opportunities, 372 North Street, Hyannis, MA 02601, 508-771-5627.