

# Hawaii Job Order Print Document

Job Order: **1669675**

Print Date: **7/2/2024 7:25:02 PM**

Office: **American Job Center - Kona**

LWDB: **Hawaii**

## Employer Information:

Employer Name: **Mauna Kea Resort**

How to Apply: **Via Email, By Mail, By Phone**

Company Website: **<https://www.maunakearesort.com/careers>**

Application Comments: **Applicants may inquire about the position and send resumes to Kristen Castillo at 62-100 Mauna Kea Beach Dr, Kamuela, HI 96743 or at the nearest State Workforce Agency office (American Job Center Hawaii - Hawaii Island - Kona - 81-990 Haleki'i Street, Room 2090, Kealahou, HI 96750, Phone: (808) 327-4770); by phone at (808) 880 - 3410; and by email at [kcastillo@maunakearesort.net](mailto:kcastillo@maunakearesort.net). Reference Job Order Number 1669675 when applying.**

**Workers will be reimbursed in the first workweek for all visa, visa processing, border crossing and other related fees, including those mandated by the government (except passport fees). Will provide workers at no charge all tools, supplies and equipment required to perform the job. Employer does not offer daily transportation. However, employer will provide a subsidized public bus pass. Employer does not offer housing but will assist workers in locating local housing. All payroll deductions required by law will be made, including Federal Tax, State Tax, Social Security Tax and Medicare Tax.**

## Location:

Main Address:

Mailing Address:

**Mauna Kea Resort**

**62-100 Mauna Kea Beach Dr**

**Kamuela, HI 96743**

**62-100 Mauna Kea Beach Dr**

**KAMUELA, HI 96743-9706**

## Contact:

Contact: **Kristen Castillo**

Title: **Human Resources Generalist**

Phone: **(808) 880-3410 x**

Email: **[kcastillo@maunakearesort.net](mailto:kcastillo@maunakearesort.net)**

Fax:

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**Job Details:**

Occupational Code: **35902100 Dishwashers**

Job Title: **Steward**

Industry Code: **721110 - Hotels (except Casino Hotels) and Motels**

Number of Positions: **8**

Referrals: **9999**

Earliest Date to Display: **07/01/2024** Last Date Job Order Will Display: **09/10/2024**

Job Order Followup: **07/31/2024**

Job Type: **Temporary**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

**Job Duties and Skills:**

Description: **Clean dishes, kitchen, food preparation equipment or utensils using dishwashers or by hand; maintain kitchen work areas, equipment or utensils in clean and orderly condition; place clean dishes, utensils or cooking equipment in storage areas; sort and remove trash, placing it in designated pick up areas; stock and transfer supplies to serving stations, cupboards, refrigerators, storage and work areas; take out garbage; prepare and package individual place settings; assist in the plating and dishing out of food; take food and equipment from banquet storage spaces to various locations on property; clean kitchen cooking equipment and other equipment used in the stewarding department; assist with picking up dirty trays; set up banquet tables and assist with preparing meeting space as assigned; and, assist with cleanliness of hotel, picking up trash, sweeping and other cleaning duties as assigned.**

**Evening shift: 4:00 p.m. to 12:00 a.m.**

**Employees will be paid 1.5 times their hourly rate for overtime. For this position the overtime hourly rate is \$34.05.**

Special Software/Hardware Skills Needed: **No**

**Special Skills: Must be able to lift, pull or push between 30 - 50 pounds of equipment or trash. Must be available to work all shifts, including weekends, evenings, overnights and holidays. All employees of the Hotel in this position are required to become members of the Labor Union (ILWU Local 142).**

**Job Requirements:**

Minimum Age:

Test Done By: **No test required**

Required Tests: **NA**

Hiring Requirements:

Hiring Requirements Other:

Education Level: **No Minimum Education Requirement**

Months of Experience: **0**

Requires a Drivers License: **No**                      Near Public Transportation: **Yes**

Drivers License Certification:

Drivers License Endorsements:

### **Compensation and Hours:**

Minimum Salary: **22.70 Hour**

Maximum Salary: **22.70 Hour**

Pay Comments: **Not Applicable**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Evening/Swing**

Benefits:

Other Benefits: **If worker completes 50% of the work contract period, the employer will arrange and pay directly for the reasonable costs of transportation and subsistence using the most economical and reasonable common carrier for the distances involved from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment reimbursement will be equal to the most economical and reasonable common carrier for the distances involved. Daily meals will be provided at a rate of \$15.88 p/day during travel to a maximum of \$59.00 p/day with receipts.**

### **Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

### **Job Application Information Needed:**

#### **Req Section**

- Contact Information
- Employment History     Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

### **Other Information:**

Green Job: **No**

Featured Job: **No**

Federal Contractor: **No**

Job Order is for Veterans Only: **None Selected**

Subsidized by ARRA (Stimulus): **No**

In an Enterprise Zone: **No**

Court Ordered Affirmative Action: **No**

**Staff Information:**

Category: **Regular (Non Domestic)**

Status: **Open and available**

Reason: **NA**

Future Release From Hold:

Job Developer Mandatory Listing: **None of the items listed**

Employer Status: **Open and available**